

AGENDA

Regular Board Meeting

November 19, 2020

5:30 P.M.

VIA ZOOM VIDEO CONFERENCE

ROLL CALL

OPENING – Pledge Allegiance to the Flag

AUDIT REPORT FY19/20 – CPA Tim Kraft from Reinsel, Kuntz, Leshner presenting

PUBLIC COMMENT –

MINUTES – Approve for September 24, 2020

EXECUTIVE DIRECTOR’S REPORT – August & September

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

* Financials for August 1-31, 2020

* Financials for September 1-30, 2020

* Capital & Operating Purchases subject to audit for September 1-30, 2020

* Capital & Operating Purchases subject to audit for October 1-31, 2020

* Capital & Operating Purchases subject to audit for November 1-19, 2020

Operations Committee

Dave Edinger

Human Resource Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

OLD BUSINESS –

NEW BUSINESS – Board Meetings & Holidays 2021

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

The next meeting of the Board of Directors is scheduled for **December 17, 2020**

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, September 24, 2020 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held via Zoom Video Conference after due and proper notice. There were 6 Board Members present. The meeting was called to order at 5:35 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1st Vice Chairman	Richard Schlameuss, Asst. Executive Director
JoAnn Baratta, Treasurer	Joan Davidge, Chief Financial Officer
Eric Koopman, Asst. Treasurer	Walter Quadarella, Rural Ops & Maint. Manager
David Edinger, Secretary	Iris Rivera, Recording Secretary
Robert Huffman	Marc Wolfe, Solicitor

PUBLIC COMMENT:

No public comment

The minutes from August 27, 2020 were reviewed and approved.

EXECUTIVE DIRECTOR'S REPORT:

Peggy gave a brief overview of how Fixed Route and Shared Ride are doing. They are not where they need to be yet, but both are showing a slow increase in ridership. The 3 new CNG's are out on the road and we're hoping that they will help reduce the amount of road calls. The goals on the Executive Director's Report were reviewed and reduced by about 70% for FY20/21.

FINANCIAL REPORT:

The Finance Committee presented the Capital & Operating Purchase Reports for July, August & September. In both Fixed Route and Shared Ride, ridership, revenue, and wages continue to be under budget. JoAnn reported that we will be using the CARES ACT instead of ACT44; the budget was not changed, only the order in which the funds will be used. Fuel consumption is also down in both FR & SR due to the low ridership. However, trends are starting to show ridership slowly starting to go up in both Fixed Route & Shared Ride. The FY19-20 audit went well and will be presented at the November Board meeting.

The **Capital & Operating Purchase Reports** for Period 1, July 1-31, 2020 were reviewed and ratified, subject to audit.

The **Capital & Operating Purchase Reports** for Period 2, August 1-31, 2020 were reviewed and ratified, subject to audit.

The **Capital & Operating Purchase Reports** for Period 3, September 1-24, 2020 were reviewed and ratified, subject to audit.

OPERATIONS:

The Operations Committee did not meet but Peggy reported that the CNG readiness date was August 31st and September 10th was the start date on the bus wash project.

HUMAN RESOURCES:

The committee reported that there were no new PPL or W/C claims opened in August. In Shared Ride the furloughed employees are coming back and in the maintenance department, the other service person will be back full time in October.

COMPLIANCE:

The compliance committee met on August 18, to review Certification#8 Urbanized Area Formula Grants & Certification#9 Formula Grants for Rural Areas. The next meeting is TBD.

MARKETING:

The unveiling of the 3 CNG buses went well, the ceremony made the news and the paper. The marketing committee is working on a promo to increase ridership and encourage riders to use the MOGO card instead of cash.

OLD BUSINESS:

None

NEW BUSINESS:

Update category 2 on the FFY2020 Certs & Assurances was adopted by the Board.

EXECUTIVE SESSION:

None

RESOLUTIONS:

None

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:33 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM September 24, 2020

9-01-2020 - Motion to approve the minutes from the August 27, 2020 Board Meeting,
MOTION CARRIED- WM/EK

9-02-2020 – Motion to approve the Capital Purchases for July 1-31, 2020
Subject to audit
MOTION CARRIED – JB/WM

9-03-2020 – Motion to approve the Operating Purchases for July 1-31, 2020
Subject to audit
MOTION CARRIED – JB/WM

9-04-2020 – Motion to approve the Capital Purchases for August 1-31, 2020
Subject to audit
MOTION CARRIED – JB/EK

9-05-2020 - Motion to approve the Operating Purchases for August 1-31, 2020,
Subject to audit
MOTION CARRIED- JB/EK

9-06-2020 – Motion to approve the Capital Purchases for September 1-24, 2020
Subject to audit
MOTION CARRIED – JB/WM

9-07-2020 - Motion to approve the Operating Purchases for September 1-24, 2020,
Subject to audit
MOTION CARRIED- JB/WM

9-08-2020 - Motion to approve the Fixed Route Budget & Variance Report
for July 1-31, 2020,
Subject to audit
MOTION CARRIED- JB/EK

9-09-2020 - Motion to approve the Shared Ride Budget & Variance Report
for July 1-31, 2020,
Subject to audit
MOTION CARRIED- JB/EK

9-10-2020 - Motion to adopt the updated copy of Resolution 2020-3
FFY2020 Certs & Assurances
MOTION CARRIED- EK/JB

9-11-2020 – Motion to adjourn
MOTION CARRIED – WM/EK



EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				AUG 2020	SHARED RIDE				FLEX CONNECT		
OTP= 80%	(Monthly)	Monthly Goals ↑ ↓	FY20/21 YTD Average		FY20/21 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 93%	MONTHLY TRIPS (156)		
1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 173,592/yr:					1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 60,196/yr:				1. RIDERSHIP FLEX Orange:		
Monthly Goal: 14,743	11,685	↓	-20.11%		-26.31%	↓	3,743	Monthly Goal: 5,113	Flex Orange Monthly Goal: 157	134	
(=173,592÷365 x 31) YTD Avg					(=60,196÷365 x 31) YTD Average				Same every month (based on \$26.75/trip avg)		
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:		
Monthly Goal: \$101.81	\$144.33	↑	\$135.36		\$83.32	↑	\$81.94	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	22	
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)		
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. Federal Cares 5307 Annual Budget ≤ \$666,000:				3. RIDERSHIP FLEX Yellow:		
Monthly Goal: \$10.90	\$8.91	↓	\$7.12		78.63%	↓	\$46,002.00	Monthly Goal: ≤ \$55,500	Flex Yellow Monthly Goal: 116	0	
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)		Same every month (based on \$20/trip avg)		
4. \$3,471,000/yr. BUDGET:					4. BUDGET \$2,551,000/yr:						
Monthly Goal: \$294,797	89.11%	↑	87.31%		75.63%	↓	73.52%	Monthly Goal: \$216,660			
(=3,471,000÷365 x 31)					(=2,551,000÷365 x 31)						
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000						
AUG Total FR Miles: 36,914	9,229	↓	-38.72%		86.65%	↓	14,739	AUG Total SR Miles: 58,957			



EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				SEP 2020	SHARED RIDE				FLEX CONNECT	
OTP= 77%	(Monthly)	Monthly Goals ↑ ↓	FY20/21 YTD Average		FY20/21 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 94%	MONTHLY TRIPS (166)	
1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 173,592/yr:					1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 60,196/yr:				1. RIDERSHIP FLEX Orange:	
Monthly Goal: 14,268	11,870	↓	-19.03%		-23.71%	↓	4,041	Monthly Goal: 4,948	Flex Orange Monthly Goal: 157	151
(=173,592÷365 x 30) YTD Avg					(=60,196÷365 x 30) YTD Average				Same every month (based on \$26.75/trip avg)	
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:	
Monthly Goal: \$101.81	\$134.21	↑	\$134.99		\$80.99	↑	\$76.48	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	15
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)	
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. Federal Cares 5307 Annual Budget ≤ \$666,000:				3. RIDERSHIP FLEX Yellow:	
Monthly Goal: \$10.90	\$8.70	↓	\$7.62		73.98%	↓	\$35,905.00	Monthly Goal: ≤ \$55,500	Flex Yellow Monthly Goal: 116	0
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)			
4. \$3,471,000/yr. BUDGET:					4. BUDGET \$2,551,000/yr:					
Monthly Goal: \$285,288	82.79%		85.84%		75.14%	↓	74.12%	Monthly Goal: \$209,671		
(=\$3,471,000÷365 x 30)					(=\$2,551,000÷365 x 30)					
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000					
SEP Total FR Miles: 44,803	14,934	↑	-17.66%		146.52%	↑	62,263	SEP Total SR Miles: 62,263		

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Two Months Ending August 31, 2020

		Period to Date - August			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	6,871.61	9,230.77	(2,359.16)	12,779.00	20,769.23	(7,990.23)
'4113-0-1	Billed Fixed Route	-	461.54	(461.54)	302.00	1,038.46	(736.46)
'4151-0-1	Office Sales - Tickets & Pass	4,968.00	4,615.38	352.62	9,467.00	10,384.61	(917.61)
'4170-0-1	Advertising Revenue FR	-	-	-	-	-	-
'4510-0-1	Grants Federal 5311	76,923.00	76,923.00	-	173,077.00	173,077.00	-
'4511-0-1	Grants Federal 5307	-	-	-	-	-	-
4512-0-1	Grants Federal 5307 CARES-FR	131,266.00	128,375.00	2,891.00	258,146.00	288,843.00	(30,697.00)
'4520-0-1	Grants State Act 44-FR	0.12	24,615.00	(24,614.88)	0.12	55,385.00	(55,384.88)
'4570-0-1	Grants Local F/R	14,530.00	14,530.00	-	32,692.00	32,692.00	-
4576-0-1	Grants Local - County Relief Block Grant-FR	23,760.00	23,760.00	-	23,760.00	23,760.00	-
'4590-0-1	Other Revenue F/R	4,344.81	8,231.00	(3,886.19)	4,494.81	18,519.00	(14,024.19)
'4591-0-1	Route Guarantee	-	-	-	-	-	-
'4996-0-1	Interest Income -FR	26.02	18.46	7.56	44.09	41.54	2.55
	Total Revenue	262,689.56	290,760.15	(28,070.59)	514,762.02	624,509.84	(109,747.82)
'5010-1-1	Wages: Mechn-FR	18,493.66	20,307.69	1,814.03	39,167.60	45,692.31	6,524.71
'5010-2-1	Wages: Drivr-FR	46,911.17	54,000.00	7,088.83	100,792.64	121,500.00	20,707.36
'5050-1-1	Fica: Mechn-FR	1,516.51	1,846.15	329.64	3,401.93	4,153.84	751.91
'5050-2-1	Fica: Drivr-FR	3,809.09	4,846.15	1,037.06	8,449.55	10,903.84	2,454.29
'5052-1-1	PAUC: Mechn-FR	-	138.46	138.46	-	311.54	311.54
'5052-2-1	PAUC: Drivr-FR	35.92	392.31	356.39	71.62	882.69	811.07
'5096-1-1	Pension: Mechn-FR	1,063.88	1,218.46	154.58	2,372.51	2,741.54	369.03
'5096-2-1	Pension: Drivr-FR	2,405.22	3,240.00	834.78	5,381.56	7,290.00	1,908.44
'5330-2-1	Complimentary Transportation-ADA	4,225.00	3,553.85	(671.15)	6,623.00	7,996.16	1,373.16
5331-2-1	Flex - Orange:Trans-FR	3,098.00	2,746.15	(351.85)	7,075.00	6,178.84	(896.16)
5332-2-1	Flex - Yellow:Trans-FR	-	148.62	148.62	-	334.39	334.39
5333-2-1	Flex - Violet:Trans-FR	352.00	138.46	(213.54)	784.00	311.54	(472.46)
'5610-1-1	Parts: Garge-FR	4,409.10	6,230.77	1,821.67	11,430.57	14,019.23	2,588.66
'5612-1-1	Filters: Garge-FR	1,032.55	807.69	(224.86)	1,874.06	1,817.31	(56.75)
'5630-2-1	Purchased Tires: Trans-FR	112.00	1,846.15	1,734.15	112.00	4,153.84	4,041.84
5650-2-1	Electric: CNG:Trans-FR	1,267.05	530.77	(736.28)	1,267.05	1,194.23	(72.82)
5651-2-1	Fuel: CNG Expense:Trans-FR	-	7,522.62	7,522.62	-	16,925.89	16,925.89
'5652-2-1	Fuel Expense: Trans-FR	14,764.84	9,230.77	(5,534.07)	19,373.92	20,769.23	1,395.31
'5653-2-1	Taxes:Trans-FR	108.28	55.38	(52.90)	167.52	124.61	(42.91)
'5654-2-1	Motor Oil: Trans-FR	-	923.08	923.08	1,562.45	2,076.93	514.48
'5656-2-1	Antifreeze: Trans-FR	-	276.92	276.92	302.50	623.07	320.57
'5659-1-1	Other Fluids FR :Garage	252.00	323.08	71.08	505.75	726.93	221.18
'5910-6-1	Professional Fees: Transportation Study-FR	-	576.92	576.92	-	1,298.07	1,298.07
'6010-6-1	Wages: Admin-FR	33,632.45	42,461.54	8,829.09	72,518.15	95,538.46	23,020.31
'6030-1-1	Vacation Pay: Garge-FR	1,486.90	1,707.69	220.79	4,422.29	3,842.31	(579.98)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Two Months Ending August 31, 2020

