

# **AGENDA**

## **Regular Board Meeting**

**February 25, 2021**

**5:30 P.M.**

**VIA ZOOM VIDEO CONFERENCE**

ROLL CALL

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – Approve for January 28, 2021

EXECUTIVE DIRECTOR’S REPORT – December 2020

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

\* Financials for December 1-31, 2020

\* Capital & Operating Purchase Reports subject to audit for January 1-31, 2021

\* Capital & Operating Purchase Reports subject to audit for February 1-25, 2021

Operations Committee

Dave Edinger

Human Resource Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

OLD BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS – Resolution 2021-2 – SAP Threshold Increase

QUESTIONS/COMMENTS –

ADJOURNMENT –

**\*\*The next meeting of the Board of Directors is scheduled for March 25, 2021\*\***

**BOARD MINUTES**  
**MONROE COUNTY TRANSPORTATION AUTHORITY**  
**P.O. BOX 339**  
**SCOTRUN, PA 18355**

Thursday, January 28, 2021 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held via Zoom Video Conference after due and proper notice. There were 8 Board Members present. The meeting was called to order at 5:37 P.M.

<b>BOARD MEMBERS PRESENT</b>	<b>STAFF PRESENT</b>
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 <sup>st</sup> Vice Chairman (Joined @ 5:53)	Richard Schlameuss, Asst. Executive Director
John Hoback, 2 <sup>nd</sup> Vice Chairman	Joan Davidge, Chief Financial Officer
JoAnn Baratta, Treasurer	Robert Gress, HR/Safety Manager
Eric Koopman, Asst. Treasurer	Guy LaBar, Shared Ride Manager
David Edinger, Secretary	Iris Rivera, Recording Secretary
Robert Huffman (Joined @ 5:42)	David Horvath, Solicitor
Maria Candelaria	

**PUBLIC COMMENT:**

No public comment.

**APPROVAL OF MINUTES:**

The minutes from the December 17, 2020 meeting were reviewed and approved.

**EXECUTIVE DIRECTOR'S REPORT:**

Peggy presented the Executive Director's report for November for Fixed Route & Shared Ride. The report shows that ridership is still down in FR & SR causing expenses and revenue to be down as well. Parts and fuel were also down due to the low ridership. We are still using the CARES Act for support. No road calls were reported.

**FINANCIAL REPORT:**

The Finance Committee met on 1/26. JoAnn reiterated that expenses, revenue and wages are still down in both Fixed Route and Shared Ride because ridership continues to be down. The vehicle insurance line is still high due to the 3 new CNG's and the 7 new Shared Ride buses that were added. We will continue to use the CARES Act funds to supplement both Fixed Route & Shared Ride.

The **Capital & Operating Purchase Reports** for Period 6, December 1-31, 2020 were reviewed and ratified, subject to audit.

The **Capital & Operating Purchase Reports** for Period 7, January 1-28, 2021 were reviewed and ratified, subject to audit.

The **Budget & Variance Reports** for November 1-30, 2020 for Fixed Route and Shared Ride were reviewed and ratified, subject to audit.

**OPERATIONS:**

The Operations committee did not meet. Walter reported that the wash bay project is moving along nicely. They have poured concrete and sewers have been connected. They are expecting to install the wash bay unit the second week in February. When the committee meets again, they will be discussing the development of the adjacent parcel. We have received approval from PennDOT to purchase the 5 CNG Shared Ride buses.

**HUMAN RESOURCES:**

Bob reported that we are trying to find out how to get our employees vaccinated for COVID. The part-time safety person has started, and he will be helping with training and driver observations. The AED's have been ordered and the employees will be trained on them as soon as they arrive.

**COMPLIANCE:**

The compliance committee met via telephone; they have reviewed certifications 12 & 13. Next, the committee will be reviewing Certification#15, Alcohol and Controlled Substances Testing, and Certification#17, Demand Responsive Service. Jill Nagy reviewed the Certs & Assurances and we have the resolution. The next compliance meeting is February 22<sup>nd</sup>.

**MARKETING:**

Rich reported that the Marketing Committee is focusing on adding graphics to interior spaces in the building and to vehicles, which will focus on safety and positive statements. We met with PennDOT about Microtransit and they were receptive to it, but first we must survey the clients to see if they will require the services. We are now official partners with the NPS and will be getting dedicated funding for the next 5 years. However, this year, we will not be running the River Runner due to COVID. This summer we will be using a Fixed Route bus to provide the service, which will help to better accommodate the passengers.

