

## AGENDA

**Regular Board Meeting  
May 31, 2018  
5:30 P.M.  
MCTA Board Room, 1<sup>st</sup> Floor**

ROLL CALL

OPENING - Pledge Allegiance to the Flag

PUBLIC COMMENT –

MINUTES - Approve for April 26<sup>th</sup>, 2017

COMMITTEE REPORTS -

Finance Committee	JoAnn Baratta
* Financials for April 1-30, 2018	
* All Purchases subject to audit for April 1-30, 2018	
* All Purchases subject to audit for May 1-31, 2018	

Operations Committee	Dave Edinger
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Human Resource Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Marketing Committee	Robert Huffman
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OLD BUSINESS -

NEW BUSINESS - \*MCTA's Substance Abuse Policy Revisions for Board Approval  
\* NEPA MPO Technical Planning Committee Alternate Rep

EXECUTIVE DIRECTORS REPORT -

EXECUTIVE SESSION -

RESOLUTIONS -

QUESTIONS/COMMENTS -

ADJOURNMENT-

**\*\*The next meeting of the Board of Directors is scheduled for June 28, 2018\*\***

**BOARD MINUTES  
MONROE COUNTY TRANSPORTATION AUTHORITY  
P.O. BOX 339  
SCOTRUN, PA 18355**

Thursday, April 26, 2018 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. There were 6 Board Members in attendance. The meeting was called to order at 5:30 P.M.

<b>BOARD MEMBERS PRESENT</b>	<b>STAFF PRESENT</b>
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 <sup>st</sup> Vice Chairman	Richard Schlameuss, Asst. Director
John Hoback, 2 <sup>nd</sup> Vice Chairman	Joan Davidge, Chief Financial Officer
JoAnn Baratta, Treasurer	Walter Quadarella, Rural Operations/Maint. Mgr.
David Edinger, Secretary	Robert Gress, HR/Safety Manager
Brian LaVacca, Asst. Secretary	Guy LaBar, Shared Ride Manager
	Marc Wolfe, Solicitor (arrived @ 5:34pm)
	Iris Rivera, Recording Secretary

**PUBLIC COMMENT:**

No Public Comment.

The minutes from March 29, 2018 were reviewed and approved.

**FINANCIAL REPORT:**

JoAnn reported that Shared Ride wages are up and the trips were down due to the stormy month of March. There were 3 days of Shared Ride service lost in March. Fixed Route wages are good, but fuel is high. There were 2 fuel invoices in March. Peggy reported that they are working on a fare increase for both Fixed Route and Shared Ride. The proposed Budget for FY18-19 was presented to the Board for approval. The Board approved the proposed fuel increase of 33%... breakdown as follows: 11% Fixed Route & 22% Shared Ride. The Budget for FY18-19 was approved by the Board.

The **Regular Purchase Reports** for Period 9, March 1-31, 2018 were reviewed and ratified, subject to audit.

The **Regular Purchase Reports** for Period 10, April 1-26, 2018 were reviewed and ratified, subject to audit.

The **Budget & Variance Reports** for Fixed Route & Shared Ride for March 1-31, 2018, were reviewed and approved, subject to audit.

**OPERATIONS:**

Dave mentioned that the committee didn't have a meeting, but that they are waiting to hear back from CNG; the CNG is going through legal review. Peggy reported that the ROW is a work in progress and that there are 2 ROW's. Marc had comments and Adam from UGI had comments; it's being worked on. They are also waiting to hear back from Pocono Hospitality. Peggy also reported that the Township has shown interest in dedicating the road (MCTA Drive). Walter reported that the RFP for Diesel & Gasoline fuels are out and that there are about 15 vendors that are interested including one from Wisconsin and one from Texas.

**HUMAN RESOURCES:**

Bob reported that they will be starting the training for the 5 drivers needed for the NPS, which is due to start Memorial Day weekend. He also reported that they are starting to look into the renewals for Health Insurance & PPL Insurance. Bob also mentioned that the MCTA Substance Abuse Policy will be revised and updated to be presented to the Board at the next meeting for approval.

**COMPLIANCE:**

Did not meet/Nothing to report.

**MARKETING:**

Rich reported that Violet will be wrapped with a St. Lukes ad next week. NPS will be starting Memorial Day weekend and there are some changes for this season. Rich also reported that there is a new software coming for Fixed Route and that we were the 1<sup>st</sup> agency to get reviewed to get the new software. Rich reminded everyone that the West End Fair is coming in August... sign-up sheet coming soon.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**EXECUTIVE DIRECTOR'S REPORT:**

Peggy reported on the goals for both FR & SR.

**EXECUTIVE SESSION:**

None

**RESOLUTIONS:**

Resolution 2018-5 Local Match for State Operating Assistance was adopted.

**QUESTIONS/COMMENTS:**

None

**ADJOURNMENT:**

The meeting was adjourned at 6:47 p.m.

Signed by \_\_\_\_\_

Secretary/Assistant Secretary

## **MOTIONS FROM APRIL 26, 2018**

4-01-18 - Motion to approve the minutes from the March 29, 2018 Board Meeting,  
MOTION CARRIED- JH/WM

4-02-18 - Motion to approve the Regular Purchases for March 1-31, 2018,  
Subject to audit  
MOTION CARRIED – WM/JH

4-03-18 – Motion to approve the Capital Purchases for March 1-31, 2018,  
Subject to audit  
MOTION CARRIED – WM/JH

4-04-18 – Motion to approve the Regular Purchases for April 1-26, 2018,  
Subject to audit  
MOTION CARRIED – JH/DE

4-05-18 – Motion to approve the Budget & Variance Report for Shared Ride for  
Period ending March 31, 2018-Subject to audit  
MOTION CARRIED – JB/WM

4-06-18 – Motion to approve the Budget & Variance Report for Fixed Route for  
Period ending March 31, 2018-Subject to audit  
MOTION CARRIED – JB/BL

4-07-18 – Motion to adopt Resolution 2018-5 Local Match for State Operating FY18/19  
MOTION CARRIED – WM/JH

4-08-18 – Motion to approve the Fixed Route & Shared Ride Budgets for FY18-19  
MOTION CARRIED – JH/WM