		Period to Date - August			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'6030-2-1	Vacation Pay: Trans-FR	2,318.16	3,461.54	1,143.38	6,566.64	7,788.46	1,221.82
'6030-6-1	Vacation Pay: Admin-FR	2,729.59	2,700.00	(29.59)	6,880.29	6,075.00	(805.29)
'6032-1-1	Sick Pay: Garge-FR	-	207.69	207.69	237.98	467.31	229.33
'6032-2-1	Sick Pay: Trans-FR	356.64	807.69	451.05	534.96	1,817.31	1,282.35
'6032-6-1	Sick Pay: Admin-FR	-	415.38	415.38	122.88	934.61	811.73
'6034-1-1	Holiday Pay: Garge-FR	-	784.62	784.62	958.08	1,765.39	807.31
'6034-2-1	Holiday Pay: Trans-FR	356.64	1,569.23	1,212.59	3,209.76	3,530.77	321.01
'6034-6-1	Holiday Pay: Admin-FR	266.54	1,615.38	1,348.84	2,164.28	3,634.61	1,470.33
'6039-1-1	Other Paid Absences: Garge-FR	-	230.77	230.77	-	519.23	519.23
'6039-2-1	Other Paid Absences: Trans-FR	356.64	392.31	35.67	356.64	882.69	526.05
'6039-6-1	Other Paid Absences: Admin-FR	855.40	553.85	(301.55)	1,446.16	1,246.16	(200.00)
'6050-6-1	Fica on Wages: Admin-FR	2,766.16	3,692.31	926.15	6,158.78	8,307.69	2,148.91
'6052-6-1	PAUC on Wages: Admin-FR	64.06	231.23	167.17	140.85	520.27	379.42
'6054-6-1	FICA on 3rd Party Sick Pay	-	46.15	46.15	-	103.84	103.84
'6090-1-1	Hospitalization: Garge-FR	3,649.91	3,461.54	(188.37)	7,327.25	7,788.46	461.21
'6090-2-1	Hospitalization: Trans-FR	15,050.25	15,000.00	(50.25)	30,781.76	33,750.00	2,968.24
'6090-6-1	Hospitalization: Admin-FR	7,445.60	8,538.46	1,092.86	14,960.32	19,211.54	4,251.22
'6092-1-1	Life Insurance: Garge-FR	183.64	170.77	(12.87)	183.64	384.23	200.59
'6092-2-1	Life Insurance: Trans-FR	497.89	484.62	(13.27)	497.89	1,090.39	592.50
'6092-6-1	Life Insurance: Admin-FR	256.06	253.85	(2.21)	256.06	571.16	315.10
'6093-6-1	Employee Assistance Program FR	-	27.69	27.69	-	62.31	62.31
'6094-1-1	Uniforms: Garge-FR	194.40	184.62	(9.78)	419.74	415.39	(4.35)
'6094-2-1	Uniforms: Trans-FR	577.06	553.85	(23.21)	1,009.42	1,246.16	236.74
'6096-6-1	Pension: Admin-FR	2,067.47	2,312.31	244.84	4,546.22	5,202.69	656.47
'6098-1-1	Bonus/Gifts: Garge-FR	-	530.77	530.77	1,440.00	1,194.23	(245.77)
'6098-2-1	Bonus/Gifts: Trans-FR	-	346.15	346.15	-	778.84	778.84
'6098-6-1	Bonus/Gifts: Admin-FR	(100.51)	1,384.62	1,485.13	(288.01)	3,115.39	3,403.40
'6152-3-1	Building Contract Service-FR	4,137.72	2,307.69	(1,830.03)	6,181.36	5,192.31	(989.05)
'6153-3-1	Building Supplies & Materials-FR	-	-	-	-	-	-
'6154-3-1	Building:Repairs & Maintenance-FR	2,492.37	1,615.38	(876.99)	3,477.12	3,634.61	157.49
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	-	230.77	230.77	-	519.23	519.23
'6251-6-1	Board Seminars: Admin-FR	-	-	-	-	-	-
'6253-6-1	Staff Seminars: Admin-FR	-	115.38	115.38	1,698.90	259.61	(1,439.29)
'6310-6-1	Telephone: Admin-FR	648.74	761.54	112.80	1,287.86	1,713.46	425.60
'6330-6-1	Electric: Admin-FR	960.97	1,153.85	192.88	1,900.17	2,596.16	695.99
'6350-6-1	Non-Elec. Heat: Admin-FR	(4.01)	923.08	927.09	(12.04)	2,076.93	2,088.97
'6360-6-1	Cable TV: Admin-FR	76.43	73.85	(2.58)	152.86	166.16	13.30
'6370-6-1	Water Expense: Admin-FR	216.44	461.54	245.10	546.34	1,038.46	492.12

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Two Months Ending August 31, 2020

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6390-6-1	Garbage Removal: Admin-FR	632.81	623.08	(9.73)	1,266.02	1,401.93	135.91
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	-	69.23	69.23	-	155.77	155.77
'6550-4-1	Marketing: Promo-FR	(257.25)	923.08	1,180.33	242.75	2,076.93	1,834.18
'6551-4-1	Schedules Expense: Promo-FR	-	923.08	923.08	-	2,076.93	2,076.93
'6552-4-1	Tickets & Passes: Promo-FR	-	92.31	92.31	-	207.69	207.69
'6710-5-1	Vehicle Insurance: In&Sf-FR	23,949.89	21,692.31	(2,257.58)	47,899.78	48,807.69	907.91
'6720-5-1	In House Claims-FR	3,027.34	253.85	(2,773.49)	3,027.34	571.16	(2,456.18)
'6736-5-1	Workmans Comp Ins: In&Sf-FR	3,794.79	3,553.85	(240.94)	7,589.58	7,996.16	406.58
'6751-5-1	Safety Equipment: In&Sf-FR	26,591.78	24,913.85	(1,677.93)	32,006.13	26,356.16	(5,649.97)
'6752-5-1	Safety and Training - FR	-	1,384.62	1,384.62	-	3,115.39	3,115.39
'6800-1-1	Consumable Supplies: Garge-FR	531.02	784.62	253.60	1,471.00	1,765.39	294.39
'6800-2-1	Consumable Supplies: Trans-FR	-	-	-	-	-	-
'6800-6-1	Consumable Supplies: Admin-FR	269.95	415.38	145.43	1,407.38	934.61	(472.77)
'6850-6-1	Postage: Admin-FR	168.20	138.46	(29.74)	212.54	311.54	99.00
'6910-6-1	Professional Fees: Admin-FR	6,721.78	5,538.46	(1,183.32)	10,080.55	12,461.54	2,380.99
'6911-6-1	Legal Expense: Admin-FR	665.00	738.46	73.46	665.00	1,661.54	996.54
'6912-6-1	Labor Attorney: Admin-FR	-	392.31	392.31	-	882.69	882.69
'6913-6-1	Drug Screens - FR	311.20	230.77	(80.43)	537.60	519.23	(18.37)
6915-6-1	Maintenance/Service Agreements:Admin-FR	332.00	306.46	(25.54)	664.00	689.54	25.54
'6916-6-1	Auditor: Admin-FR	6,900.01	1,250.77	(5,649.24)	6,900.01	2,814.23	(4,085.78)
'6930-1-1	Small Tools & Equip.: Garge-FR	355.98	184.62	(171.36)	1,304.38	415.39	(888.99)
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	274.18	1,615.38	1,341.20	963.82	3,634.61	2,670.79
'6951-1-1	Towing Expense: Garge-FR	-	115.38	115.38	-	259.61	259.61
'6952-2-1	License Renewals & Physicals: Trans-FR	308.50	392.31	83.81	413.50	882.69	469.19
'6954-2-1	Communication: Trans-FR	613.27	553.85	(59.42)	1,558.02	1,246.16	(311.86)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	11.92	403.38	391.46	11.92	907.61	895.69
'6999-6-1	Other Expense Admin - FR	(0.09)	461.54	461.63	(0.09)	1,038.46	1,038.55
'7996-6-1	Bank Charges-FR	91.40	138.46	47.06	136.40	311.54	175.14
'8000-1-1	Capital Expense Paid With Operating Fund:Ga	-	-	-	3,604.72	-	(3,604.72)
	Total Expenses	262,689.56	290,760.03	28,070.47	514,762.18	624,510.05	109,747.87
	Net Income from Operations	-	0.12	(0.12)	(0.16)	(0.21)	0.05