**OLD BUSINESS:**

Resuming in-person Board meetings- TBD

**NEW BUSINESS:**

Microtransit & Vanpooling still under discussion.

**EXECUTIVE SESSION:**

None

**RESOLUTIONS:**

Resolution 2021-1 Certs & Assurance FFY20-21 was approved.

**QUESTIONS/COMMENTS:**

None

**ADJOURNMENT:**

The meeting was adjourned at 6:39 p.m.

Signed by \_\_\_\_\_

Secretary/Assistant Secretary

## **MOTIONS FROM January 28, 2021**

01-01-2021 - Motion to approve the minutes from the December 17, 2020 Board Meeting,  
MOTION CARRIED- DE/JH

01-02-2021 - Motion to approve the Capital Purchases for December 1-31, 2020,  
Subject to audit  
MOTION CARRIED- JB/JH

01-03-2021 – Motion to approve the Operating Purchases for December 1-31, 2020,  
Subject to audit  
MOTION CARRIED – JB/JH

01-04-2021 - Motion to approve the Capital Purchases for January 1-28, 2021,  
Subject to audit  
MOTION CARRIED- JB/JH

01-05-2021 – Motion to approve the Operating Purchases for January 1-28, 2021,  
Subject to audit  
MOTION CARRIED – JB/JH

01-06-2021 – Motion to approve the FR Budget & Variance Report for November 1-30, 2020,  
Subject to audit  
MOTION CARRIED – JB/DE

01-07-2021 – Motion to approve the SR Budget & Variance Report for November 1-30, 2020,  
Subject to audit  
MOTION CARRIED – JB/DE

01-08-2021 – Motion to approve Resolution 2021-1, Certs & Assurances FY20-21,  
MOTION CARRIED – EK/JH

01-09-2021 – Motion to adjourn  
MOTION CARRIED –DE/EK



# EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				DEC 2020	SHARED RIDE				FLEX CONNECT	
OTP= 81%	(Monthly)	Monthly Goals ↑ ↓	FY20/21 YTD Average		FY20/21 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 95%	MONTHLY TRIPS (64)	
1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 173,592/yr:					1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 60,196/yr:				1. RIDERSHIP FLEX Orange:	
Monthly Goal: 14,743	8,394	↓	-24.30%		-22.79%	↓	3,604	Monthly Goal: 5,113	Flex Orange Monthly Goal: 157	28
(=173,592÷365 x 31) YTD Avg					(=60,196÷365 x 31) YTD Average				Same every month (based on \$26.75/trip avg)	
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:	
Monthly Goal: \$101.81	\$163.87	↑	\$145.04		\$85.64	↑	\$102.09	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	36
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)	
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. Federal Cares 5307 Annual Budget ≤ \$666,000:				3. RIDERSHIP FLEX Yellow:	
Monthly Goal: \$10.90	\$6.31	↓	\$7.73		108.83%	↑	\$69,262	Monthly Goal: ≤ \$55,500	Flex Yellow Monthly Goal: 116	0
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)		Same every month (based on \$20/trip avg)	
4. \$3,471,000/yr. BUDGET:					4. BUDGET \$2,551,000/yr:					
Monthly Goal: \$294,797	93.94%	↓	88.51%		79.58%	↓	87.83%	Monthly Goal: \$216,660		
(=3,471,000÷365 x 31)					(=2,551,000÷365 x 31)					
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000					
DEC Total FR Miles: 30,724	15,362	↑	60.42%		198.01%	↑	54,629	DEC Total SR Miles: 54,629		

**Monroe County Transportation Authority**  
**Budget Variance Report for Fixed Route**  
**For the Six Months Ending December 31, 2020**