4-09-18 – Motion to adjourn  
MOTION CARRIED – JH/WM

**Monroe County Transportation Authority  
Budget Variance Report for Fixed Route  
For the Ten Months Ending April 30, 2018**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	8,915.61	12,500.00	(3,584.39)	111,817.20	125,000.00	(13,182.80)
'4113-0-1	Billed Fixed Route	630.00	1,100.00	(470.00)	8,114.00	11,000.00	(2,886.00)
'4151-0-1	Office Sales - Tickets & Pass	6,011.03	10,000.00	(3,988.97)	64,118.89	100,000.00	(35,881.11)
'4170-0-1	Advertising Revenue FR	-	1,250.00	(1,250.00)	-	12,500.00	(12,500.00)
'4510-0-1	Grants Federal 5311	42,025.00	42,025.00	-	420,250.00	420,250.00	-
'4511-0-1	Grants Federal 5307	192,165.00	53,539.58	138,625.42	494,917.00	535,395.83	(40,478.83)
'4520-0-1	Grants State Act 44-FR	14,407.64	139,661.08	(125,253.44)	1,488,851.02	1,489,991.44	(1,140.42)
'4570-0-1	Grants Local F/R	13,597.42	13,597.42	-	135,974.17	135,974.17	-
'4590-0-1	Other Revenue F/R	100.00	5,700.00	(5,600.00)	45,461.87	57,000.00	(11,538.13)
'4996-0-1	Interest Income -FR	12.73	15.00	(2.27)	147.30	150.00	(2.70)
	<b>Total Revenue</b>	<b>277,864.43</b>	<b>279,388.08</b>	<b>(1,523.65)</b>	<b>2,769,651.45</b>	<b>2,887,261.44</b>	<b>(117,609.99)</b>
'5010-1-1	Wages: Mechn-FR	17,444.58	19,846.15	2,401.57	187,937.10	213,346.15	25,409.05
'5010-2-1	Wages: Drivr-FR	60,294.87	61,753.18	1,458.31	637,039.44	668,335.54	31,296.10
'5050-1-1	Fica: Mechn-FR	1,459.80	1,750.00	290.20	16,252.17	17,500.00	1,247.83
'5050-2-1	Fica: Drivr-FR	4,747.89	5,500.00	752.11	52,348.68	55,000.00	2,651.32
'5052-1-1	PAUC: Mechn-FR	39.80	200.00	160.20	1,593.84	2,000.00	406.16
'5052-2-1	PAUC: Drivr-FR	90.62	600.00	509.38	4,980.78	6,000.00	1,019.22
'5096-1-1	Pension: Mechn-FR	2,846.85	1,750.00	(1,096.85)	12,340.45	17,500.00	5,159.55
'5096-2-1	Pension: Drivr-FR	14,266.98	4,500.00	(9,766.98)	39,943.40	45,000.00	5,056.60
'5330-2-1	Complimentary Transportation-ADA	8,369.00	7,250.00	(1,119.00)	69,398.00	72,500.00	3,102.00
'5610-1-1	Parts: Garge-FR	6,482.45	6,250.00	(232.45)	59,468.46	62,500.00	3,031.54
'5612-1-1	Filters: Garge-FR	1,346.22	825.00	(521.22)	9,725.15	8,250.00	(1,475.15)
'5630-2-1	Purchased Tires: Trans-FR	-	2,250.00	2,250.00	19,294.37	22,500.00	3,205.63
'5652-2-1	Fuel Expense: Trans-FR	25,434.72	20,425.00	(5,009.72)	238,927.51	204,250.00	(34,677.51)
'5653-2-1	Taxes:Trans-FR	80.91	125.00	44.09	1,182.75	1,250.00	67.25
'5654-2-1	Motor Oil: Trans-FR	2,141.30	800.00	(1,341.30)	7,300.80	8,000.00	699.20
'5656-2-1	Antifreeze: Trans-FR	302.50	125.00	(177.50)	1,815.00	1,250.00	(565.00)
'5659-1-1	Other Fluids FR :Garage	507.51	425.00	(82.51)	4,757.84	4,250.00	(507.84)
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,500.00	1,500.00	9,534.00	15,000.00	5,466.00
'6010-6-1	Wages: Admin-FR	37,576.63	36,923.08	(653.55)	383,274.01	396,923.08	13,649.07
'6030-1-1	Vacation Pay: Garge-FR	1,811.35	2,000.00	188.65	13,359.57	20,000.00	6,640.43
'6030-2-1	Vacation Pay: Trans-FR	488.40	2,500.00	2,011.60	27,467.12	25,000.00	(2,467.12)
'6030-6-1	Vacation Pay: Admin-FR	1,081.01	2,625.00	1,543.99	28,240.41	26,250.00	(1,990.41)
'6032-1-1	Sick Pay: Garge-FR	-	200.00	200.00	3,122.24	2,000.00	(1,122.24)
'6032-2-1	Sick Pay: Trans-FR	1,302.40	1,000.00	(302.40)	11,879.28	10,000.00	(1,879.28)
'6032-6-1	Sick Pay: Admin-FR	221.12	375.00	153.88	5,332.24	3,750.00	(1,582.24)
'6034-1-1	Holiday Pay: Garge-FR	-	675.00	675.00	5,863.33	6,750.00	886.67
'6034-2-1	Holiday Pay: Trans-FR	488.40	1,350.00	861.60	15,466.00	13,500.00	(1,966.00)
'6034-6-1	Holiday Pay: Admin-FR	71.40	1,250.00	1,178.60	12,450.98	12,500.00	49.02
'6039-1-1	Other Paid Absences: Garge-FR	-	143.00	143.00	2,347.87	1,430.00	(917.87)
'6039-2-1	Other Paid Absences: Trans-FR	-	210.00	210.00	4,868.64	2,100.00	(2,768.64)
'6039-6-1	Other Paid Absences: Admin-FR	815.16	310.00	(505.16)	5,983.18	3,100.00	(2,883.18)
'6050-6-1	Fica on Wages: Admin-FR	2,971.94	3,050.00	78.06	33,158.96	30,500.00	(2,658.96)

