

BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355

Thursday, May 2, 2019 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. There were 7 Board Members in attendance. The meeting was called to order at 5:30 P.M.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, 1 st Vice Chairman	Margaret Howarth, Executive Director
John Hoback, 2 nd Vice Chairman	Richard Schlameuss, Asst. Executive Director
JoAnn Baratta, Treasurer	Joan Davidge, Chief Financial Officer
Eric Koopman Asst. Treasurer	Walter Quadarella, Rural Ops & Maint. Manager
David Edinger, Secretary	Robert Gress, HR/Safety Manager
Brian LaVacca, Asst. Secretary	Guy LaBar, Shared Ride Manager
Robert Huffman	David Horvath, Solicitor
	Iris Rivera, Recording Secretary

PUBLIC COMMENT:

None

The minutes from March 28, 2019 were reviewed and approved.

EXECUTIVE DIRECTOR'S REPORT:

Peggy reported on Fixed Route & Shared Ride monthly goals.

FINANCIAL REPORT:

JoAnn reported that there were no capital purchases in March. In Fixed Route the farebox is still down, but the office sales are up mostly because of Kalahari. Fuel and vehicle insurance are high, but driver wages are looking better. The expenses are down in Fixed Route month to date (MTD) but year to date (YTD) we are a bit over. So, we will be watching the fuel, wages, and ADA line items closely. In Shared Ride wages are high, however, revenue is up MTD and expenses are down both MTD and YTD. The revolving line of credit has been approved. Peggy and Joan are working on the Operating Budget. NTD and the Legacy Budget have been submitted. The Fixed Route and Shared Ride budgets for FY19-20 were presented to and approved by the Board.

The **Regular Purchase Reports** for Period 9, March 1-31, 2019 were reviewed and ratified, subject to audit.

The **Regular Purchase Reports** for Period 10 April 1-30, 2019 were reviewed and ratified, subject to audit.

OPERATIONS:

The operations committee did not meet; however, Walter gave an update on the P3 & CNG project compressor station/fueling station we should see some activity the 2nd week in June. The fuel bids have been opened, the solicitor still needs to review a few things but it's looking like PAPCO will get the unleaded and Petroleum Traders will get the Diesel. The vehicle replacement grant was approved which will be used to replace 3 diesel buses with CNG buses. The Operations Assistance grant was approved, and the Wash Bay grant was also approved. There will be a new service introduced in July called FLEX which will be put in place of the Orange, Violet & Yellow Routes which are being retired. We will also be providing 7-day service to Kalahari at their request, for a limited time, from June 1st through September 30th.

HUMAN RESOURCES:

Bob reported that union negotiations are scheduled for 5/20/19 & 5/22/19. We are looking into changing the FR pool to be 12 full time drivers and 1 floater. It will be similar to the way the pool used to be prior to 2008. We have received a few insurance proposals, but Bob is working on getting additional quotes. Bob will be working on our Title VI plan which may have to be re-written due to some new FTA regulations. There is also a new safety plan being implemented by FTA in 2020.

COMPLIANCE:

The committee did not meet in April, but they are scheduled to meet on May 14th to continue going through and updating the regulations for 2019.

MARKETING:

Rich reported that they are a lot of projects in the works. The committee is currently working on the final details of our 40th anniversary celebration. The NPS is all ready to go for Memorial Day weekend; the new NPS brochures are on the way to the printer.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

RESOLUTIONS:

Resolution 2019-3 Certifying Local Match for State Operating Financial Assistance

Peggy read Resolution 2019-3, which the Board adopted at this meeting.

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 7:01 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM May 2, 2019

5-01-19 - Motion to approve the minutes from the March 28, 2019 Board Meeting,
MOTION CARRIED- DE/JH

5-02-19 – Motion to approve the Regular Purchases for March 1-31, 2019,
Subject to audit
MOTION CARRIED – JH/DE

5-03-19 - Motion to approve the Regular Purchases for April 1-30, 2019,
Subject to audit
MOTION CARRIED- EK/JH

5-04-19 - Motion to approve the Budget & Variance Report for Fixed Route for March 2019,
Subject to audit
MOTION CARRIED- JB/JH

5-05-19 – Motion to approve the Budget & Variance Report for Shared Ride for March 2019,
Subject to audit
MOTION CARRIED – JB/JH

5-06-19 - Motion to approve the Fixed Route Budget for FY19-20,
MOTION CARRIED- JH/DE