		Period to Date - December			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	8,062.23	11,538.46	(3,476.23)	43,570.06	62,307.69	(18,737.63)
'4113-0-1	Billed Fixed Route	600.00	576.92	23.08	1,622.00	3,115.38	(1,493.38)
'4151-0-1	Office Sales - Tickets & Pass	1,887.57	5,769.23	(3,881.66)	24,712.82	31,153.83	(6,441.01)
'4170-0-1	Advertising Revenue FR	-	-	-	-	-	-
'4510-0-1	Grants Federal 5311	96,154.00	96,154.00	-	519,231.00	519,231.00	-
'4511-0-1	Grants Federal 5307	-	-	-	-	-	-
4512-0-1	Grants Federal 5307 CARES-FR	151,969.00	160,468.00	(8,499.00)	808,479.00	866,529.00	(58,050.00)
'4520-0-1	Grants State Act 44-FR	-	30,770.00	(30,770.00)	0.12	166,155.00	(166,154.88)
'4570-0-1	Grants Local F/R	18,162.00	18,162.00	-	98,076.00	98,076.00	-
4576-0-1	Grants Local - County Relief Block Grant-FR	-	-	-	40,437.70	23,760.00	16,677.70
'4590-0-1	Other Revenue F/R	84.70	10,288.00	(10,203.30)	12,446.68	55,557.00	(43,110.32)
'4591-0-1	Route Guarantee	-	-	-	-	-	-
'4996-0-1	Interest Income -FR	24.88	23.08	1.80	142.36	124.62	17.74
	<b>Total Revenue</b>	<b>276,944.38</b>	<b>333,749.69</b>	<b>(56,805.31)</b>	<b>1,548,717.74</b>	<b>1,826,009.52</b>	<b>(277,291.78)</b>
'5010-1-1	Wages: Mechn-FR	22,389.15	25,384.62	2,995.47	128,432.27	137,076.93	8,644.66
'5010-2-1	Wages: Drivr-FR	51,676.42	64,038.00	12,361.58	302,295.66	354,807.00	52,511.34
'5050-1-1	Fica: Mechn-FR	2,323.27	2,307.69	(15.58)	11,429.86	12,461.52	1,031.66
'5050-2-1	Fica: Drivr-FR	4,926.64	6,057.69	1,131.05	25,936.29	32,711.52	6,775.23
'5052-1-1	PAUC: Mechn-FR	-	173.08	173.08	17.06	934.62	917.56
'5052-2-1	PAUC: Drivr-FR	1.80	490.38	488.58	172.01	2,648.07	2,476.06
'5096-1-1	Pension: Mechn-FR	1,650.11	1,523.08	(127.03)	8,074.80	8,224.62	149.82
'5096-2-1	Pension: Drivr-FR	3,192.03	4,050.00	857.97	16,384.06	21,870.00	5,485.94
'5330-2-1	Complimentary Transportation-ADA	3,479.00	4,442.31	963.31	21,652.00	23,988.48	2,336.48
5331-2-1	Flex - Orange:Trans-FR	812.00	3,432.69	2,620.69	15,949.00	18,536.52	2,587.52
5332-2-1	Flex - Yellow:Trans-FR	-	185.77	185.77	-	1,003.17	1,003.17
5333-2-1	Flex - Violet:Trans-FR	624.00	173.08	(450.92)	2,908.00	934.62	(1,973.38)
'5610-1-1	Parts: Garge-FR	2,624.15	7,788.46	5,164.31	28,157.18	42,057.69	13,900.51
'5612-1-1	Filters: Garge-FR	760.74	1,009.62	248.88	4,677.44	5,451.93	774.49
'5630-2-1	Purchased Tires: Trans-FR	1,883.40	2,307.69	424.29	9,704.76	12,461.52	2,756.76
5650-2-1	Electric: CNG:Trans-FR	1,304.81	663.46	(641.35)	6,823.00	3,582.69	(3,240.31)
5651-2-1	Fuel: CNG Expense:Trans-FR	7,568.77	9,403.27	1,834.50	7,568.77	50,777.67	43,208.90
'5652-2-1	Fuel Expense: Trans-FR	6,643.41	11,538.46	4,895.05	49,205.94	62,307.69	13,101.75
'5653-2-1	Taxes:Trans-FR	60.49	69.23	8.74	336.44	373.83	37.39
'5654-2-1	Motor Oil: Trans-FR	535.04	1,153.85	618.81	3,634.99	6,230.79	2,595.80
'5656-2-1	Antifreeze: Trans-FR	-	346.15	346.15	605.00	1,869.21	1,264.21
'5659-1-1	Other Fluids FR :Garage	420.00	403.85	(16.15)	3,161.40	2,180.79	(980.61)
'5910-6-1	Professional Fees: Transportation Study-FR	-	721.15	721.15	-	3,894.21	3,894.21
'6010-6-1	Wages: Admin-FR	38,580.02	53,076.92	14,496.90	225,256.27	286,615.38	61,359.11
'6030-1-1	Vacation Pay: Garge-FR	4,484.16	2,134.62	(2,349.54)	15,573.07	11,526.93	(4,046.14)