**Monroe County Transportation Authority  
Budget Variance Report for Fixed Route  
For the Ten Months Ending April 30, 2018**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	142.97	260.00	117.03	2,774.34	2,600.00	(174.34)
'6054-6-1	FICA on 3rd Party Sick Pay	-	35.00	35.00	-	350.00	350.00
'6090-1-1	Hospitalization: Garge-FR	2,723.13	1,750.00	(973.13)	27,389.81	17,500.00	(9,889.81)
'6090-2-1	Hospitalization: Trans-FR	12,484.74	14,500.00	2,015.26	123,577.73	145,000.00	21,422.27
'6090-6-1	Hospitalization: Admin-FR	6,973.62	8,375.00	1,401.38	75,250.37	83,750.00	8,499.63
'6092-1-1	Life Insurance: Garge-FR	171.39	220.00	48.61	1,844.39	2,200.00	355.61
'6092-2-1	Life Insurance: Trans-FR	368.27	450.00	81.73	4,683.07	4,500.00	(183.07)
'6092-6-1	Life Insurance: Admin-FR	254.04	275.00	20.96	2,929.42	2,750.00	(179.42)
'6093-6-1	Employee Assistance Program FR	-	150.00	150.00	1,160.00	1,500.00	340.00
'6094-1-1	Uniforms: Garge-FR	188.64	425.00	236.36	2,370.48	4,250.00	1,879.52
'6094-2-1	Uniforms: Trans-FR	706.01	825.00	118.99	5,446.55	8,250.00	2,803.45
'6096-6-1	Pension: Admin-FR	6,298.21	2,375.00	(3,923.21)	21,251.06	23,750.00	2,498.94
'6098-1-1	Bonus/Gifts: Garge-FR	-	385.00	385.00	3,362.11	3,850.00	487.89
'6098-2-1	Bonus/Gifts: Trans-FR	-	175.00	175.00	5,094.57	1,750.00	(3,344.57)
'6098-6-1	Bonus/Gifts: Admin-FR	36.92	550.00	513.08	9,626.00	5,500.00	(4,126.00)
'6152-3-1	Building Contract Service-FR	1,053.30	2,000.00	946.70	16,174.45	20,000.00	3,825.55
'6153-3-1	Building Supplies & Materials-FR	-	40.00	40.00	(69.76)	400.00	469.76
'6154-3-1	Building:Repairs & Maintenance-FR	2,079.75	2,000.00	(79.75)	15,354.38	20,000.00	4,645.62
'6159-3-1	Building - Other FR	-	-	-	189.00	-	(189.00)
'6215-6-1	Staff Travel: Admin-FR	718.41	2,000.00	1,281.59	6,973.53	20,000.00	13,026.47
'6251-6-1	Board Seminars: Admin-FR	-	875.00	875.00	-	8,750.00	8,750.00
'6253-6-1	Staff Seminars: Admin-FR	-	1,750.00	1,750.00	3,368.31	17,500.00	14,131.69
'6310-6-1	Telephone: Admin-FR	567.45	700.00	132.55	7,951.76	7,000.00	(951.76)
'6330-6-1	Electric: Admin-FR	1,210.24	775.00	(435.24)	11,936.84	7,750.00	(4,186.84)
'6350-6-1	Non-Elec. Heat: Admin-FR	733.06	550.00	(183.06)	7,645.29	5,500.00	(2,145.29)
'6360-6-1	Cable TV: Admin-FR	61.19	50.00	(11.19)	602.33	500.00	(102.33)
'6370-6-1	Water Expense: Admin-FR	152.74	200.00	47.26	2,540.01	2,000.00	(540.01)
'6390-6-1	Garbage Removal: Admin-FR	404.23	330.00	(74.23)	3,960.83	3,300.00	(660.83)
'6530-4-1	Advertising: Promo-FR	152.50	300.00	147.50	295.84	3,000.00	2,704.16
'6531-4-1	Legal Notice Adv: Promo-FR	150.53	100.00	(50.53)	1,047.57	1,000.00	(47.57)
'6532-4-1	Employee Ads: Promo-FR	-	100.00	100.00	-	1,000.00	1,000.00
'6550-4-1	Marketing: Promo-FR	165.40	1,821.00	1,655.60	18,483.56	18,210.00	(273.56)
'6551-4-1	Schedules Expense: Promo-FR	-	1,250.00	1,250.00	3,594.74	12,500.00	8,905.26
'6552-4-1	Tickets & Passes: Promo-FR	-	1,000.00	1,000.00	4,214.98	10,000.00	5,785.02
'6710-5-1	Vehicle Insurance: In&Sf-FR	20,794.19	21,666.67	872.48	209,436.90	216,666.67	7,229.77
'6720-5-1	In House Claims-FR	32.16	500.00	467.84	4,734.41	5,000.00	265.59
'6736-5-1	Workmans Comp Ins: In&Sf-FR	6,500.13	6,750.00	249.87	65,341.36	67,500.00	2,158.64
'6752-5-1	Safety and Training - FR	1,801.25	1,000.00	(801.25)	5,381.25	10,000.00	4,618.75
'6800-1-1	Consumable Supplies: Garge-FR	658.45	800.00	141.55	5,734.52	8,000.00	2,265.48
'6800-2-1	Consumable Supplies: Trans-FR	-	10.00	10.00	512.97	100.00	(412.97)
'6800-6-1	Consumable Supplies: Admin-FR	411.02	825.00	413.98	7,951.07	8,250.00	298.93
'6850-6-1	Postage: Admin-FR	150.00	125.00	(25.00)	1,311.08	1,250.00	(61.08)
'6910-6-1	Professional Fees: Admin-FR	2,773.08	4,000.00	1,226.92	47,281.01	40,000.00	(7,281.01)

**Monroe County Transportation Authority  
Budget Variance Report for Fixed Route  
For the Ten Months Ending April 30, 2018**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6911-6-1	Legal Expense: Admin-FR	2,236.50	1,000.00	(1,236.50)	20,003.00	10,000.00	(10,003.00)
'6912-6-1	Labor Attorney: Admin-FR	201.95	400.00	198.05	2,824.39	4,000.00	1,175.61
'6913-6-1	Drug Screens - FR	216.80	200.00	(16.80)	711.45	2,000.00	1,288.55
6915-6-1	Maintenance/Service Agreements:Admin-FR	2,398.24	2,000.00	(398.24)	27,794.71	20,000.00	(7,794.71)
'6916-6-1	Auditor: Admin-FR	-	1,235.00	1,235.00	16,735.00	12,350.00	(4,385.00)
'6930-1-1	Small Tools & Equip.: Garge-FR	328.64	450.00	121.36	1,558.62	4,500.00	2,941.38
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	4,988.32	1,250.00	(3,738.32)	12,456.87	12,500.00	43.13
'6951-1-1	Towing Expense: Garge-FR	-	150.00	150.00	-	1,500.00	1,500.00
'6952-2-1	License Renewals & Physicals: Trans-FR	315.00	275.00	(40.00)	2,735.98	2,750.00	14.02
'6954-2-1	Communication: Trans-FR	315.85	100.00	(215.85)	5,924.57	1,000.00	(4,924.57)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	3,196.59	1,125.00	(2,071.59)	8,434.14	11,250.00	2,815.86
'6999-6-1	Other Expense Admin - FR	-	375.00	375.00	3,960.02	3,750.00	(210.02)
'7996-6-1	Bank Charges-FR	65.71	75.00	9.29	1,007.16	750.00	(257.16)
'7996-7-1	Interest Expense - FR	-	-	-	232.87	-	(232.87)
'8000-1-1	Capital Expense Paid With Operating Fund:Garge-FR	-	-	-	31.00	-	(31.00)
	<b>Total Expenses</b>	<b>277,864.43</b>	<b>279,388.08</b>	<b>1,523.65</b>	<b>2,769,771.48</b>	<b>2,887,261.44</b>	<b>117,489.96</b>
	<b>Net Income from Operations</b>	<b>-</b>	<b>-</b>	<b>(0.00)</b>	<b>(120.03)</b>	<b>-</b>	<b>(120.03)</b>