5-07-19 - Motion to approve the Shared Ride Budget for FY19-20,
MOTION CARRIED- JH/EK

5-08-19 - Motion to adopt Resolution 2019-3
Certify Local Math for State Operating Financial Assistance,
MOTION CARRIED- JH/DE

5-09-19 – Motion to adjourn
MOTION CARRIED – DE/EK

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Ten Months Ending April 30, 2019**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	13,889.69	13,000.00	889.69	121,409.58	130,000.00	(8,590.42)
'4113-0-1	Billed Fixed Route	4,578.00	750.00	3,828.00	12,161.00	7,500.00	4,661.00
'4151-0-1	Office Sales - Tickets & Pass	5,869.58	7,000.00	(1,130.42)	72,155.94	70,000.00	2,155.94
'4170-0-1	Advertising Revenue FR	-	1,800.00	(1,800.00)	6,277.50	18,000.00	(11,722.50)
'4510-0-1	Grants Federal 5311	41,675.00	41,675.00	-	416,750.00	416,750.00	-
'4511-0-1	Grants Federal 5307	41,675.00	41,675.00	-	416,750.00	416,750.00	-
'4520-0-1	Grants State Act 44-FR	139,608.13	152,343.77	(12,735.64)	1,648,511.82	1,610,343.77	38,168.05
'4570-0-1	Grants Local F/R	14,277.25	14,277.25	-	142,772.50	142,772.50	-
'4590-0-1	Other Revenue F/R	100.00	6,500.00	(6,400.00)	39,826.79	65,000.00	(25,173.21)
'4996-0-1	Interest Income -FR	16.17	15.00	1.17	121.30	150.00	(28.70)
	Total Revenue	261,688.82	279,036.02	(17,347.20)	2,876,736.43	2,877,266.27	(529.84)
'5010-1-1	Wages: Mechn-FR	21,162.92	19,707.69	(1,455.23)	219,991.53	211,857.69	(8,133.84)
'5010-2-1	Wages: Drivr-FR	60,957.06	60,392.31	(564.75)	652,970.98	649,217.31	(3,753.67)
'5050-1-1	Fica: Mechn-FR	1,723.23	1,862.00	138.77	18,758.24	18,620.00	(138.24)
'5050-2-1	Fica: Drivr-FR	4,796.96	5,696.00	899.04	54,649.97	56,960.00	2,310.03
'5052-1-1	PAUC: Mechn-FR	40.06	171.00	130.94	1,807.93	1,710.00	(97.93)
'5052-2-1	PAUC: Drivr-FR	111.18	523.00	411.82	5,286.71	5,230.00	(56.71)
'5096-1-1	Pension: Mechn-FR	1,257.95	1,284.00	26.05	13,475.92	12,840.00	(635.92)
'5096-2-1	Pension: Drivr-FR	3,217.34	3,928.00	710.66	33,716.53	39,280.00	5,563.47
'5330-2-1	Complimentary Transportation-ADA	10,206.00	6,224.00	(3,982.00)	82,061.00	62,240.00	(19,821.00)
'5610-1-1	Parts: Garge-FR	3,107.99	6,250.00	3,142.01	69,307.64	62,500.00	(6,807.64)
'5612-1-1	Filters: Garge-FR	1,344.82	1,000.00	(344.82)	8,291.67	10,000.00	1,708.33
'5630-2-1	Purchased Tires: Trans-FR	2,903.36	2,250.00	(653.36)	26,512.27	22,500.00	(4,012.27)
'5652-2-1	Fuel Expense: Trans-FR	28,027.93	25,250.00	(2,777.93)	269,771.87	252,500.00	(17,271.87)
'5653-2-1	Taxes:Trans-FR	161.35	143.00	(18.35)	1,361.03	1,430.00	68.97
'5654-2-1	Motor Oil: Trans-FR	-	1,128.00	1,128.00	7,925.79	11,280.00	3,354.21
'5656-2-1	Antifreeze: Trans-FR	302.50	175.00	(127.50)	2,420.00	1,750.00	(670.00)
'5659-1-1	Other Fluids FR :Garage	-	475.00	475.00	4,728.84	4,750.00	21.16
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,250.00	1,250.00	-	12,500.00	12,500.00
'6010-6-1	Wages: Admin-FR	38,672.04	36,744.00	(1,928.04)	404,030.29	394,998.00	(9,032.29)
'6030-1-1	Vacation Pay: Garge-FR	1,364.03	1,712.00	347.97	14,644.28	17,120.00	2,475.72
'6030-2-1	Vacation Pay: Trans-FR	1,680.80	2,750.00	1,069.20	33,557.92	27,500.00	(6,057.92)
'6030-6-1	Vacation Pay: Admin-FR	2,710.68	2,712.00	1.32	24,929.24	27,120.00	2,190.76
'6032-1-1	Sick Pay: Garge-FR	-	321.00	321.00	2,517.68	3,210.00	692.32
'6032-2-1	Sick Pay: Trans-FR	336.16	982.00	645.84	14,286.80	9,820.00	(4,466.80)
'6032-6-1	Sick Pay: Admin-FR	37.86	581.00	543.14	2,380.12	5,810.00	3,429.88
'6034-1-1	Holiday Pay: Garge-FR	100.14	770.00	669.86	6,887.47	7,700.00	812.53
'6034-2-1	Holiday Pay: Trans-FR	336.16	2,357.00	2,020.84	15,295.76	23,570.00	8,274.24
'6034-6-1	Holiday Pay: Admin-FR	652.90	1,395.00	742.10	13,650.81	13,950.00	299.19
'6039-1-1	Other Paid Absences: Garge-FR	105.89	250.00	144.11	1,608.06	2,500.00	891.94
'6039-2-1	Other Paid Absences: Trans-FR	504.24	425.00	(79.24)	4,532.88	4,250.00	(282.88)
'6039-6-1	Other Paid Absences: Admin-FR	415.92	550.00	134.08	3,658.96	5,500.00	1,841.04
'6050-6-1	Fica on Wages: Admin-FR	3,143.05	3,473.00	329.95	34,004.30	34,730.00	725.70