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Two Months Ending August 31, 2020**

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	4,303.00	8,076.92	(3,773.92)	8,148.00	18,173.07	(10,025.07)
4113-0-2	Billed Shared Ride	4,184.25	6,392.31	(2,208.06)	7,423.70	14,382.69	(6,958.99)
4170-0-2	Advertising SR	-	-	-	-	-	-
4512-0-2	Grants Federal 5307 CARES-SR	46,002.00	51,231.00	(5,229.00)	87,276.00	115,269.00	(27,993.00)
4520-0-2	Grants State Act 44-SR	-	-	-	-	-	-
4550-0-2	Grants Lottery - SR	37,031.10	58,153.85	(21,122.75)	76,507.65	130,846.16	(54,338.51)
4553-0-2	Grants PWD-SR	17,316.95	21,923.08	(4,606.13)	34,845.65	49,326.93	(14,481.28)
4560-0-2	Medical Assistance Grant	50,439.00	50,439.08	(0.08)	113,488.00	113,487.93	0.07
4996-0-2	Interest Income -SR	12.24	14.77	(2.53)	26.61	33.23	(6.62)
	Total Revenue	159,288.54	196,231.01	(36,942.47)	327,715.61	441,519.01	(113,803.40)
5010-1-2	Wages: Mechn-SR	12,329.11	13,384.62	1,055.51	26,111.73	30,115.39	4,003.66
5010-2-2	Wages: Drivr-SR	34,807.37	54,230.77	19,423.40	76,625.47	122,019.23	45,393.76
5050-1-2	Fica: Mechn-SR	1,011.00	1,153.85	142.85	2,267.95	2,596.16	328.21
5050-2-2	Fica: Drivr-SR	3,144.63	4,615.38	1,470.75	7,110.32	10,384.61	3,274.29
5052-1-2	PAUC: Mechn-SR	-	81.23	81.23	-	182.77	182.77
5052-2-2	PAUC: Drivr-SR	24.41	541.85	517.44	244.86	1,219.16	974.30
5096-1-2	Pension: Mechn-SR	709.26	812.31	103.05	1,581.68	1,827.69	246.01
5096-2-2	Pension: Drivr-SR	1,247.06	3,230.77	1,983.71	3,029.51	7,269.23	4,239.72
5320-2-2	MA Outside Transportation	-	-	-	-	-	-
5340-2-2	MA Mileage Reimburse-In County	2,437.04	3,000.00	562.96	3,463.04	6,750.00	3,286.96
5342-2-2	MA Mileage Reimburse-Out Cnty	1,961.75	923.08	(1,038.67)	3,400.75	2,076.93	(1,323.82)
5610-1-2	Parts: Garge-SR	3,152.00	2,538.46	(613.54)	4,644.45	5,711.54	1,067.09
5612-1-2	Filters: Garge-SR	377.84	138.46	(239.38)	377.84	311.54	(66.30)
5630-2-2	Purchased Tires: Trans-SR	(195.58)	2,076.92	2,272.50	(357.82)	4,673.07	5,030.89
5652-2-2	Fuel Expense: Trans-SR	12,654.75	11,538.46	(1,116.29)	15,638.34	25,961.54	10,323.20
5653-2-2	Taxes:Trans-SR	137.81	69.23	(68.58)	213.21	155.77	(57.44)
5654-2-2	Motor Oil: Trans-SR	-	392.31	392.31	32.65	882.69	850.04
5656-2-2	Antifreeze: Trans-SR	-	62.77	62.77	-	141.23	141.23
6010-6-2	Wages: Admin-SR	33,632.45	42,461.54	8,829.09	72,518.15	95,538.46	23,020.31
6030-1-2	Vacation Pay: Garge-SR	991.26	923.08	(68.18)	2,948.19	2,076.93	(871.26)
6030-2-2	Vacation Pay: Trans-SR	136.16	1,084.62	948.46	3,640.32	2,440.39	(1,199.93)
6030-6-2	Vacation Pay: Admin-SR	2,729.60	2,700.00	(29.60)	6,880.31	6,075.00	(805.31)
6032-1-2	Sick Pay: Garge-SR	-	132.00	132.00	158.66	297.00	138.34
6032-2-2	Sick Pay: Trans-SR	272.32	369.23	96.91	937.12	830.77	(106.35)
6032-6-2	Sick Pay: Admin-SR	-	415.38	415.38	122.88	934.61	811.73
6034-1-2	Holiday Pay: Garge-SR	-	406.15	406.15	638.72	913.84	275.12
6034-2-2	Holiday Pay: Trans-SR	136.16	530.77	394.61	1,089.28	1,194.23	104.95
6034-6-2	Holiday Pay: Admin-SR	266.54	1,615.38	1,348.84	2,164.29	3,634.61	1,470.32

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Two Months Ending August 31, 2020**