**Monroe County Transportation Authority**  
**Budget Variance Report for Fixed Route**  
**For the Six Months Ending December 31, 2020**

		Period to Date - December			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'6030-2-1	Vacation Pay: Trans-FR	6,419.52	4,326.92	(2,092.60)	23,328.72	23,365.38	36.66
'6030-6-1	Vacation Pay: Admin-FR	9,862.37	3,375.00	(6,487.37)	27,143.59	18,225.00	(8,918.59)
'6032-1-1	Sick Pay: Garge-FR	-	259.62	259.62	428.92	1,401.93	973.01
'6032-2-1	Sick Pay: Trans-FR	891.60	1,009.62	118.02	2,139.84	5,451.93	3,312.09
'6032-6-1	Sick Pay: Admin-FR	1,037.46	519.23	(518.23)	2,121.49	2,803.83	682.34
'6034-1-1	Holiday Pay: Garge-FR	2,887.15	980.77	(1,906.38)	5,089.24	5,296.17	206.93
'6034-2-1	Holiday Pay: Trans-FR	5,706.24	1,961.54	(3,744.70)	12,482.40	10,592.31	(1,890.09)
'6034-6-1	Holiday Pay: Admin-FR	4,295.59	2,019.23	(2,276.36)	8,593.36	10,903.83	2,310.47
'6039-1-1	Other Paid Absences: Garge-FR	860.16	288.46	(571.70)	1,074.14	1,557.69	483.55
'6039-2-1	Other Paid Absences: Trans-FR	356.64	490.38	133.74	1,961.52	2,648.07	686.55
'6039-6-1	Other Paid Absences: Admin-FR	636.30	692.31	56.01	3,335.49	3,738.48	402.99
'6050-6-1	Fica on Wages: Admin-FR	4,345.06	4,615.38	270.32	20,064.04	24,923.07	4,859.03
'6052-6-1	PAUC on Wages: Admin-FR	23.74	289.04	265.30	310.16	1,560.81	1,250.65
'6054-6-1	FICA on 3rd Party Sick Pay	172.14	57.69	(114.45)	172.14	311.52	139.38
'6090-1-1	Hospitalization: Garge-FR	3,484.02	4,326.92	842.90	21,486.57	23,365.38	1,878.81
'6090-2-1	Hospitalization: Trans-FR	13,992.22	18,750.00	4,757.78	86,668.84	101,250.00	14,581.16
'6090-6-1	Hospitalization: Admin-FR	7,281.03	10,673.08	3,392.05	44,393.92	57,634.62	13,240.70
'6092-1-1	Life Insurance: Garge-FR	-	213.46	213.46	918.20	1,152.69	234.49
'6092-2-1	Life Insurance: Trans-FR	-	605.77	605.77	2,306.32	3,271.17	964.85
'6092-6-1	Life Insurance: Admin-FR	-	317.31	317.31	1,206.65	1,713.48	506.83
'6093-6-1	Employee Assistance Program FR	-	34.62	34.62	1,828.00	186.93	(1,641.07)
'6094-1-1	Uniforms: Garge-FR	127.76	230.77	103.01	1,341.65	1,246.17	(95.48)
'6094-2-1	Uniforms: Trans-FR	432.36	692.31	259.95	3,701.41	3,738.48	37.07
'6096-6-1	Pension: Admin-FR	3,043.33	2,890.38	(152.95)	14,547.09	15,608.07	1,060.98
'6098-1-1	Bonus/Gifts: Garge-FR	115.13	663.46	548.33	1,915.13	3,582.69	1,667.56
'6098-2-1	Bonus/Gifts: Trans-FR	1,179.91	432.69	(747.22)	1,219.89	2,336.52	1,116.63
'6098-6-1	Bonus/Gifts: Admin-FR	3,306.59	1,730.77	(1,575.82)	2,681.08	9,346.17	6,665.09
'6152-3-1	Building Contract Service-FR	2,666.90	2,884.62	217.72	12,979.67	15,576.93	2,597.26
'6153-3-1	Building Supplies & Materials-FR	-	-	-	-	-	-
'6154-3-1	Building:Repairs & Maintenance-FR	1,144.50	2,019.23	874.73	11,691.55	10,903.83	(787.72)
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	-	288.46	288.46	-	1,557.69	1,557.69
'6251-6-1	Board Seminars: Admin-FR	-	-	-	-	-	-
'6253-6-1	Staff Seminars: Admin-FR	-	144.23	144.23	2,494.07	778.83	(1,715.24)
'6310-6-1	Telephone: Admin-FR	1,016.06	951.92	(64.14)	4,283.58	5,140.38	856.80
'6330-6-1	Electric: Admin-FR	1,081.90	1,442.31	360.41	5,752.57	7,788.48	2,035.91
'6350-6-1	Non-Elec. Heat: Admin-FR	994.54	1,153.85	159.31	2,846.53	6,230.79	3,384.26
'6360-6-1	Cable TV: Admin-FR	81.05	92.31	11.26	477.06	498.48	21.42
'6370-6-1	Water Expense: Admin-FR	211.28	576.92	365.64	1,430.32	3,115.38	1,685.06