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Ten Months Ending April 30, 2019**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	140.53	319.00	178.47	3,174.28	3,190.00	15.72
'6054-6-1	FICA on 3rd Party Sick Pay	-	40.00	40.00	532.16	400.00	(132.16)
'6090-1-1	Hospitalization: Garge-FR	2,803.29	3,780.00	976.71	31,188.50	37,800.00	6,611.50
'6090-2-1	Hospitalization: Trans-FR	14,618.10	10,839.00	(3,779.10)	128,632.71	108,390.00	(20,242.71)
'6090-6-1	Hospitalization: Admin-FR	7,852.77	8,341.00	488.23	79,936.76	83,410.00	3,473.24
'6092-1-1	Life Insurance: Garge-FR	192.82	280.00	87.18	2,007.13	2,800.00	792.87
'6092-2-1	Life Insurance: Trans-FR	428.33	450.00	21.67	4,107.88	4,500.00	392.12
'6092-6-1	Life Insurance: Admin-FR	270.61	275.00	4.39	2,651.84	2,750.00	98.16
'6093-6-1	Employee Assistance Program FR	-	150.00	150.00	410.00	1,500.00	1,090.00
'6094-1-1	Uniforms: Garge-FR	268.95	472.00	203.05	2,967.64	4,720.00	1,752.36
'6094-2-1	Uniforms: Trans-FR	604.21	550.00	(54.21)	5,058.36	5,500.00	441.64
'6096-6-1	Pension: Admin-FR	2,124.24	2,400.00	275.76	23,335.66	24,000.00	664.34
'6098-1-1	Bonus/Gifts: Garge-FR	-	490.00	490.00	5,426.30	4,900.00	(526.30)
'6098-2-1	Bonus/Gifts: Trans-FR	-	175.00	175.00	3,714.60	1,750.00	(1,964.60)
'6098-6-1	Bonus/Gifts: Admin-FR	(74.39)	550.00	624.39	8,738.59	5,500.00	(3,238.59)
'6152-3-1	Building Contract Service-FR	955.04	1,750.00	794.96	18,891.09	17,500.00	(1,391.09)
'6153-3-1	Building Supplies & Materials-FR	-	125.00	125.00	63.57	1,250.00	1,186.43
'6154-3-1	Building:Repairs & Maintenance-FR	955.81	2,000.00	1,044.19	20,422.15	20,000.00	(422.15)
'6159-3-1	Building - Other FR	-	25.00	25.00	-	250.00	250.00
'6215-6-1	Staff Travel: Admin-FR	216.50	1,250.00	1,033.50	6,312.44	12,500.00	6,187.56
'6251-6-1	Board Seminars: Admin-FR	-	75.00	75.00	505.26	750.00	244.74
'6253-6-1	Staff Seminars: Admin-FR	805.00	575.25	(229.75)	1,702.36	5,752.50	4,050.14
'6310-6-1	Telephone: Admin-FR	1,031.93	487.00	(544.93)	10,637.93	4,870.00	(5,767.93)
'6330-6-1	Electric: Admin-FR	971.08	1,320.00	348.92	11,228.40	13,200.00	1,971.60
'6350-6-1	Non-Elec. Heat: Admin-FR	341.85	1,320.00	978.15	9,733.51	13,200.00	3,466.49
'6360-6-1	Cable TV: Admin-FR	72.77	60.00	(12.77)	692.36	600.00	(92.36)
'6370-6-1	Water Expense: Admin-FR	289.73	250.00	(39.73)	2,470.06	2,500.00	29.94
'6390-6-1	Garbage Removal: Admin-FR	1,435.34	400.00	(1,035.34)	5,229.69	4,000.00	(1,229.69)
'6530-4-1	Advertising: Promo-FR	-	225.00	225.00	-	2,250.00	2,250.00
'6531-4-1	Legal Notice Adv: Promo-FR	22.64	225.00	202.36	476.29	2,250.00	1,773.71
'6550-4-1	Marketing: Promo-FR	772.83	2,296.00	1,523.17	8,884.79	22,960.00	14,075.21
'6551-4-1	Schedules Expense: Promo-FR	-	1,375.00	1,375.00	3,412.00	13,750.00	10,338.00
'6552-4-1	Tickets & Passes: Promo-FR	-	450.00	450.00	1,760.00	4,500.00	2,740.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	22,661.99	21,382.00	(1,279.99)	229,823.17	213,820.00	(16,003.17)
'6720-5-1	In House Claims-FR	(1,000.00)	825.00	1,825.00	2,227.44	8,250.00	6,022.56
'6736-5-1	Workmans Comp Ins: In&Sf-FR	5,197.83	6,023.00	825.17	55,287.53	60,230.00	4,942.47
'6752-5-1	Safety and Training - FR	-	562.00	562.00	5,469.77	5,620.00	150.23
'6800-1-1	Consumable Supplies: Garge-FR	594.04	560.00	(34.04)	7,818.10	5,600.00	(2,218.10)
'6800-2-1	Consumable Supplies: Trans-FR	-	55.00	55.00	16.99	550.00	533.01
'6800-6-1	Consumable Supplies: Admin-FR	495.41	650.00	154.59	6,136.14	6,500.00	363.86
'6850-6-1	Postage: Admin-FR	95.72	150.00	54.28	1,173.44	1,500.00	326.56
'6910-6-1	Professional Fees: Admin-FR	1,248.36	2,400.77	1,152.41	20,988.53	23,280.77	2,292.24
'6911-6-1	Legal Expense: Admin-FR	1,320.00	2,000.00	680.00	10,557.90	20,000.00	9,442.10