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6039-1-2	Other Paid Absences: Garge-SR	-	115.38	115.38	-	259.61	259.61
6039-2-2	Other Paid Absences: Trans-SR	272.32	161.54	(110.78)	408.48	363.46	(45.02)
6039-6-2	Other Paid Absences: Admin-SR	855.40	553.85	(301.55)	1,446.17	1,246.16	(200.01)
6050-6-2	Fica on Wages: Admin-SR	2,766.16	3,692.31	926.15	6,158.78	8,307.69	2,148.91
6052-6-2	PAUC on Wages: Admin-SR	64.07	230.77	166.70	140.87	519.23	378.36
6054-6-2	FICA on 3rd Party Sick Pay	-	46.15	46.15	-	103.84	103.84
6090-1-2	Hospitalization: Garge-SR	2,433.27	2,307.69	(125.58)	4,884.83	5,192.31	307.48
6090-2-2	Hospitalization: Trans-SR	3,063.97	3,750.00	686.03	6,414.32	8,437.50	2,023.18
6090-6-2	Hospitalization: Admin-SR	7,445.59	8,538.46	1,092.87	14,960.31	19,211.54	4,251.23
6092-1-2	Life Insurance: Garge-SR	122.42	115.38	(7.04)	122.42	259.61	137.19
6092-2-2	Life Insurance: Trans-SR	124.47	115.38	(9.09)	124.47	259.61	135.14
6092-6-2	Life Insurance: Admin-SR	256.06	253.85	(2.21)	256.06	571.16	315.10
6093-6-2	Employee Assistance Program SR	-	69.23	69.23	-	155.77	155.77
6094-1-2	Uniforms: Garge-SR	262.25	115.38	(146.87)	512.85	259.61	(253.24)
6094-2-2	Uniforms: Trans-SR	842.25	646.15	(196.10)	1,368.52	1,453.84	85.32
6096-6-2	Pension: Admin-SR	2,067.47	2,312.31	244.84	4,546.22	5,202.69	656.47
6098-1-2	Bonus/Gifts: Garge-SR	-	346.15	346.15	960.00	778.84	(181.16)
6098-2-2	Bonus/Gifts: Trans-SR	-	323.08	323.08	-	726.93	726.93
6098-6-2	Bonus/Gifts: Admin-SR	(100.51)	1,384.62	1,485.13	(288.01)	3,115.39	3,403.40
6253-6-2	Staff Seminars: Admin-SR	-	46.15	46.15	-	103.84	103.84
6310-6-2	Telephone: Admin-SR	381.00	438.46	57.46	3,286.95	986.54	(2,300.41)
6330-6-2	Electric: Admin-SR	517.44	623.08	105.64	1,023.15	1,401.93	378.78
6350-6-2	Non-Elec. Heat: Admin-SR	(2.36)	553.85	556.21	(7.07)	1,246.16	1,253.23
6360-6-2	Cable TV: Admin-SR	44.88	46.15	1.27	89.76	103.84	14.08
6370-6-2	Water Expense: Admin-SR	127.11	276.92	149.81	320.85	623.07	302.22
6390-6-2	Garbage Removal: Admin-SR	371.64	369.23	(2.41)	743.52	830.77	87.25
6710-5-2	Vehicle Insurance: In&Sf-SR	10,191.44	9,230.77	(960.67)	20,382.88	20,769.23	386.35
6720-5-2	In House Claims-SR	1,057.52	60.00	(997.52)	1,057.52	135.00	(922.52)
6736-5-2	Workmans Comp Ins: In&Sf-SR	5,174.71	4,846.15	(328.56)	10,349.42	10,903.84	554.42
6800-1-2	Consumable Supplies: Garge-SR	176.97	253.85	76.88	488.03	571.16	83.13
6800-6-2	Consumable Supplies: Admin-SR	125.45	138.46	13.01	515.07	311.54	(203.53)
6850-6-2	Postage: Admin-SR	312.36	253.85	(58.51)	312.36	571.16	258.80
6910-6-2	Professional Fees: Admin-SR	2,072.00	1,615.38	(456.62)	2,921.08	3,634.61	713.53
6912-6-2	Labor Attorney: Admin-SR	-	253.85	253.85	-	571.16	571.16
6913-6-2	Drug Screens - SR	141.60	115.38	(26.22)	424.80	259.61	(165.19)
6916-6-2	Auditor: Admin-SR	4,599.99	830.77	(3,769.22)	4,599.99	1,869.23	(2,730.76)
6930-1-2	Small Tools & Equip.: Garge-SR	-	32.31	32.31	31.48	72.69	41.21
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	91.39	553.85	462.46	760.02	1,246.16	486.14
6951-1-2	Towing Expense: Garge-SR	-	161.54	161.54	-	363.46	363.46

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Two Months Ending August 31, 2020

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6952-2-2	Licnese Renewals & Physicals: Trans-SR	420.00	253.85	(166.15)	840.00	571.16	(268.84)
6954-2-2	Communication: Trans-SR	691.61	623.08	(68.53)	1,733.12	1,401.93	(331.19)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	3.97	138.46	134.49	3.97	311.54	307.57
6999-6-2	Other Expense Admin-SR	-	-	-	-	-	-
7996-6-2	Bank Charges-SR	-	9.08	9.08	(12.00)	20.43	32.43
7998-7-2	Bad Debt - SR	351.70	-	(351.70)	351.70	-	(351.70)
	Total Expenses	159,288.55	196,230.77	36,942.22	327,714.79	441,519.24	113,804.45
	Net Income from Operations	(0.01)	0.24	(0.25)	0.82	(0.23)	1.05

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Three Months Ending September 30, 2020

		Period to Date - September			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	9,328.73	9,230.77	97.96	22,107.73	30,000.00	(7,892.27)
'4113-0-1	Billed Fixed Route	300.00	461.54	(161.54)	602.00	1,500.00	(898.00)
'4151-0-1	Office Sales - Tickets & Pass	4,575.93	4,615.38	(39.45)	14,042.93	14,999.99	(957.06)
'4170-0-1	Advertising Revenue FR	-	-	-	-	-	-
'4510-0-1	Grants Federal 5311	76,923.00	76,923.00	-	250,000.00	250,000.00	-
'4511-0-1	Grants Federal 5307	-	-	-	-	-	-
4512-0-1	Grants Federal 5307 CARES-FR	129,435.00	128,375.00	1,060.00	387,581.00	417,218.00	(29,637.00)
'4520-0-1	Grants State Act 44-FR	-	24,615.00	(24,615.00)	0.12	80,000.00	(79,999.88)
'4570-0-1	Grants Local F/R	14,530.00	14,530.00	-	47,222.00	47,222.00	-
4576-0-1	Grants Local - County Relief Block Grant-FR	-	-	-	23,760.00	23,760.00	-
'4590-0-1	Other Revenue F/R	1,084.70	8,231.00	(7,146.30)	5,579.51	26,750.00	(21,170.49)
'4591-0-1	Route Guarantee	-	-	-	-	-	-
'4996-0-1	Interest Income -FR	23.49	18.46	5.03	67.58	60.00	7.58
	Total Revenue	236,200.85	267,000.15	(30,799.30)	750,962.87	891,509.99	(140,547.12)
'5010-1-1	Wages: Mechn-FR	19,634.02	20,307.69	673.67	58,801.62	66,000.00	7,198.38
'5010-2-1	Wages: Drivr-FR	44,638.68	54,000.00	9,361.32	145,431.32	175,500.00	30,068.68
'5050-1-1	Fica: Mechn-FR	1,712.71	1,846.15	133.44	5,114.64	5,999.99	885.35
'5050-2-1	Fica: Drivr-FR	3,880.78	4,846.15	965.37	12,330.33	15,749.99	3,419.66
'5052-1-1	PAUC: Mechn-FR	16.11	138.46	122.35	16.11	450.00	433.89
'5052-2-1	PAUC: Drivr-FR	41.94	392.31	350.37	113.56	1,275.00	1,161.44
'5096-1-1	Pension: Mechn-FR	1,220.43	1,218.46	(1.97)	3,592.94	3,960.00	367.06
'5096-2-1	Pension: Drivr-FR	2,452.29	3,240.00	787.71	7,833.85	10,530.00	2,696.15
'5330-2-1	Complimentary Transportation-ADA	4,354.00	3,553.85	(800.15)	10,977.00	11,550.01	573.01
5331-2-1	Flex - Orange:Trans-FR	3,536.00	2,746.15	(789.85)	10,611.00	8,924.99	(1,686.01)
5332-2-1	Flex - Yellow:Trans-FR	-	148.62	148.62	-	483.01	483.01
5333-2-1	Flex - Violet:Trans-FR	244.00	138.46	(105.54)	1,028.00	450.00	(578.00)
'5610-1-1	Parts: Garge-FR	4,939.24	6,230.77	1,291.53	16,369.81	20,250.00	3,880.19
'5612-1-1	Filters: Garge-FR	726.16	807.69	81.53	2,600.22	2,625.00	24.78
'5630-2-1	Purchased Tires: Trans-FR	4,629.36	1,846.15	(2,783.21)	4,741.36	5,999.99	1,258.63
5650-2-1	Electric: CNG:Trans-FR	1,259.72	530.77	(728.95)	2,526.77	1,725.00	(801.77)
5651-2-1	Fuel: CNG Expense:Trans-FR	-	7,522.62	7,522.62	-	24,448.51	24,448.51
'5652-2-1	Fuel Expense: Trans-FR	8,853.66	9,230.77	377.11	28,227.58	30,000.00	1,772.42
'5653-2-1	Taxes:Trans-FR	-	55.38	55.38	167.52	179.99	12.47
'5654-2-1	Motor Oil: Trans-FR	-	923.08	923.08	1,562.45	3,000.01	1,437.56
'5656-2-1	Antifreeze: Trans-FR	-	276.92	276.92	302.50	899.99	597.49
'5659-1-1	Other Fluids FR :Garage	280.00	323.08	43.08	785.75	1,050.01	264.26
'5910-6-1	Professional Fees: Transportation Study-FR	-	576.92	576.92	-	1,874.99	1,874.99
'6010-6-1	Wages: Admin-FR	31,934.61	42,461.54	10,526.93	104,452.76	138,000.00	33,547.24
'6030-1-1	Vacation Pay: Garge-FR	1,815.60	1,707.69	(107.91)	6,237.89	5,550.00	(687.89)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Three Months Ending September 30, 2020

