

AGENDA

**Regular Board Meeting
March 27th, 2025
5:30 PM
MCTA Board Room, 1st Floor**

ROLL CALL –

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From February 27th

EXECUTIVE OFFICE REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
• February 2025 Budget Variance Reports and Balance Sheet	

Operations Committee	David Edinger
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HR and Safety Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Marketing Committee	Robert Huffman
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UNFINISHED BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS – Resolution 2025-3 Local Match Operating Funds FY25-26
Resolution 2025-4 Renewable Natural Gas Tax Credits

QUESTIONS/COMMENTS –

ADJOURNMENT –

** The next meeting of the Board of Directors will be on **April 24th, 2025** **

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, February 27th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Eight (8) Board members were present. The meeting was called to order at 5:32 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, Chairman	Richard Schlameuss, CEO
John Hoback, 1 st Vice Chairman <small>via teleconference</small>	Iris Navarro, COO
JoAnn Baratta, Treasurer	Gosia Sobieszczuk, CFO
David Edinger	Joan Davidge, CFO Emeritus
Eric Koopman	Walter Quadarella, Operations & Maint. Manager
Robert Huffman	Lawrence Gebo, Safety Manager
Mary Claire Megargle	Helen Yanulus, Grants & Comm. Manager
Robert Hay	Stacey Chin, Accounting Manager
	Ajay Sharma, Accounting Clerk
	Lyndia Meade, Shop Steward
	Augustine DeJesus, Recording Secretary
	Jill Nagy, Solicitor <small>via teleconference</small>

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

The minutes from the meeting held on January 30th, 2025 were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: Shared the Fixed Route monthly Transit Performance report for the period of October, November & December 2024. Overall ridership is down due to weather, while revenue has increased due to Shawnee/Courthouse activity. Current expenses are under budget, and our performance projections are currently short of their forecasted ratios.

FINANCIAL REPORT:

JB: The committee met on February 25th. PennDOT has accepted our progress report submission for the second quarter of 24-25. The new fare system is being received very well with a ridership percentage of 50% utilizing their credit cards. Union negotiations begin on March 10th. JB: Shared the Budget Variance report for both Fixed and Non-Fixed route, for period 7 ending on 1/31/2025. Overall, ridership is still down due to the extreme cold weather.

OPERATIONS:

RS: The building expansion planning with the township is going well. We have reduced the amount of submitted comments from (140) to (20); and will look into mitigating issues brought up by the Department of Conservation Protection. Overall, the project is on track, but may have a delay going to bid on July 1st. Designers and project managers will be arriving on March 5th to review our facility, equipment, and signage placement.

DE: Services may incur delays from the roadwork happening on 611 to 715, going to Henryville.

WQ: We received (4) new Shared Ride buses, with others on order with an arrival date of late August.

HUMAN RESOURCES AND SAFETY:

LG: We hired (1) Fixed Route driver and added (1) new member to our safety team. Liability insurance saw (1) new claim; (5) total, (1) workers comp claim; (1) total. We performed (33) driver observations & (16) road calls.

COMPLIANCE:

JH: The committee did not meet this month. RS: We will reschedule to a later date.

MARKETING:

HY: Our trippers are fully booked, and our Facebook social media saw an increase in followers. We performed community outreach to Street2Feet in Stroudsburg and will be present at the following events at NCC: CareerLink's Job-Fair on April 9th, Pocono Community Day on April 12th, and Monroe County Community Night on May 6th.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

RESOLUTIONS:

(1) Resolution was presented and approved:
Resolution 2025-2 CareerQuest Free Fare Day.

QUESTIONS / COMMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:04 PM.

Signed By: _____
Secretary/Assistant Secretary