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Ten Months Ending April 30, 2019**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	13,550.00	11,823.00	1,727.00	100,161.70	118,230.00	(18,068.30)
4113-0-2	Billed Shared Ride	9,165.50	8,400.00	765.50	91,172.70	84,000.00	7,172.70
4170-0-2	Advertising SR	-	560.62	(560.62)	2,092.50	5,960.62	(3,868.12)
4520-0-2	Grants State Act 44-SR	9,984.92	9,984.92	-	107,337.92	107,337.92	-
4553-0-2	Grants PWD-SR	32,117.85	26,456.31	5,661.54	283,127.15	284,405.31	(1,278.16)
4550-0-2	Grants Lottery - SR	87,664.75	71,849.54	15,815.21	768,139.05	772,382.54	(4,243.49)
4560-0-2	Medical Assistance Grant	36,584.30	70,170.33	(33,586.03)	634,327.00	701,703.33	(67,376.33)
4590-0-2	Other Revenue S/R	-	-	-	-	-	-
4996-0-2	Interest Income -SR	42.53	25.00	17.53	216.26	250.00	(33.74)
	Total Revenue	189,109.85	199,269.72	(10,159.87)	1,986,574.28	2,074,269.72	(87,695.44)
5010-1-2	Wages: Mechn-SR	12,429.01	11,603.08	(825.93)	129,201.37	124,733.08	(4,468.29)
5010-2-2	Wages: Drivr-SR	62,337.80	61,384.62	(953.18)	637,988.00	659,884.62	21,896.62
5050-1-2	Fica: Mechn-SR	1,012.05	1,094.00	81.95	11,016.74	10,940.00	(76.74)
5050-2-2	Fica: Drivr-SR	5,627.83	5,663.00	35.17	55,942.32	56,630.00	687.68
5052-1-2	PAUC: Mechn-SR	23.53	133.00	109.47	1,061.79	1,330.00	268.21
5052-2-2	PAUC: Drivr-SR	1,239.84	705.00	(534.84)	9,254.16	7,050.00	(2,204.16)
5096-1-2	Pension: Mechn-SR	738.79	754.00	15.21	7,914.41	7,540.00	(374.41)
5096-2-2	Pension: Drivr-SR	2,431.92	1,995.00	(436.92)	26,179.60	19,950.00	(6,229.60)
5320-2-2	MA Outside Transportation	-	1,250.00	1,250.00	9,485.00	12,500.00	3,015.00
5340-2-2	MA Mileage Reimburse-In County	2,886.12	2,250.00	(636.12)	24,986.92	22,500.00	(2,486.92)
5342-2-2	MA Mileage Reimburse-Out Cnty	1,514.48	1,250.00	(264.48)	10,307.05	12,500.00	2,192.95
5610-1-2	Parts: Garge-SR	(291.35)	3,750.00	4,041.35	49,210.73	37,500.00	(11,710.73)
5612-1-2	Filters: Garge-SR	203.64	250.00	46.36	1,746.99	2,500.00	753.01
5630-2-2	Purchased Tires: Trans-SR	1,147.07	2,500.00	1,352.93	17,228.31	25,000.00	7,771.69
5652-2-2	Fuel Expense: Trans-SR	16,808.21	16,000.00	(808.21)	157,216.30	160,000.00	2,783.70
5653-2-2	Taxes:Trans-SR	107.57	96.00	(11.57)	907.35	960.00	52.65
5654-2-2	Motor Oil: Trans-SR	1,317.50	577.00	(740.50)	5,497.92	5,770.00	272.08
5656-2-2	Antifreeze: Trans-SR	302.50	75.00	(227.50)	907.50	750.00	(157.50)
6010-6-2	Wages: Admin-SR	38,672.04	36,744.92	(1,927.12)	408,597.90	395,007.92	(13,589.98)
6030-1-2	Vacation Pay: Garge-SR	801.09	955.00	153.91	8,600.60	9,550.00	949.40
6030-2-2	Vacation Pay: Trans-SR	128.32	1,663.00	1,534.68	10,887.20	16,630.00	5,742.80
6030-6-2	Vacation Pay: Admin-SR	2,710.69	3,178.00	467.31	24,929.32	31,780.00	6,850.68
6032-1-2	Sick Pay: Garge-SR	-	188.00	188.00	1,478.64	1,880.00	401.36
6032-2-2	Sick Pay: Trans-SR	769.92	333.00	(436.92)	5,004.48	3,330.00	(1,674.48)
6032-6-2	Sick Pay: Admin-SR	37.86	581.00	543.14	2,380.12	5,810.00	3,429.88
6034-1-2	Holiday Pay: Garge-SR	58.82	465.00	406.18	4,045.01	4,650.00	604.99
6034-2-2	Holiday Pay: Trans-SR	384.96	665.00	280.04	6,279.68	6,650.00	370.32
6034-6-2	Holiday Pay: Admin-SR	652.90	1,434.01	781.11	13,650.86	14,340.09	689.23
6039-1-2	Other Paid Absences: Garge-SR	62.19	176.00	113.81	944.42	1,760.00	815.58
6039-2-2	Other Paid Absences: Trans-SR	513.28	333.00	(180.28)	2,284.08	3,330.00	1,045.92
6039-6-2	Other Paid Absences: Admin-SR	415.93	543.00	127.07	3,659.03	5,430.00	1,770.97
6050-6-2	Fica on Wages: Admin-SR	3,143.06	3,411.00	267.94	34,004.35	34,110.00	105.65
6052-6-2	PAUC on Wages: Admin-SR	140.54	388.00	247.46	3,174.34	3,880.00	705.66
6054-6-2	FICA on 3rd Party Sick Pay	-	40.00	40.00	532.15	400.00	(132.15)
6090-1-2	Hospitalization: Garge-SR	1,896.86	2,376.00	479.14	20,845.13	23,760.00	2,914.87
6090-2-2	Hospitalization: Trans-SR	3,014.51	2,927.00	(87.51)	27,190.44	29,270.00	2,079.56