		Period to Date - September			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'6030-2-1	Vacation Pay: Trans-FR	4,279.68	3,461.54	(818.14)	10,846.32	11,250.00	403.68
'6030-6-1	Vacation Pay: Admin-FR	4,082.45	2,700.00	(1,382.45)	10,962.74	8,775.00	(2,187.74)
'6032-1-1	Sick Pay: Garge-FR	-	207.69	207.69	237.98	675.00	437.02
'6032-2-1	Sick Pay: Trans-FR	178.32	807.69	629.37	713.28	2,625.00	1,911.72
'6032-6-1	Sick Pay: Admin-FR	249.06	415.38	166.32	371.94	1,349.99	978.05
'6034-1-1	Holiday Pay: Garge-FR	1,137.02	784.62	(352.40)	2,095.10	2,550.01	454.91
'6034-2-1	Holiday Pay: Trans-FR	2,139.84	1,569.23	(570.61)	5,349.60	5,100.00	(249.60)
'6034-6-1	Holiday Pay: Admin-FR	2,133.49	1,615.38	(518.11)	4,297.77	5,249.99	952.22
'6039-1-1	Other Paid Absences: Garge-FR	-	230.77	230.77	-	750.00	750.00
'6039-2-1	Other Paid Absences: Trans-FR	-	392.31	392.31	356.64	1,275.00	918.36
'6039-6-1	Other Paid Absences: Admin-FR	686.55	553.85	(132.70)	2,132.71	1,800.01	(332.70)
'6050-6-1	Fica on Wages: Admin-FR	2,892.02	3,692.31	800.29	9,050.80	12,000.00	2,949.20
'6052-6-1	PAUC on Wages: Admin-FR	47.29	231.23	183.94	188.14	751.50	563.36
'6054-6-1	FICA on 3rd Party Sick Pay	-	46.15	46.15	-	149.99	149.99
'6090-1-1	Hospitalization: Garge-FR	3,602.26	3,461.54	(140.72)	10,929.51	11,250.00	320.49
'6090-2-1	Hospitalization: Trans-FR	15,065.98	15,000.00	(65.98)	45,847.74	48,750.00	2,902.26
'6090-6-1	Hospitalization: Admin-FR	7,415.51	8,538.46	1,122.95	22,375.83	27,750.00	5,374.17
'6092-1-1	Life Insurance: Garge-FR	-	170.77	170.77	183.64	555.00	371.36
'6092-2-1	Life Insurance: Trans-FR	-	484.62	484.62	497.89	1,575.01	1,077.12
'6092-6-1	Life Insurance: Admin-FR	-	253.85	253.85	256.06	825.01	568.95
'6093-6-1	Employee Assistance Program FR	1,500.00	27.69	(1,472.31)	1,500.00	90.00	(1,410.00)
'6094-1-1	Uniforms: Garge-FR	586.17	184.62	(401.55)	1,005.91	600.01	(405.90)
'6094-2-1	Uniforms: Trans-FR	1,261.21	553.85	(707.36)	2,270.63	1,800.01	(470.62)
'6096-6-1	Pension: Admin-FR	2,151.84	2,312.31	160.47	6,698.06	7,515.00	816.94
'6098-1-1	Bonus/Gifts: Garge-FR	-	530.77	530.77	1,440.00	1,725.00	285.00
'6098-2-1	Bonus/Gifts: Trans-FR	39.98	346.15	306.17	39.98	1,124.99	1,085.01
'6098-6-1	Bonus/Gifts: Admin-FR	-	1,384.62	1,384.62	(288.01)	4,500.01	4,788.02
'6152-3-1	Building Contract Service-FR	1,640.90	2,307.69	666.79	7,822.26	7,500.00	(322.26)
'6153-3-1	Building Supplies & Materials-FR	-	-	-	-	-	-
'6154-3-1	Building:Repairs & Maintenance-FR	1,193.61	1,615.38	421.77	4,670.73	5,249.99	579.26
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	-	230.77	230.77	-	750.00	750.00
'6251-6-1	Board Seminars: Admin-FR	-	-	-	-	-	-
'6253-6-1	Staff Seminars: Admin-FR	94.07	115.38	21.31	1,792.97	374.99	(1,417.98)
'6310-6-1	Telephone: Admin-FR	686.60	761.54	74.94	1,974.46	2,475.00	500.54
'6330-6-1	Electric: Admin-FR	899.30	1,153.85	254.55	2,799.47	3,750.01	950.54
'6350-6-1	Non-Elec. Heat: Admin-FR	1.34	923.08	921.74	(10.70)	3,000.01	3,010.71
'6360-6-1	Cable TV: Admin-FR	81.05	73.85	(7.20)	233.91	240.01	6.10
'6370-6-1	Water Expense: Admin-FR	180.79	461.54	280.75	727.13	1,500.00	772.87

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Three Months Ending September 30, 2020