**Monroe County Transportation Authority  
Budget Variance Report for Shared Ride  
For the Ten Months Ending April 30, 2018**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	6,752.10	12,104.50	(5,352.40)	95,572.19	121,045.00	(25,472.81)
4113-0-2	Billed Shared Ride	6,707.60	7,000.00	(292.40)	72,353.25	70,000.00	2,353.25
4170-0-2	Advertising SR	-	1,000.00	(1,000.00)	-	10,000.00	(10,000.00)
4520-0-2	Grants State Act 44-SR	21,900.46	14,240.49	7,659.97	218,598.02	174,380.03	44,217.99
4530-0-2	Grants State-SR	-	-	-	-	-	-
4553-0-2	Grants PWD-SR	24,152.80	23,438.46	714.34	243,698.55	251,963.46	(8,264.91)
4550-0-2	Grants Lottery - SR	74,581.55	62,007.69	12,573.86	673,302.00	666,582.69	6,719.31
4560-0-2	Medical Assistance Grant	76,262.86	69,393.42	6,869.44	704,453.86	693,934.17	10,519.69
4590-0-2	Other Revenue S/R	-	100.00	(100.00)	-	1,000.00	(1,000.00)
4996-0-2	Interest Income -SR	16.92	40.00	(23.08)	204.42	400.00	(195.58)
	<b>Total Revenue</b>	<b>210,374.29</b>	<b>189,324.56</b>	<b>21,049.73</b>	<b>2,008,182.29</b>	<b>1,989,305.35</b>	<b>18,876.94</b>
5010-1-2	Wages: Mechn-SR	13,706.45	15,784.62	2,078.17	146,384.04	169,684.62	23,300.58
5010-2-2	Wages: Drivr-SR	59,639.15	55,793.53	(3,845.62)	639,154.09	610,680.55	(28,473.54)
5050-1-2	Fica: Mechn-SR	1,146.98	1,335.00	188.02	12,769.56	13,350.00	580.44
5050-2-2	Fica: Drivr-SR	5,294.07	5,044.92	(249.15)	55,120.13	54,232.92	(887.21)
5052-1-2	PAUC: Mechn-SR	31.28	150.00	118.72	1,252.30	1,500.00	247.70
5052-2-2	PAUC: Drivr-SR	1,026.65	675.00	(351.65)	8,527.82	6,750.00	(1,777.82)
5096-1-2	Pension: Mechn-SR	4,876.13	1,500.00	(3,376.13)	12,335.38	15,000.00	2,664.62
5096-2-2	Pension: Drivr-SR	12,989.27	1,750.00	(11,239.27)	21,558.59	17,500.00	(4,058.59)
5320-2-2	MA Outside Transportation	4,459.75	1,500.00	(2,959.75)	25,678.50	15,000.00	(10,678.50)
5340-2-2	MA Mileage Reimburse-In County	3,027.84	2,750.00	(277.84)	28,621.03	27,500.00	(1,121.03)
5342-2-2	MA Mileage Reimburse-Out Cnty	573.36	1,250.00	676.64	10,018.62	12,500.00	2,481.38
5610-1-2	Parts: Garge-SR	620.78	3,000.00	2,379.22	32,042.99	30,000.00	(2,042.99)
5612-1-2	Filters: Garge-SR	290.08	250.00	(40.08)	2,614.32	2,500.00	(114.32)
5630-2-2	Purchased Tires: Trans-SR	(267.22)	2,350.00	2,617.22	18,565.96	23,500.00	4,934.04
5652-2-2	Fuel Expense: Trans-SR	15,421.40	13,500.00	(1,921.40)	140,313.56	135,000.00	(5,313.56)
5653-2-2	Taxes:Trans-SR	53.94	125.00	71.06	788.51	1,250.00	461.49
5654-2-2	Motor Oil: Trans-SR	-	500.00	500.00	2,687.19	5,000.00	2,312.81
5656-2-2	Antifreeze: Trans-SR	-	45.00	45.00	605.00	450.00	(155.00)
6010-6-2	Wages: Admin-SR	37,576.64	36,923.08	(653.56)	378,121.77	396,923.08	18,801.31
6030-1-2	Vacation Pay: Garge-SR	1,423.21	1,500.00	76.79	10,496.83	15,000.00	4,503.17
6030-2-2	Vacation Pay: Trans-SR	994.56	1,350.00	355.44	17,983.28	13,500.00	(4,483.28)
6030-6-2	Vacation Pay: Admin-SR	1,081.01	2,625.00	1,543.99	28,240.47	26,250.00	(1,990.47)
6032-1-2	Sick Pay: Garge-SR	-	175.00	175.00	2,453.20	1,750.00	(703.20)
6032-2-2	Sick Pay: Trans-SR	124.32	425.00	300.68	1,740.48	4,250.00	2,509.52
6032-6-2	Sick Pay: Admin-SR	221.12	350.00	128.88	5,332.26	3,500.00	(1,832.26)
6034-1-2	Holiday Pay: Garge-SR	-	560.00	560.00	4,606.91	5,600.00	993.09
6034-2-2	Holiday Pay: Trans-SR	248.64	550.00	301.36	5,843.04	5,500.00	(343.04)
6034-6-2	Holiday Pay: Admin-SR	71.40	1,250.00	1,178.60	12,451.02	12,500.00	48.98
6039-1-2	Other Paid Absences: Garge-SR	-	117.00	117.00	1,844.77	1,170.00	(674.77)
6039-2-2	Other Paid Absences: Trans-SR	-	75.00	75.00	2,952.32	750.00	(2,202.32)
6039-6-2	Other Paid Absences: Admin-SR	815.17	310.00	(505.17)	5,983.21	3,100.00	(2,883.21)