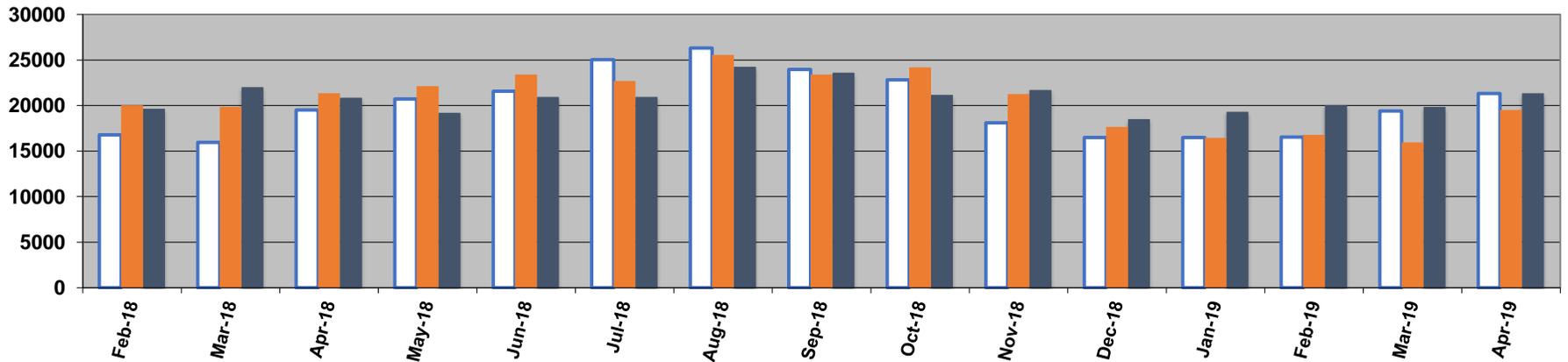
**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Ten Months Ending April 30, 2019**