Account #	Account Name	Period to Date - September			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6390-6-1	Garbage Removal: Admin-FR	632.42	623.08	(9.34)	1,898.44	2,025.01	126.57
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	-	69.23	69.23	-	225.00	225.00
'6550-4-1	Marketing: Promo-FR	1,181.60	923.08	(258.52)	1,424.35	3,000.01	1,575.66
'6551-4-1	Schedules Expense: Promo-FR	825.00	923.08	98.08	825.00	3,000.01	2,175.01
'6552-4-1	Tickets & Passes: Promo-FR	-	92.31	92.31	-	300.00	300.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	23,949.89	21,692.31	(2,257.58)	71,849.67	70,500.00	(1,349.67)
'6720-5-1	In House Claims-FR	-	253.85	253.85	3,027.34	825.01	(2,202.33)
'6736-5-1	Workmans Comp Ins: In&Sf-FR	3,794.79	3,553.85	(240.94)	11,384.37	11,550.01	165.64
'6751-5-1	Safety Equipment: In&Sf-FR	85.99	1,153.85	1,067.86	32,092.12	27,510.01	(4,582.11)
'6752-5-1	Safety and Training - FR	-	1,384.62	1,384.62	-	4,500.01	4,500.01
'6800-1-1	Consumable Supplies: Garge-FR	609.23	784.62	175.39	2,080.23	2,550.01	469.78
'6800-2-1	Consumable Supplies: Trans-FR	-	-	-	-	-	-
'6800-6-1	Consumable Supplies: Admin-FR	1,434.16	415.38	(1,018.78)	2,841.54	1,349.99	(1,491.55)
'6850-6-1	Postage: Admin-FR	122.99	138.46	15.47	335.53	450.00	114.47
'6910-6-1	Professional Fees: Admin-FR	3,648.04	5,538.46	1,890.42	13,728.59	18,000.00	4,271.41
'6911-6-1	Legal Expense: Admin-FR	1,658.76	738.46	(920.30)	2,323.76	2,400.00	76.24
'6912-6-1	Labor Attorney: Admin-FR	-	392.31	392.31	-	1,275.00	1,275.00
'6913-6-1	Drug Screens - FR	236.00	230.77	(5.23)	773.60	750.00	(23.60)
'6915-6-1	Maintenance/Service Agreements:Admin-FR	332.00	306.46	(25.54)	996.00	996.00	-
'6916-6-1	Auditor: Admin-FR	5,100.00	1,250.77	(3,849.23)	12,000.01	4,065.00	(7,935.01)
'6930-1-1	Small Tools & Equip.: Garge-FR	-	184.62	184.62	1,304.38	600.01	(704.37)
'6930-6-1	Small Tools & Service Agrmnts: Admin-FR	361.53	1,615.38	1,253.85	1,325.35	5,249.99	3,924.64
'6951-1-1	Towing Expense: Garge-FR	-	115.38	115.38	-	374.99	374.99
'6952-2-1	License Renewals & Physicals: Trans-FR	343.50	392.31	48.81	757.00	1,275.00	518.00
'6954-2-1	Communication: Trans-FR	789.14	553.85	(235.29)	2,347.16	1,800.01	(547.15)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	637.00	403.38	(233.62)	648.92	1,310.99	662.07
'6999-6-1	Other Expense Admin - FR	-	461.54	461.54	(0.09)	1,500.00	1,500.09
'7996-6-1	Bank Charges-FR	63.31	138.46	75.15	199.71	450.00	250.29
'8000-1-1	Capital Expense Paid With Operating Fund:Ga	-	-	-	3,604.72	-	(3,604.72)
	Total Expenses	236,200.99	267,000.03	30,799.04	750,963.17	891,510.08	140,546.91
	Net Income from Operations	(0.14)	0.12	(0.26)	(0.30)	(0.09)	(0.21)

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Three Months Ending September 30, 2020

Account #	Account Name	Period to Date - September			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	5,669.00	8,076.92	(2,407.92)	13,817.00	26,249.99	(12,432.99)
4113-0-2	Billed Shared Ride	4,296.40	6,392.31	(2,095.91)	11,720.10	20,775.00	(9,054.90)
4170-0-2	Advertising SR	-	-	-	-	-	-
4512-0-2	Grants Federal 5307 CARES-SR	35,905.00	51,231.00	(15,326.00)	123,181.00	166,500.00	(43,319.00)
4520-0-2	Grants State Act 44-SR	-	-	-	-	-	-
4550-0-2	Grants Lottery - SR	40,447.25	58,153.85	(17,706.60)	116,954.90	189,000.01	(72,045.11)
4553-0-2	Grants PWD-SR	18,639.65	21,923.08	(3,283.43)	53,485.30	71,250.01	(17,764.71)
4560-0-2	Medical Assistance Grant	50,439.00	50,439.08	(0.08)	163,927.00	163,927.01	(0.01)
4996-0-2	Interest Income -SR	9.37	14.77	(5.40)	35.98	48.00	(12.02)
	Total Revenue	155,405.67	196,231.01	(40,825.34)	483,121.28	637,750.02	(154,628.74)
5010-1-2	Wages: Mechn-SR	13,089.34	13,384.62	295.28	39,201.07	43,500.01	4,298.94
5010-2-2	Wages: Drivr-SR	34,251.37	54,230.77	19,979.40	110,876.84	176,250.00	65,373.16
5050-1-2	Fica: Mechn-SR	1,141.80	1,153.85	12.05	3,409.75	3,750.01	340.26
5050-2-2	Fica: Drivr-SR	3,280.39	4,615.38	1,334.99	10,390.71	14,999.99	4,609.28
5052-1-2	PAUC: Mechn-SR	10.74	81.23	70.49	10.74	264.00	253.26
5052-2-2	PAUC: Drivr-SR	54.60	541.85	487.25	299.46	1,761.01	1,461.55
5096-1-2	Pension: Mechn-SR	813.62	812.31	(1.31)	2,395.30	2,640.00	244.70
5096-2-2	Pension: Drivr-SR	1,265.60	3,230.77	1,965.17	4,295.11	10,500.00	6,204.89
5320-2-2	MA Outside Transportation	-	-	-	-	-	-
5340-2-2	MA Mileage Reimburse-In County	1,675.25	3,000.00	1,324.75	5,138.29	9,750.00	4,611.71
5342-2-2	MA Mileage Reimburse-Out Cnty	1,085.75	923.08	(162.67)	4,486.50	3,000.01	(1,486.49)
5610-1-2	Parts: Garge-SR	3,313.94	2,538.46	(775.48)	7,958.39	8,250.00	291.61
5612-1-2	Filters: Garge-SR	253.42	138.46	(114.96)	631.26	450.00	(181.26)
5630-2-2	Purchased Tires: Trans-SR	(237.67)	2,076.92	2,314.59	(595.49)	6,749.99	7,345.48
5652-2-2	Fuel Expense: Trans-SR	7,186.00	11,538.46	4,352.46	22,824.34	37,500.00	14,675.66
5653-2-2	Taxes:Trans-SR	-	69.23	69.23	213.21	225.00	11.79
5654-2-2	Motor Oil: Trans-SR	-	392.31	392.31	32.65	1,275.00	1,242.35
5656-2-2	Antifreeze: Trans-SR	-	62.77	62.77	-	204.00	204.00
6010-6-2	Wages: Admin-SR	31,934.61	42,461.54	10,526.93	104,452.76	138,000.00	33,547.24
6030-1-2	Vacation Pay: Garge-SR	1,210.40	923.08	(287.32)	4,158.59	3,000.01	(1,158.58)
6030-2-2	Vacation Pay: Trans-SR	1,089.28	1,084.62	(4.66)	4,729.60	3,525.01	(1,204.59)
6030-6-2	Vacation Pay: Admin-SR	4,082.45	2,700.00	(1,382.45)	10,962.76	8,775.00	(2,187.76)
6032-1-2	Sick Pay: Garge-SR	-	132.00	132.00	158.66	429.00	270.34
6032-2-2	Sick Pay: Trans-SR	272.32	369.23	96.91	1,209.44	1,200.00	(9.44)
6032-6-2	Sick Pay: Admin-SR	249.06	415.38	166.32	371.94	1,349.99	978.05
6034-1-2	Holiday Pay: Garge-SR	758.02	406.15	(351.87)	1,396.74	1,319.99	(76.75)
6034-2-2	Holiday Pay: Trans-SR	1,225.44	530.77	(694.67)	2,314.72	1,725.00	(589.72)
6034-6-2	Holiday Pay: Admin-SR	2,133.50	1,615.38	(518.12)	4,297.79	5,249.99	952.20