**Monroe County Transportation Authority  
Budget Variance Report for Shared Ride  
For the Ten Months Ending April 30, 2018**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6050-6-2	Fica on Wages: Admin-SR	2,971.94	3,050.00	78.06	33,159.00	30,500.00	(2,659.00)
6052-6-2	PAUC on Wages: Admin-SR	142.98	260.00	117.02	2,774.40	2,600.00	(174.40)
6054-6-2	FICA on 3rd Party Sick Pay	-	35.00	35.00	-	350.00	350.00
6090-1-2	Hospitalization: Garge-SR	2,139.59	1,500.00	(639.59)	21,515.81	15,000.00	(6,515.81)
6090-2-2	Hospitalization: Trans-SR	2,836.19	3,250.00	413.81	26,717.92	32,500.00	5,782.08
6090-6-2	Hospitalization: Admin-SR	6,973.62	8,375.00	1,401.38	75,124.74	83,750.00	8,625.26
6092-1-2	Life Insurance: Garge-SR	134.67	180.00	45.33	1,459.04	1,800.00	340.96
6092-2-2	Life Insurance: Trans-SR	108.46	225.00	116.54	2,031.68	2,250.00	218.32
6092-6-2	Life Insurance: Admin-SR	254.04	275.00	20.96	2,864.64	2,750.00	(114.64)
6093-6-2	Employee Assistance Program SR	-	150.00	150.00	1,160.00	1,500.00	340.00
6094-1-2	Uniforms: Garge-SR	148.22	337.50	189.28	2,195.76	3,375.00	1,179.24
6094-2-2	Uniforms: Trans-SR	895.91	1,050.00	154.09	8,578.31	10,500.00	1,921.69
6096-6-2	Pension: Admin-SR	14,423.71	2,375.00	(12,048.71)	29,521.58	23,750.00	(5,771.58)
6098-1-2	Bonus/Gifts: Garge-SR	-	315.00	315.00	4,832.70	3,150.00	(1,682.70)
6098-2-2	Bonus/Gifts: Trans-SR	1,926.83	250.00	(1,676.83)	5,528.14	2,500.00	(3,028.14)
6098-6-2	Bonus/Gifts: Admin-SR	(88.07)	550.00	638.07	17,784.46	5,500.00	(12,284.46)
6253-6-2	Staff Seminars: Admin-SR	-	100.00	100.00	57.85	1,000.00	942.15
6310-6-2	Telephone: Admin-SR	378.30	450.00	71.70	5,154.22	4,500.00	(654.22)
6330-6-2	Electric: Admin-SR	806.83	525.00	(281.83)	8,017.85	5,250.00	(2,767.85)
6350-6-2	Non-Elec. Heat: Admin-SR	488.70	375.00	(113.70)	5,096.87	3,750.00	(1,346.87)
6360-6-2	Cable TV: Admin-SR	40.80	35.00	(5.80)	385.38	350.00	(35.38)
6370-6-2	Water Expense: Admin-SR	101.83	125.00	23.17	1,647.83	1,250.00	(397.83)
6390-6-2	Garbage Removal: Admin-SR	269.48	220.00	(49.48)	2,640.54	2,200.00	(440.54)
6710-5-2	Vehicle Insurance: In&Sf-SR	3,669.56	3,250.00	(419.56)	35,200.60	32,500.00	(2,700.60)
6720-5-2	In House Claims-SR	21.44	300.00	278.56	5,457.94	3,000.00	(2,457.94)
6736-5-2	Workmans Comp Ins: In&Sf-SR	2,166.71	2,000.00	(166.71)	21,327.04	20,000.00	(1,327.04)
6800-1-2	Consumable Supplies: Garge-SR	362.96	425.00	62.04	2,766.59	4,250.00	1,483.41
6800-2-2	Consumable Supplies: Trans-SR	-	55.00	55.00	520.88	550.00	29.12
6800-6-2	Consumable Supplies: Admin-SR	237.31	725.00	487.69	4,822.16	7,250.00	2,427.84
6850-6-2	Postage: Admin-SR	450.00	348.92	(101.08)	3,195.32	3,489.17	293.85
6910-6-2	Professional Fees: Admin-SR	924.36	1,250.00	325.64	11,110.55	12,500.00	1,389.45
6912-6-2	Labor Attorney: Admin-SR	-	125.00	125.00	-	1,250.00	1,250.00
6913-6-2	Drug Screens - SR	94.40	175.00	80.60	2,538.15	1,750.00	(788.15)
6915-6-2	Maintenance/Service Agreements:Admin-SR	-	100.00	100.00	103.10	1,000.00	896.90
6916-6-2	Auditor: Admin-SR	-	925.00	925.00	11,000.00	9,250.00	(1,750.00)
6930-1-2	Small Tools & Equip.: Garge-SR	140.84	175.00	34.16	626.82	1,750.00	1,123.18
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	-	-	-	-	-	-
6951-1-2	Towing Expense: Garge-SR	-	200.00	200.00	1,950.00	2,000.00	50.00
6952-2-2	Licnese Renewals & Physicals: Trans-SR	829.50	350.00	(479.50)	4,070.50	3,500.00	(570.50)
6954-2-2	Communication: Trans-SR	954.80	1,250.00	295.20	7,327.86	12,500.00	5,172.14
6970-6-2	Dues/Memb/Subsc/: Admin-SR	122.40	150.00	27.60	814.41	1,500.00	685.59
7996-6-2	Bank Charges-SR	-	-	-	14.50	-	(14.50)

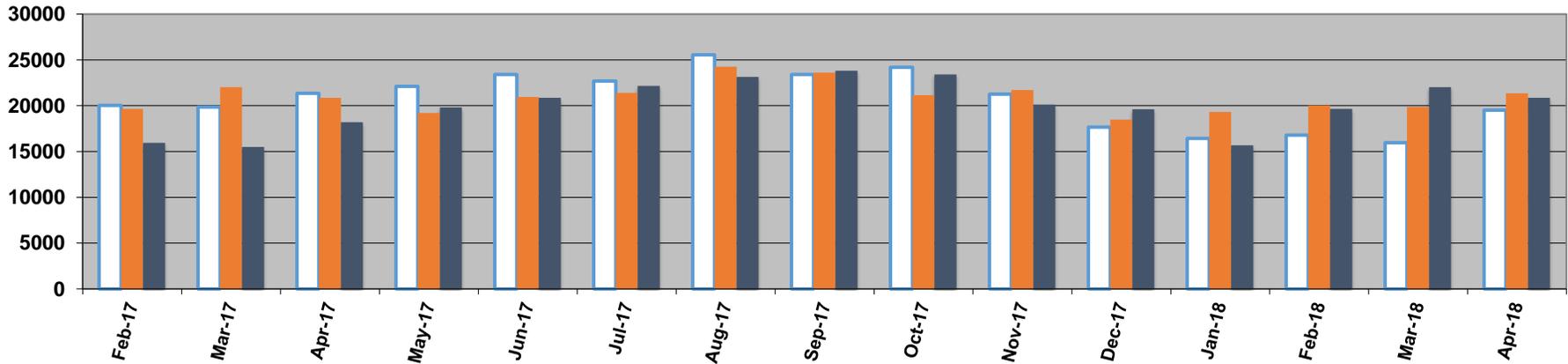
**Monroe County Transportation Authority  
 Budget Variance Report for Shared Ride  
 For the Ten Months Ending April 30, 2018**

		Period to Date - April			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
	<b>Total Expenses</b>	210,374.29	189,324.57	(21,049.72)	2,008,182.29	1,989,305.34	(18,876.95)
	<b>Net Income from Operations</b>	-	(0.01)	0.01	-	0.01	(0.01)

## MONROE COUNTY TRANSPORTATION **FIXED ROUTE** RIDERSHIP STATISTICS

16-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	17-18
<b>TOTAL FULL FARE</b>	5,317	5,631	5,467	6,470	6,935	6,272	6,981	6,165	6,380	5,676	5,598	5,347	4,791	4,818	5,591	
<b>TOTAL SENIORS</b>	1,975	1,876	2,431	2,707	2,842	2,605	2,862	2,554	2,656	2,307	1,774	1,482	1,497	1,567	2,000	
<b>TICKETS (BLUE)</b>	421	453	509	532	633	554	546	488	499	412	313	299	402	322	424	
<b>STUDENTS</b>	3,162	2,908	2,893	2,260	2,590	2,407	3,424	3,806	3,844	3,459	2,326	2,295	2,945	2,590	3,263	
<b>FEDERAL (GREEN)</b>	426	534	464	442	479	452	526	359	455	419	299	466	355	313	404	
<b>TRANSFERS (ON)</b>	4,161	4,092	4,043	4,281	4,272	3,997	4,663	4,578	4,725	4,113	3,155	2,855	3,298	2,725	3,571	
<b>MISC. TRIPS</b>	4,576	4,363	5,551	5,428	5,651	6,403	6,553	5,451	5,634	4,870	4,201	3,697	3,495	3,619	4,260	
<b>FARE CARD SOLD</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>TOTAL RIDERS</b>	<b>20038</b>	<b>19857</b>	<b>21358</b>	<b>22120</b>	<b>23402</b>	<b>22690</b>	<b>25555</b>	<b>23401</b>	<b>24193</b>	<b>21256</b>	<b>17666</b>	<b>16441</b>	<b>16783</b>	<b>15954</b>	<b>19513</b>	
	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	
	19646	22018	20863	19208	20954	21397	24251	23611	21161	21702	18500	19314	20038	19857	21358	
	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	
	15949	15494	18189	19816	20863	22156	23135	23816	23407	20117	19612	15666	19646	22018	20863	