Account #	Account Name	Period to Date - April			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6090-6-2	Hospitalization: Admin-SR	7,852.77	8,220.32	367.55	79,937.37	82,203.24	2,265.87
6092-1-2	Life Insurance: Garge-SR	113.24	180.00	66.76	1,237.04	1,800.00	562.96
6092-2-2	Life Insurance: Trans-SR	223.78	225.00	1.22	2,048.65	2,250.00	201.35
6092-6-2	Life Insurance: Admin-SR	270.61	275.00	4.39	2,651.83	2,750.00	98.17
6093-6-2	Employee Assistance Program SR	-	150.00	150.00	410.00	1,500.00	1,090.00
6094-1-2	Uniforms: Garge-SR	157.95	250.00	92.05	1,742.88	2,500.00	757.12
6094-2-2	Uniforms: Trans-SR	1,434.63	875.00	(559.63)	10,166.58	8,750.00	(1,416.58)
6096-6-2	Pension: Admin-SR	2,124.25	2,400.00	275.75	23,335.72	24,000.00	664.28
6098-1-2	Bonus/Gifts: Garge-SR	-	315.00	315.00	4,286.53	3,150.00	(1,136.53)
6098-2-2	Bonus/Gifts: Trans-SR	2,267.64	250.00	(2,017.64)	11,704.49	2,500.00	(9,204.49)
6098-6-2	Bonus/Gifts: Admin-SR	(74.40)	550.00	624.40	11,928.47	5,500.00	(6,428.47)
6253-6-2	Staff Seminars: Admin-SR	815.97	50.00	(765.97)	894.00	500.00	(394.00)
6310-6-2	Telephone: Admin-SR	114.65	50.00	(64.65)	1,263.45	500.00	(763.45)
6330-6-2	Electric: Admin-SR	647.38	880.00	232.62	7,485.61	8,800.00	1,314.39
6350-6-2	Non-Elec. Heat: Admin-SR	227.90	880.00	652.10	6,489.01	8,800.00	2,310.99
6360-6-2	Cable TV: Admin-SR	48.52	40.00	(8.52)	461.62	400.00	(61.62)
6370-6-2	Water Expense: Admin-SR	193.15	167.00	(26.15)	1,624.79	1,670.00	45.21
6390-6-2	Garbage Removal: Admin-SR	956.90	267.00	(689.90)	2,954.36	2,670.00	(284.36)
6550-4-2	Marketing: Promo-SR	-	-	-	-	-	-
6710-5-2	Vehicle Insurance: In&Sf-SR	3,999.18	3,761.00	(238.18)	38,021.19	37,610.00	(411.19)
6720-5-2	In House Claims-SR	(2,712.05)	539.00	3,251.05	(4,825.02)	5,390.00	10,215.02
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,798.00	5,560.00	762.00	49,019.47	55,600.00	6,580.53
6800-1-2	Consumable Supplies: Garge-SR	254.59	250.00	(4.59)	3,432.37	2,500.00	(932.37)
6800-2-2	Consumable Supplies: Trans-SR	-	42.00	42.00	47.40	420.00	372.60
6800-6-2	Consumable Supplies: Admin-SR	423.56	550.00	126.44	4,421.65	5,500.00	1,078.35
6850-6-2	Postage: Admin-SR	224.60	325.00	100.40	2,325.50	3,250.00	924.50
6910-6-2	Professional Fees: Admin-SR	387.80	1,471.77	1,083.97	9,622.58	13,990.77	4,368.19
6912-6-2	Labor Attorney: Admin-SR	-	175.00	175.00	-	1,750.00	1,750.00
6913-6-2	Drug Screens - SR	226.40	275.00	48.60	2,093.60	2,750.00	656.40
6916-6-2	Auditor: Admin-SR	-	988.00	988.00	10,660.00	9,880.00	(780.00)
6930-1-2	Small Tools & Equip.: Garge-SR	24.72	50.00	25.28	1,208.27	500.00	(708.27)
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	-	-	-	1,289.15	-	(1,289.15)
6951-1-2	Towing Expense: Garge-SR	-	200.00	200.00	2,230.00	2,000.00	(230.00)
6952-2-2	Licnese Renewals & Physicals: Trans-SR	94.50	350.00	255.50	1,938.00	3,500.00	1,562.00
6954-2-2	Communication: Trans-SR	549.47	675.00	125.53	7,652.12	6,750.00	(902.12)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	345.83	300.00	(45.83)	2,109.27	3,000.00	890.73
7996-6-2	Bank Charges-SR	-	3.00	3.00	(15.00)	30.00	45.00
	Total Expenses	189,231.02	199,269.72	10,038.70	2,036,393.16	2,074,269.72	37,876.56
	Net Income from Operations	(121.17)	-	(121.17)	(49,818.88)	-	(49,818.88)