**Monroe County Transportation Authority**  
**Budget Variance Report for Fixed Route**  
**For the Six Months Ending December 31, 2020**

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6390-6-1	Garbage Removal: Admin-FR	159.16	778.85	619.69	2,127.88	4,205.79	2,077.91
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	58.36	86.54	28.18	151.68	467.31	315.63
'6550-4-1	Marketing: Promo-FR	1,472.00	1,153.85	(318.15)	3,806.60	6,230.79	2,424.19
'6551-4-1	Schedules Expense: Promo-FR	-	1,153.85	1,153.85	825.00	6,230.79	5,405.79
'6552-4-1	Tickets & Passes: Promo-FR	-	115.38	115.38	-	623.07	623.07
'6710-5-1	Vehicle Insurance: In&Sf-FR	23,949.89	27,115.38	3,165.49	155,297.64	146,423.07	(8,874.57)
'6720-5-1	In House Claims-FR	-	317.31	317.31	9,677.03	1,713.48	(7,963.55)
'6736-5-1	Workmans Comp Ins: In&Sf-FR	3,794.79	4,442.31	647.52	22,768.74	23,988.48	1,219.74
'6751-5-1	Safety Equipment: In&Sf-FR	-	1,442.31	1,442.31	49,816.19	31,548.48	(18,267.71)
'6752-5-1	Safety and Training - FR	27.00	1,730.77	1,703.77	1,797.00	9,346.17	7,549.17
'6800-1-1	Consumable Supplies: Garge-FR	621.26	980.77	359.51	3,896.96	5,296.17	1,399.21
'6800-2-1	Consumable Supplies: Trans-FR	-	-	-	38.03	-	(38.03)
'6800-6-1	Consumable Supplies: Admin-FR	823.78	519.23	(304.55)	5,358.66	2,803.83	(2,554.83)
'6850-6-1	Postage: Admin-FR	38.90	173.08	134.18	523.48	934.62	411.14
'6910-6-1	Professional Fees: Admin-FR	2,966.35	6,923.08	3,956.73	23,488.59	37,384.62	13,896.03
'6911-6-1	Legal Expense: Admin-FR	1,013.00	923.08	(89.92)	4,666.76	4,984.62	317.86
'6912-6-1	Labor Attorney: Admin-FR	-	490.38	490.38	-	2,648.07	2,648.07
'6913-6-1	Drug Screens - FR	-	288.46	288.46	905.60	1,557.69	652.09
6915-6-1	Maintenance/Service Agreements:Admin-FR	4,906.22	3,844.00	(1,062.22)	8,010.44	11,760.00	3,749.56
'6916-6-1	Auditor: Admin-FR	-	1,563.46	1,563.46	14,400.01	8,442.69	(5,957.32)
'6930-1-1	Small Tools & Equip.: Garge-FR	360.14	230.77	(129.37)	1,704.52	1,246.17	(458.35)
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	332.25	2,019.23	1,686.98	2,977.59	10,903.83	7,926.24
'6951-1-1	Towing Expense: Garge-FR	-	144.23	144.23	-	778.83	778.83
'6952-2-1	License Renewals & Physicals: Trans-FR	308.50	490.38	181.88	1,797.49	2,648.07	850.58
'6954-2-1	Communication: Trans-FR	1,637.17	692.31	(944.86)	4,928.79	3,738.48	(1,190.31)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	-	504.23	504.23	2,372.42	2,722.83	350.41
'6999-6-1	Other Expense Admin - FR	100.00	576.92	476.92	207.91	3,115.38	2,907.47
'7996-6-1	Bank Charges-FR	783.28	173.08	(610.20)	1,196.94	934.62	(262.32)
'8000-1-1	Capital Expense Paid With Operating Fund:Ga	-	-	-	3,604.72	-	(3,604.72)
	<b>Total Expenses</b>	<b>276,944.01</b>	<b>333,748.94</b>	<b>56,804.93</b>	<b>1,548,717.09</b>	<b>1,826,008.53</b>	<b>277,291.44</b>
	<b>Net Income from Operations</b>	<b>0.37</b>	<b>0.75</b>	<b>(0.38)</b>	<b>0.65</b>	<b>0.99</b>	<b>(0.34)</b>