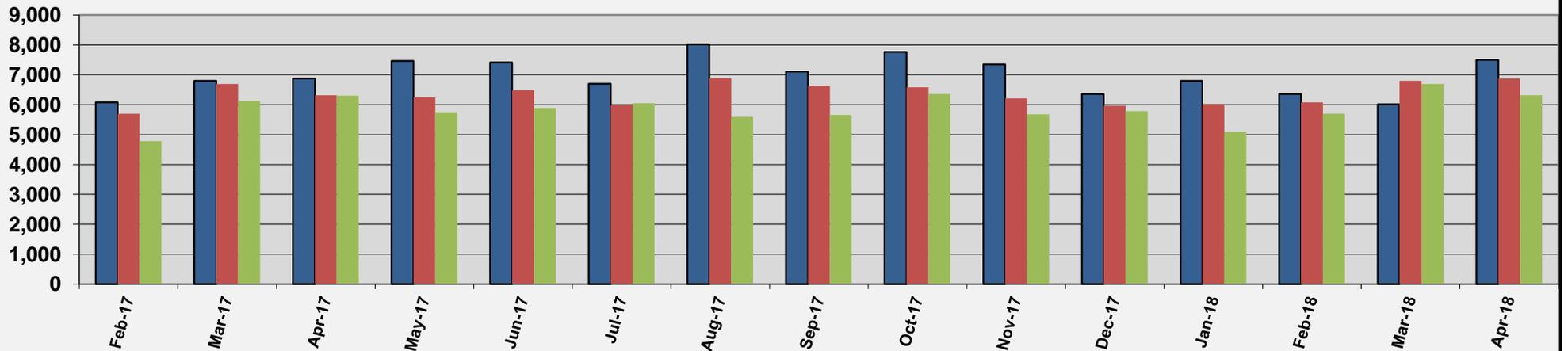
**TOTAL MONTHLY FIXED ROUTE TRIPS**



## MONROE COUNTY TRANSPORTATION **SHARED RIDE** RIDERSHIP STATISTICS

FY 16-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	FY17-18
<b>LOTTERY/SENIORS</b>	2,512	2,963	3,193	3,476	3,506	3,345	4,017	3,321	3,508	3,424	2,978	2,904	2,853	2,735	3,593	
<b>LOTTERY MA</b>	198	251	226	310	329	280	316	331	383	356	311	375	278	289	351	
<b>FULL FARE</b>	10	16	16	18	18	14	18	14	13	15	10	10	6	6	18	
<b>MISC. SUBSIDIES</b>	44	30	38	2	4	4	10	8	6	10	2	4	6	2	2	
<b>ADA</b>	391	375	340	358	337	265	341	339	330	314	286	331	334	349	389	
<b>PWD</b>	1,147	1,284	1,210	1,326	1,272	1,128	1,262	1,308	1,468	1,357	1,179	1,249	1,111	1,021	1,222	
<b>MATP</b>	1,758	1,871	1,845	1,961	1,941	1,653	2,052	1,782	2,057	1,864	1,588	1,924	1,773	1,604	1,926	
<b>MATPO</b>	20	12	8	14	6	12	0	4	5	4	4	6	0	6	2	
<b>TOTAL RIDERS</b>	6,080	6,802	6,876	7,465	7,413	6,701	8,016	7,107	7,770	7,344	6,358	6,803	6,361	6,012	7,503	
	5699	6692	6315	6245	6484	5984	6889	6622	6581	6213	5966	6013	6080	6802	6876	
	4786	6130	6300	5751	5889	6050	5598	5658	6358	5679	5782	5092	5699	6692	6315	

### TOTAL MONTHLY SHARED RIDE TRIPS





FIXED ROUTE			APR 2018		SHARED RIDE		
<b>FRR (10.55%): 5.64%</b>	(Monthly)	Over/Under	FY17/18 YTD Average	FY17/18 YTD Average	<b>FRR (10.39%): 6.41%</b>	(Monthly)	Over/Under
<b>1. RIDERSHIP:</b>	≥ 21,667	Goal (+/-)	<b>20,345</b>	<b>6,998</b>	<b>1. RIDERSHIP (m):</b>	≥ 6,695	Goal (+/-)
(Annual Goal = ≥ 260,000)	19,513	<b>-9.94%</b>			(Annual Goal = 80,340)	7,503	<b>12.07%</b>
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>2. COST/REV HR:</b>	≤ \$95.96/hr	Goal (+/-)	<b>\$104.03</b>	<b>\$57.11</b>	<b>2. COST/REV HR (m):</b>	≤ \$58.00/hr	Goal (+/-)
(Annual Goal = ≤ \$105.94/revenue hour)	\$105.53	<b>9.97%</b>			(Annual Goal = ≤ \$58.00/hour)	\$59.46	<b>2.52%</b>
(PennDOT #2= \$95.96) 9.5% Lower than FY16/17			Based on FY17/18 total expense /FY16/17 VRH.				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>3. EXPENSES/PAX:</b>	≤ \$12.46	Goal (+/-)	<b>\$13.91</b>	<b>\$28.83</b>	<b>3. COST/PAX HR:</b>	≤ \$28.96/hr	Goal (+/-)
(Annual Goal = ≤ \$12.46/PAX)	\$14.24	<b>14.29%</b>			(Annual Goal= ≤ \$28.96/pax)	\$28.04	<b>-3.18%</b>
(PennDOT #4= \$12.79) Keeping goal at FY16/17 level			Based on FY1718 Monthly Exp less MA Outside/ Mileage÷FY1718 monthly Ridership.				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>4. REV/REVENUE HR:</b>	≥ \$10.60	Goal (+/-)	<b>\$8.62</b>	<b>\$4.77</b>	<b>4. REV/REVENUE HR (m):</b>	≥ \$5.30	Goal (+/-)
(Annual Goal = ≥ \$10.60)	\$5.95	<b>-43.87%</b>			(Annual Goal= ≥ \$5.30/hr)	\$3.81	<b>-28.11%</b>
(PennDOT #3= \$10.28)			(Based on FY16/17 YTD Revenues/NTD YTD VRH DR DO x 3% increase)				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>5. Passengers/REV HR:</b>	≥ 8.83	Goal (+/-)	<b>7.62</b>	<b>1.98</b>	<b>5. Passengers/REV HR (m):</b>	≥ 2.06/hour	Goal (+/-)
(Annual Goal = ≥ 8.83/hr.)	7.41	<b>-16.08%</b>			(Annual Goal = ≥ 2.06/hour)	2.12	<b>2.91%</b>
(PennDOT #1= 7.96)			Commensurate with ridership increase of 3%				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>6. COMPLAINTS &amp; KUDOS:</b>	≤ 5	Goal (+/-)	<b>1</b>	<b>1</b>	<b>6. COMPLAINTS &amp; KUDOS:</b>	≤ 3	Goal (+/-)
COMPLAINTS	0	<b>100.00%</b>			COMPLAINTS	2	<b>33.33%</b>
	≥1	Goal (+/-)	<b>3</b>	<b>4</b>		≥ 2	Goal (+/-)
KUDOS	0	<b>-100.00%</b>			KUDOS	0	<b>-100.00%</b>
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>7. ON-TIME PERFORMANCE:</b>	≥80% 10min.	Goal (+/-)	<b>72%</b>	<b>87%</b>	<b>7. ON-TIME PERFORMANCE:</b>	≥ 90%	Goal (+/-)
(Annual Goal = ≥ 80%)	70%	<b>-12.50%</b>			(Annual Goal = ≥90%)	72%	<b>-20.00%</b>
FY16/17 YTD MAY=77.7%			FY16/17 YTD MAY= 92.27%; increasing ridership may lower 17/18				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>8. ROAD CALLS:</b>	≥ 18,000	Goal (+/-)	<b>17,137</b>	<b>44,018</b>	<b>8. ROAD CALLS:</b>	≥ 57,000	Goal (+/-)
(Annual Goal = ≥18,000)	7,603	<b>-57.76%</b>			(Annual Goal = ≥ 57,000)	16,547	<b>-70.97%</b>
FY16/17 YTD MAY= 15,572; adjusted from 30k/yr due to driver change outs			FY16/17 YTD avg. JUN= 59,133; reduced goal by 3% due to incr trips (rounded)				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>9. RISK MGMT (Accidents/100k):</b>	≤ 1.33	Goal (+/-)	<b>0.92</b>	<b>0.21</b>	<b>9. RISK MGMT (Accidents/100k):</b>	≤ .25	Goal (+/-)
(Annual Goal = ≤ 19/yr.) (84%)	0.00	<b>100.00%</b>			(Annual Goal = ≤ 19/yr.) (16%)	0.48	<b>-92.00%</b>
Based on FY16/17 YTD miles / 1.5= 18.66; rounded to 19 (industry standard)			Based on FY16/17 YTD miles / 1.5= 18.66; rounded to 19 (industry standard)				
	(Monthly)	Over/Under				(Monthly)	Over/Under
<b>10. CALL CTR-Time on Hold:</b>	≤ 75 sec/call	Goal (+/-)	<b>72</b>	<b>10</b>	<b>10. CALL CTR-Abandoned Calls:</b>	≤ 37	Goal (+/-)
(Annual Goal = ≤ 75 seconds/call)	70	<b>6.67%</b>			(Annual Goal= ≤ 37/month)	5	<b>86.49%</b>
FY16/17 last 3 months have been 60; inc. 25% now taking ALL calls)			Based on FY16/17 MAR-JUN actual + 25%; now taking ALL calls.				
Revenue hours vary based on monthly NTD reporting.			Revenue hours vary based on monthly NTD reporting.				