MONROE COUNTY TRANSPORTATION **FIXED ROUTE** RIDERSHIP STATISTICS

17-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	18-19
TOTAL FULL FARE	4,791	4,818	5,591	6,585	6,873	6,295	6,594	6,102	6,016	5,509	5,098	4,887	4,865	5,317	5,797	
TOTAL SENIORS	1,497	1,567	2,000	2,328	2,250	2,221	2,426	2,117	2,321	1,490	1,461	1,499	1,441	1,875	2,237	
TICKETS (BLUE)	402	322	424	445	497	518	545	422	483	414	345	444	447	566	522	
STUDENTS	2,945	2,590	3,263	2,420	2,483	5,664	6,244	5,478	4,062	3,089	2,520	2,347	2,742	3,556	4,302	
FEDERAL (GREEN)	355	313	404	365	373	341	420	391	379	253	154	303	290	318	359	
TRANSFERS (ON)	3,298	2,725	3,571	3,466	3,400	3,498	3,858	3,739	3,965	3,061	2,656	2,839	2,845	3,208	3,453	
MISC. TRIPS	3,495	3,619	4,260	5,119	5,698	6,505	6,218	5,714	5,605	4,279	4,260	4,185	3,909	4,572	4,657	
FARE CARD SOLD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL RIDERS	16783	15954	19513	20728	21574	25042	26305	23963	22831	18095	16494	16504	16539	19412	21327	
	20038	19857	21358	22120	23402	22690	25555	23401	24193	21256	17666	16441	16783	15954	19513	
	19646	22018	20863	19208	20954	20954	24251	23611	21161	21702	18500	19314	20038	19857	21358	