Monroe County Transportation Authority							
Budget Variance Report for Shared Ride							
For the Six Months Ending December 31, 2020							
		Period to Date - December			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	4,260.40	10,096.15	(5,835.75)	27,793.65	54,519.21	(26,725.56)
4113-0-2	Billed Shared Ride	3,838.75	7,990.38	(4,151.63)	24,656.00	43,148.07	(18,492.07)
4170-0-2	Advertising SR	-	-	-	-	-	-
4512-0-2	Grants Federal 5307 CARES-SR	69,262.00	64,038.00	5,224.00	376,350.00	345,807.00	30,543.00
4520-0-2	Grants State Act 44-SR	-	-	-	-	-	-
4550-0-2	Grants Lottery - SR	35,552.95	72,692.31	(37,139.36)	234,546.45	392,538.48	(157,992.03)
4553-0-2	Grants PWD-SR	14,320.65	27,403.85	(13,083.20)	103,975.95	147,980.79	(44,004.84)
4560-0-2	Medical Assistance Grant	63,049.00	63,048.85	0.15	256,061.33	340,463.79	(84,402.46)
4996-0-2	Interest Income -SR	7.65	18.46	(10.81)	60.95	99.69	(38.74)
	<b>Total Revenue</b>	<b>190,291.40</b>	<b>245,288.00</b>	<b>(54,996.60)</b>	<b>1,023,444.33</b>	<b>1,324,557.03</b>	<b>(301,112.70)</b>
5010-1-2	Wages: Mechn-SR	14,926.10	16,730.77	1,804.67	85,621.50	90,346.17	4,724.67
5010-2-2	Wages: Drivr-SR	41,633.93	67,788.46	26,154.53	243,296.65	366,057.69	122,761.04
5050-1-2	Fica: Mechn-SR	1,548.85	1,442.31	(106.54)	7,619.89	7,788.48	168.59
5050-2-2	Fica: Drivr-SR	4,177.28	5,769.23	1,591.95	22,374.80	31,153.83	8,779.03
5052-1-2	PAUC: Mechn-SR	-	101.54	101.54	11.37	548.31	536.94
5052-2-2	PAUC: Drivr-SR	60.33	677.31	616.98	463.09	3,657.48	3,194.39
5096-1-2	Pension: Mechn-SR	1,100.07	1,015.38	(84.69)	5,383.20	5,483.07	99.87
5096-2-2	Pension: Drivr-SR	1,748.89	4,038.46	2,289.57	9,096.76	21,807.69	12,710.93
5320-2-2	MA Outside Transportation	-	-	-	-	-	-
5340-2-2	MA Mileage Reimburse-In County	2,357.25	3,750.00	1,392.75	12,026.29	20,250.00	8,223.71
5342-2-2	MA Mileage Reimburse-Out Cnty	1,235.25	1,153.85	(81.40)	9,426.25	6,230.79	(3,195.46)
5610-1-2	Parts: Garge-SR	(236.39)	3,173.08	3,409.47	10,849.50	17,134.62	6,285.12
5612-1-2	Filters: Garge-SR	-	173.08	173.08	850.52	934.62	84.10
5630-2-2	Purchased Tires: Trans-SR	203.14	2,596.15	2,393.01	4,460.42	14,019.21	9,558.79
5652-2-2	Fuel Expense: Trans-SR	5,566.12	14,423.08	8,856.96	40,022.60	77,884.62	37,862.02
5653-2-2	Taxes:Trans-SR	76.99	86.54	9.55	428.20	467.31	39.11
5654-2-2	Motor Oil: Trans-SR	-	490.38	490.38	504.98	2,648.07	2,143.09
5656-2-2	Antifreeze: Trans-SR	-	78.46	78.46	302.50	423.69	121.19
6010-6-2	Wages: Admin-SR	38,580.02	53,076.92	14,496.90	225,256.27	286,615.38	61,359.11
6030-1-2	Vacation Pay: Garge-SR	2,989.44	1,153.85	(1,835.59)	10,382.05	6,230.79	(4,151.26)
6030-2-2	Vacation Pay: Trans-SR	5,174.08	1,355.77	(3,818.31)	10,448.32	7,321.17	(3,127.15)
6030-6-2	Vacation Pay: Admin-SR	9,862.38	3,375.00	(6,487.38)	27,143.63	18,225.00	(8,918.63)
6032-1-2	Sick Pay: Garge-SR	-	165.00	165.00	285.96	891.00	605.04
6032-2-2	Sick Pay: Trans-SR	1,770.08	461.54	(1,308.54)	2,979.52	2,492.31	(487.21)
6032-6-2	Sick Pay: Admin-SR	1,037.46	519.23	(518.23)	2,121.49	2,803.83	682.34
6034-1-2	Holiday Pay: Garge-SR	1,924.77	507.69	(1,417.08)	3,392.84	2,741.52	(651.32)
6034-2-2	Holiday Pay: Trans-SR	2,450.88	663.46	(1,787.42)	5,037.92	3,582.69	(1,455.23)
6034-6-2	Holiday Pay: Admin-SR	4,295.59	2,019.23	(2,276.36)	8,593.38	10,903.83	2,310.45