**Committee Name:** Finance Committee

Date: 04/23/18 2:30 pm - 4:30 pm

Chairperson: JoAnn Baratta

MCTA Staff Liaison: Joan Davidge

1) Members Present: Peggy Howarth, Joan Davidge, JoAnn Baratta

2) Members Absent: \_\_\_\_\_

3) Topics Discussed:

a - Budget and Variance Report - March

b - Review and discuss FY 18-19 FR and SR budgets. 35% Drivers / 5% Admin (10 Fare recovery rate)

c - Update on 5307 grant application.

d - Progress Report 3rd Qtr and Projected Legacy Budget. Due by May 4

e - MATP Budget, ~~N~~PS Budget

4) Task(s) Assigned & Follow up (Identify a committee member for each task):

a-

b-

5) Next Meeting Date/Time: May 29, 2018 2:30 P.M. to 4:30 P.M

### Committees

#### Finance

JoAnn Baratta, Chair  
Joan Davidge, Staff Liaison  
Peggy Howarth, Ex officio  
Rick Mutchler, Ex officio

#### HR/Personnel

Wayne Mazur, Chair  
Robert Gress, Staff Liaison  
Rick Mutchler, Ex officio  
Peggy Howarth, Ex officio

#### Marketing

Robert Huffman, Chair  
Rich Schlameuss, Staff Liaison  
Brian LaVacca  
Anthony Giudice  
Tanya Goode  
Michele Spradlin  
Rick Mutchler, Ex Officio  
Peggy Howarth, Ex officio

#### Operations

Dave Edinger, Chair  
Walter Quadarella, Staff Liaison  
Wayne Mazur  
Rick Mutchler, Ex Officio  
Peggy Howarth, Ex officio

#### Compliance

John Hoback, Chair  
, Staff Liaison  
Peggy Howarth, Ex officio  
Rick Mutchler, Ex officio

*25% of operating Budget  
in deferred Rev.*

**Audio Committee Name:** HR/Personnel Committee 4:00pm Date: April 26, 2018

Chairperson: Wayne Mazur

MCTA Staff Liaison: Bob Gress

1. Members Present: \_\_\_\_\_
2. Members Absent: \_\_\_\_\_
3. Topics Discussed:
  - a. Time checks/driver observations- (March)
  - b. Employee Update:
    - i. Staffing- New Hires/Summer NPS
    - ii. FMLA/STD/LOA\*/other-updates
    - iii. Terminations/Separations/Other – Resignation E.C.
    - v. Employee training: June 2018
  - c. March: W/C – 0 new/2 open; PPL 0 new/4 open
  - d. Claims Updates- PLRB, W/C
  - e. Policy- Disruptive Behavior Policy- Appeal Process, Snow Closing
  - f. Job Descriptions Updates:
  - g. Insurance program update: renewals, WC/PPL and Health Insurance. W/C recertification May 22<sup>nd</sup>
  - h. MCTA Bylaw review/Mission Statement/Vision Statement, Board Member Job Description
  - i. Policy/Procedure Updates- Drug and Alcohol Policy Revisions, Background Checks, NTD Sampling
  - j. Title VI Program Update- resubmitted, LEP 2017 total
  - k. EEO Program Update-
  - l. Travel Training update- View FR
  - m. Executive Director Update-
  - n. Other
4. Task(s) Assigned & Follow up (Identify a committee member for each task).
5. Next Meeting Date/Time: TBA

Committees

**Finance**

JoAnn Baratta, Chair  
Joan Davidge, Staff Liaison  
Peggy Howarth, Ex officio  
Rick Mutchler, Ex officio

**HR/Personnel**

Wayne Mazur, Chair  
Bob Gress, Staff Liaison  
Dave Edinger  
Guy LaBar  
Peggy Howarth, Ex officio  
Rick Mutchler, Ex officio

**Marketing**

Robert Huffman, Chair  
Rich Schlameuss, Staff Liaison  
Peggy Howarth, Ex officio  
Brian LaVacco  
Anthony Giudice  
Rick Mutchler, Ex Officio

**Operations**

Dave Edinger, Chair  
Walter Quadarella, Staff Liaison  
Peggy Howarth, Ex officio  
Wayne Mazur  
Rick Mutchler, Ex Officio

**Compliance**

John Hoback, Chair  
Staff Liaison  
Peggy Howarth, Ex officio  
Rick Mutchler, Ex officio

Marketing Committee Meeting: April 5, 2018

Attendance: Tanya, Tony, Michele and Peggy

Excused: Rich S.