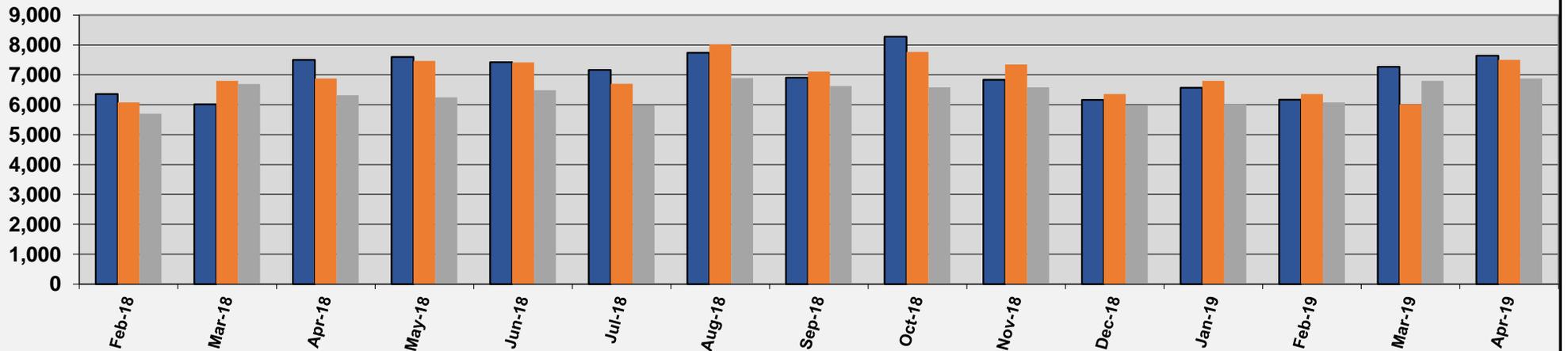
TOTAL MONTHLY FIXED ROUTE TRIPS



MONROE COUNTY TRANSPORTATION **SHARED RIDE** RIDERSHIP STATISTICS

FY 17-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	FY18-19
LOTTERY/SENIORS	2,853	2,735	3,593	3,703	3,645	3,588	3,901	3,367	4,019	3,240	2,993	3,025	2,820	3,412	3,820	
LOTTERY MA	278	289	351	339	354	373	345	307	465	366	272	327	316	401	407	
FULL FARE	6	6	18	12	12	14	20	16	18	11	8	4	7	6	8	
MISC. SUBSIDIES	6	2	2	5	6	4	6	2	4	6	4	2	2	1	6	
ADA	334	349	389	344	290	333	367	335	401	332	340	370	335	431	440	
PWD	1,111	1,021	1,222	1,170	1,201	1,209	1,319	1,249	1,493	1,233	1,060	1,202	1,277	1,398	1,479	
MATP	1,773	1,604	1,926	2,023	1,905	1,627	1,773	1,622	1,863	1,641	1,480	1,630	1,415	1,603	1,469	
MATPO	0	6	2	6	8	14	6	4	12	5	6	6	0	16	12	
TOTAL RIDERS	6,361	6,012	7,503	7,602	7,421	7,162	7,737	6,902	8,275	6,834	6,163	6,566	6,172	7,268	7,641	
	6080	6802	6876	7465	7413	6701	8016	7107	7770	7344	6358	6803	6361	6012	7503	
	5699	6692	6315	6245	6484	5984	6889	6622	6581	6581	5966	6013	6080	6802	6876	

TOTAL MONTHLY SHARED RIDE TRIPS



Board of Directors' Resolution Approving Revolving Line of Credit

Pursuant to a duly made, seconded and unanimously carried motion, the Board of Director's of the Monroe County Transportation Authority adopted the following measure and resolution:

Resolved, that the Executive Director of the Authority is hereby authorized to execute the May 30th, 2019, ESSA Line of Credit Agreement for and on behalf of the Authority, for a revolving Line of Credit in the sum of Six Hundred, Fifty Thousand Dollars (\$650,000.00).

This resolution authorizes the Executive Director and Chief Financial Officer to transfer funds as appropriate for the continued successful operation of the authority. Draws on the account will require the signature of one of the following: The Executive Director, Board Chairman, or Secretary, with a second signature of any one of the following: the Executive Director, Board Chairman, Vice Chairman, Secretary, Treasurer or Assistant Treasurer by either signed document or printed email.

Certification

I, David Edinger, Secretary of the Board of the Monroe County Transportation Authority, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Board held on the 30th day of May 2019.

David Edinger, Secretary
MCTA Board of Directors
May 30, 2019