Monroe County Transportation Authority							
Budget Variance Report for Shared Ride							
For the Three Months Ending September 30, 2020							
		Period to Date - September			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
6039-1-2	Other Paid Absences: Garge-SR	-	115.38	115.38	-	374.99	374.99
6039-2-2	Other Paid Absences: Trans-SR	-	161.54	161.54	408.48	525.00	116.52
6039-6-2	Other Paid Absences: Admin-SR	686.56	553.85	(132.71)	2,132.73	1,800.01	(332.72)
6050-6-2	Fica on Wages: Admin-SR	2,892.02	3,692.31	800.29	9,050.80	12,000.00	2,949.20
6052-6-2	PAUC on Wages: Admin-SR	47.29	230.77	183.48	188.16	750.00	561.84
6054-6-2	FICA on 3rd Party Sick Pay	-	46.15	46.15	-	149.99	149.99
6090-1-2	Hospitalization: Garge-SR	2,401.51	2,307.69	(93.82)	7,286.34	7,500.00	213.66
6090-2-2	Hospitalization: Trans-SR	3,008.75	3,750.00	741.25	9,423.07	12,187.50	2,764.43
6090-6-2	Hospitalization: Admin-SR	7,415.50	8,538.46	1,122.96	22,375.81	27,750.00	5,374.19
6092-1-2	Life Insurance: Garge-SR	-	115.38	115.38	122.42	374.99	252.57
6092-2-2	Life Insurance: Trans-SR	-	115.38	115.38	124.47	374.99	250.52
6092-6-2	Life Insurance: Admin-SR	-	253.85	253.85	256.06	825.01	568.95
6093-6-2	Employee Assistance Program SR	1,500.00	69.23	(1,430.77)	1,500.00	225.00	(1,275.00)
6094-1-2	Uniforms: Garge-SR	688.74	115.38	(573.36)	1,201.59	374.99	(826.60)
6094-2-2	Uniforms: Trans-SR	1,442.84	646.15	(796.69)	2,811.36	2,099.99	(711.37)
6096-6-2	Pension: Admin-SR	2,151.84	2,312.31	160.47	6,698.06	7,515.00	816.94
6098-1-2	Bonus/Gifts: Garge-SR	-	346.15	346.15	960.00	1,124.99	164.99
6098-2-2	Bonus/Gifts: Trans-SR	-	323.08	323.08	-	1,050.01	1,050.01
6098-6-2	Bonus/Gifts: Admin-SR	-	1,384.62	1,384.62	(288.01)	4,500.01	4,788.02
6253-6-2	Staff Seminars: Admin-SR	-	46.15	46.15	-	149.99	149.99
6310-6-2	Telephone: Admin-SR	403.26	438.46	35.20	3,690.21	1,425.00	(2,265.21)
6330-6-2	Electric: Admin-SR	484.23	623.08	138.85	1,507.38	2,025.01	517.63
6350-6-2	Non-Elec. Heat: Admin-SR	0.79	553.85	553.06	(6.28)	1,800.01	1,806.29
6360-6-2	Cable TV: Admin-SR	47.60	46.15	(1.45)	137.36	149.99	12.63
6370-6-2	Water Expense: Admin-SR	106.17	276.92	170.75	427.02	899.99	472.97
6390-6-2	Garbage Removal: Admin-SR	371.41	369.23	(2.18)	1,114.93	1,200.00	85.07
6710-5-2	Vehicle Insurance: In&Sf-SR	10,191.44	9,230.77	(960.67)	30,574.32	30,000.00	(574.32)
6720-5-2	In House Claims-SR	-	60.00	60.00	1,057.52	195.00	(862.52)
6736-5-2	Workmans Comp Ins: In&Sf-SR	5,174.71	4,846.15	(328.56)	15,524.13	15,749.99	225.86
6800-1-2	Consumable Supplies: Garge-SR	203.05	253.85	50.80	691.08	825.01	133.93
6800-6-2	Consumable Supplies: Admin-SR	302.51	138.46	(164.05)	817.58	450.00	(367.58)
6850-6-2	Postage: Admin-SR	195.00	253.85	58.85	507.36	825.01	317.65
6910-6-2	Professional Fees: Admin-SR	1,036.11	1,615.38	579.27	3,957.19	5,249.99	1,292.80
6912-6-2	Labor Attorney: Admin-SR	-	253.85	253.85	-	825.01	825.01
6913-6-2	Drug Screens - SR	47.20	115.38	68.18	472.00	374.99	(97.01)
6916-6-2	Auditor: Admin-SR	3,400.00	830.77	(2,569.23)	7,999.99	2,700.00	(5,299.99)
6930-1-2	Small Tools & Equip.: Garge-SR	-	32.31	32.31	31.48	105.00	73.52
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	72.65	553.85	481.20	832.67	1,800.01	967.34
6951-1-2	Towing Expense: Garge-SR	-	161.54	161.54	-	525.00	525.00

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Three Months Ending September 30, 2020

Account #	Account Name	Period to Date - September			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6952-2-2	Licnese Renewals & Physicals: Trans-SR	105.00	253.85	148.85	945.00	825.01	(119.99)
6954-2-2	Communication: Trans-SR	889.91	623.08	(266.83)	2,623.03	2,025.01	(598.02)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	-	138.46	138.46	3.97	450.00	446.03
6999-6-2	Other Expense Admin-SR	-	-	-	-	-	-
7996-6-2	Bank Charges-SR	-	9.08	9.08	(12.00)	29.51	41.51
7998-7-2	Bad Debt - SR	-	-	-	351.70	-	(351.70)
	Total Expenses	155,405.32	196,230.77	40,825.45	483,120.11	637,750.01	154,629.90
	Net Income from Operations	0.35	0.24	0.11	1.17	0.01	1.16



MCTA BOARD MEETINGS 2021

January 28 th	Meeting as scheduled @ 5:30pm.
February 25 th	Meeting as scheduled @ 5:30pm.
March 25 th	Meeting as scheduled @ 5:30pm.
April 29 th	Meeting as scheduled @ 5:30pm.
May 27 th	Meeting as scheduled @ 5:30pm.
June 24 th	Meeting as scheduled @ 5:30pm.
July 29 th	Meeting as scheduled @ 5:30pm.
August 26 th	Meeting as scheduled @ 5:30pm.
September 30 th	Meeting as scheduled @ 5:30pm.
October 28 th	No Meeting
November 18 th	Meeting as scheduled @ 5:30pm.
December 16 th	Meeting as scheduled @ 5:30pm.



MCTA HOLIDAYS 2021

MCTA will be closed on the following holidays.
(No Fixed Route, Shared Ride, or Administrative Offices will be operating.)

New Year's Day	Friday, January 1, 2021
Martin Luther King Day	Monday, January 18, 2021
Presidents' Day	Monday, February 15, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Thanksgiving Day	Thursday, November 25, 2021
Christmas Day	Friday, December 24, 2021