Bus Wraps (using the FINAL version of the MCTA Brand Book and Style Guide):

We don't want it too busy

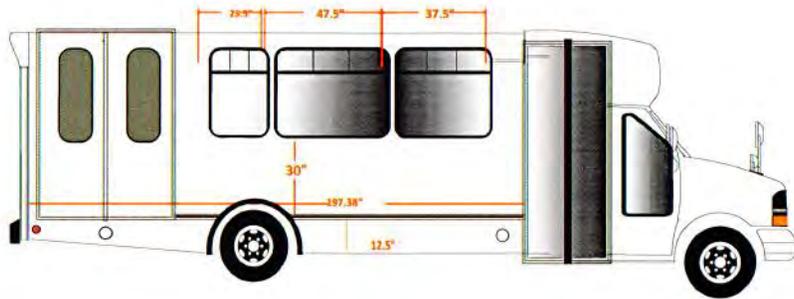
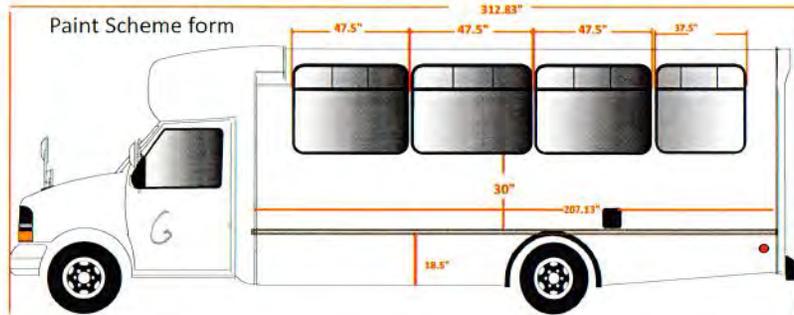
We want to get the point across of travel training being available in some manner

We do want logos and graphics to adhere to guidelines of our Brand Book and Style Guide

Blending of the below concepts are desired

1. Driver's door: Giddy up & Go logo
2. Driver's Side panels, back window: Miles hanging out window similar to that in Fixed Route
3. Driver's Side panels, below the back window and Miles graphic:  
"Come ride with me...  
I'll help you!"
4. Driver's side, immediately before the rear wheel: [www.gomcta.com](http://www.gomcta.com)
5. Driver's side, immediately after the rear wheel: (570)839-8210
6. Driver's side, middle of the bus under 1<sup>st</sup> three windows (logos):  
Giddy up & Go Trips, Giddy up & Go Shopping, Giddy up & Go Work
7. Driver's side, above first three windows, continuing down/across to the driver's side door
8. Bus numbers on top of bus: 24" size color- blue
9. Rear: Very bottom: THIS VEHICLE STOPS AT ALL RAILROAD CROSSINGS
10. Rear driver's side: extend Miles from rear side to rear showing his tail
11. Passenger side: Transparent (see rear example) Riders should be a mix of ethnicities and of riders including Seniors, non-seniors, disabled (wheelchair position in the rear) Note: If visible, seatbelts should be worn. Wrap should start immediately as possible after the entryway door to the end of the bus side
12. Passenger side top: Monroe County Transportation Authority...Ride The Pony
13. Front of the bus forward strip on the hood: [moc.ACTMog.www](http://moc.ACTMog.www)  
(so that drivers in front of the bus can see [www.goMCTA.com](http://www.goMCTA.com) in the rearview mirror)
14. Above front windshield on marquis area: Pocono Pony with swoosh (or approved style guide logo)

We discussed only the wraps because we'd like to get buses on the road and 13/14 funds spent as early as possible.



Created by: Robin Miller  
(Graphics Dept.)

Customer Signature  
25' Chevy Ch " Wheelbase 187"  
Over all length 312.83

Giddy Up  
& GO



Giddy Up  
& GO Safely



Monroe County Transit Authority  
POCONO PONY

Giddy Up  
& GO Green



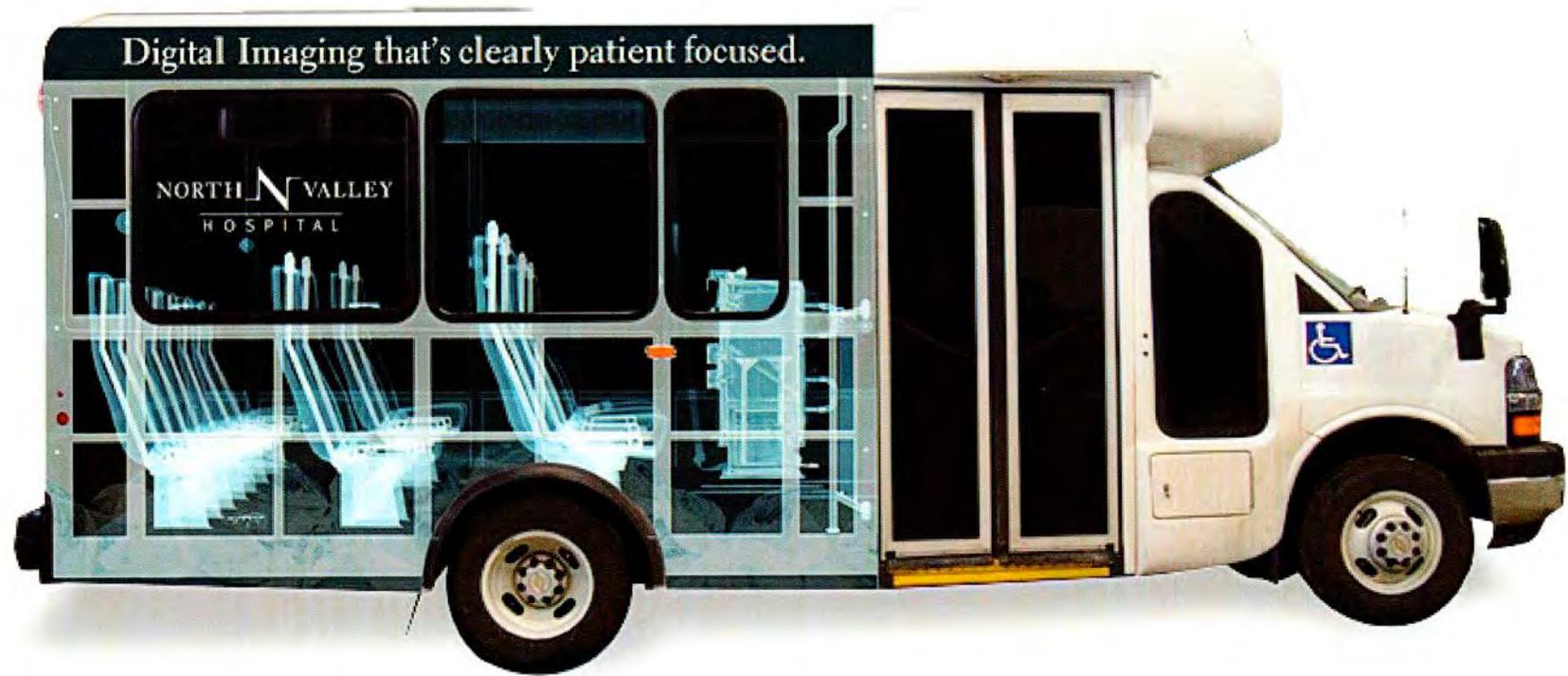
Monroe County Transit Authority  
POCONO PONY

Giddy Up  
& GO MCTA.COM



Monroe County Transit Authority  
POCONO PONY





Digital Imaging that's clearly patient focused.

NORTH VALLEY  
HOSPITAL