Monroe County Transportation Authority							
Budget Variance Report for Shared Ride							
For the Six Months Ending December 31, 2020							
		Period to Date - December			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
6039-1-2	Other Paid Absences: Garge-SR	573.44	144.23	(429.21)	716.10	778.83	62.73
6039-2-2	Other Paid Absences: Trans-SR	-	201.92	201.92	544.64	1,090.38	545.74
6039-6-2	Other Paid Absences: Admin-SR	636.30	692.31	56.01	3,335.52	3,738.48	402.96
6050-6-2	Fica on Wages: Admin-SR	4,345.07	4,615.38	270.31	20,064.05	24,923.07	4,859.02
6052-6-2	PAUC on Wages: Admin-SR	23.75	288.46	264.71	310.20	1,557.69	1,247.49
6054-6-2	FICA on 3rd Party Sick Pay	172.15	57.69	(114.46)	172.15	311.52	139.37
6090-1-2	Hospitalization: Garge-SR	2,322.69	2,884.62	561.93	14,324.41	15,576.93	1,252.52
6090-2-2	Hospitalization: Trans-SR	2,725.15	4,687.50	1,962.35	17,556.32	25,312.50	7,756.18
6090-6-2	Hospitalization: Admin-SR	7,281.04	10,673.08	3,392.04	44,393.93	57,634.62	13,240.69
6092-1-2	Life Insurance: Garge-SR	-	144.23	144.23	612.10	778.83	166.73
6092-2-2	Life Insurance: Trans-SR	-	144.23	144.23	576.57	778.83	202.26
6092-6-2	Life Insurance: Admin-SR	-	317.31	317.31	1,206.65	1,713.48	506.83
6093-6-2	Employee Assistance Program SR	-	86.54	86.54	1,992.00	467.31	(1,524.69)
6094-1-2	Uniforms: Garge-SR	227.11	144.23	(82.88)	1,798.39	778.83	(1,019.56)
6094-2-2	Uniforms: Trans-SR	447.95	807.69	359.74	4,340.45	4,361.52	21.07
6096-6-2	Pension: Admin-SR	3,043.33	2,890.38	(152.95)	14,547.10	15,608.07	1,060.97
6098-1-2	Bonus/Gifts: Garge-SR	201.71	432.69	230.98	1,401.71	2,336.52	934.81
6098-2-2	Bonus/Gifts: Trans-SR	1,230.98	403.85	(827.13)	1,852.36	2,180.79	328.43
6098-6-2	Bonus/Gifts: Admin-SR	5,417.79	1,730.77	(3,687.02)	4,792.28	9,346.17	4,553.89
6253-6-2	Staff Seminars: Admin-SR	-	57.69	57.69	291.90	311.52	19.62
6310-6-2	Telephone: Admin-SR	596.71	548.08	(48.63)	5,046.29	2,959.62	(2,086.67)
6330-6-2	Electric: Admin-SR	582.56	778.85	196.29	3,097.49	4,205.79	1,108.30
6350-6-2	Non-Elec. Heat: Admin-SR	584.09	692.31	108.22	1,671.77	3,738.48	2,066.71
6360-6-2	Cable TV: Admin-SR	47.60	57.69	10.09	280.16	311.52	31.36
6370-6-2	Water Expense: Admin-SR	124.07	346.15	222.08	839.97	1,869.21	1,029.24
6390-6-2	Garbage Removal: Admin-SR	93.47	461.54	368.07	1,172.75	2,492.31	1,319.56
6710-5-2	Vehicle Insurance: In&Sf-SR	10,191.44	11,538.46	1,347.02	66,119.34	62,307.69	(3,811.65)
6720-5-2	In House Claims-SR	-	75.00	75.00	1,057.52	405.00	(652.52)
6736-5-2	Workmans Comp Ins: In&Sf-SR	5,174.71	6,057.69	882.98	31,048.26	32,711.52	1,663.26
6800-1-2	Consumable Supplies: Garge-SR	207.04	317.31	110.27	1,291.26	1,713.48	422.22
6800-6-2	Consumable Supplies: Admin-SR	182.60	173.08	(9.52)	1,537.61	934.62	(602.99)
6850-6-2	Postage: Admin-SR	15.16	317.31	302.15	732.53	1,713.48	980.95
6910-6-2	Professional Fees: Admin-SR	836.66	2,019.23	1,182.57	6,710.80	10,903.83	4,193.03
6912-6-2	Labor Attorney: Admin-SR	-	317.31	317.31	-	1,713.48	1,713.48
6913-6-2	Drug Screens - SR	-	144.23	144.23	1,056.80	778.83	(277.97)
6916-6-2	Auditor: Admin-SR	-	1,038.46	1,038.46	9,599.99	5,607.69	(3,992.30)
6930-1-2	Small Tools & Equip.: Garge-SR	-	40.38	40.38	31.48	218.07	186.59
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	104.87	692.31	587.44	1,210.62	3,738.48	2,527.86
6951-1-2	Towing Expense: Garge-SR	-	201.92	201.92	-	1,090.38	1,090.38

**Monroe County Transportation Authority**  
**Budget Variance Report for Shared Ride**  
**For the Six Months Ending December 31, 2020**

Account #	Account Name	Period to Date - December			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6952-2-2	Licnese Renewals & Physicals: Trans-SR	-	317.31	317.31	1,554.00	1,713.48	159.48
6954-2-2	Communication: Trans-SR	644.31	778.85	134.54	4,332.45	4,205.79	(126.66)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	(225.00)	173.08	398.08	1,503.47	934.62	(568.85)
6999-6-2	Other Expense Admin-SR	-	-	-	-	-	-
7996-6-2	Bank Charges-SR	-	11.35	11.35	(12.00)	61.29	73.29
7998-7-2	Bad Debt - SR	-	-	-	351.70	-	(351.70)
	<b>Total Expenses</b>	<b>190,291.26</b>	<b>245,288.47</b>	<b>54,997.21</b>	<b>1,023,442.99</b>	<b>1,324,557.72</b>	<b>301,114.73</b>
	<b>Net Income from Operations</b>	<b>0.14</b>	<b>(0.47)</b>	<b>0.61</b>	<b>1.34</b>	<b>(0.69)</b>	<b>2.03</b>