

AGENDA

**Regular Board Meeting
September 27, 2018
5:30 P.M.
MCTA Board Room, 1st Floor**

ROLL CALL

OPENING – Pledge Allegiance to the Flag

PUBLIC COMMENT –

MINUTES – Approve for August 30, 2018

EXECUTIVE DIRECTORS REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
* Financials for July 1-31, 2018	
* Financials for August 1-31, 2018	
* All Purchases subject to audit for August 1-31, 2018	
* All Purchases subject to audit for September 1-27, 2018	

Operations Committee	Dave Edinger
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Human Resource Committee	Wayne Mazur
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Compliance Committee	John Hoback
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Marketing Committee	Robert Huffman
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OLD BUSINESS –

NEW BUSINESS – Reminder: There is no Board Meeting in October.

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

The next meeting of the Board of Directors is scheduled for November 15th, 2018

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, August 30, 2018 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. There were 7 Board Members in attendance. The meeting was called to order at 5:32 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 st Vice Chairman	Richard Schlameuss, Asst. Director
JoAnn Baratta, Treasurer	Joan Davidge, Chief Financial Officer
David Edinger, Secretary	Walter Quadarella, Rural Operations/Maint. Mgr.
Brian LaVacca, Asst. Secretary	Robert Gress, HR/Safety Manager
Robert Huffman	Guy LaBar, Shared Ride Manager
Maria Candelaria	David Horvath, Solicitor
	Iris Rivera, Recording Secretary

PUBLIC COMMENT:

No members of the public were present to speak. However, multiple letters were received by the Board Chairman and several directors regarding a Shared Ride client issue. Our chairman stated that the matter was discussed in committee, and a response to the client would be sent after being reviewed by counsel.

The minutes from July 26, 2018 were reviewed and approved.

EXECUTIVE DIRECTOR'S REPORT:

Peggy introduced the new re-vamped Executive Director's Report and spoke about what the goals for FY18/19 are for Fixed Route & Shared Ride. Peggy mentioned that we will be the first in the state to start with FRITS (Fixed Route Intelligent Transportation System), we should be up and running by December.

FINANCIAL REPORT:

JoAnn reported that the Finance Committee met and they're checking the July Budget & Variance Reports numbers for accuracy then Joan will be emailing them to the Board next week. They will be reviewed at the September meeting. There were no capital purchases to report. JoAnn went on to say that the new Accounting Clerk, Melody Hartley is doing well and that the auditors were here and had only 3 findings to report.

The **Regular Purchase Reports** for Period 1, July 1-31, 2018 were reviewed and ratified, subject to audit.

The **Regular Purchase Reports** for Period 2, August 1-30, 2018 were reviewed and ratified, subject to audit.

OPERATIONS:

The Operations Committee did not meet. Peggy said that she spoke to Miller Brothers and explained what we want to make sure that we have the appropriate insurance; the paperwork is in the hands of the lawyers and we are waiting to hear back. Peggy also said that they are working on the CNG project down the road and that it is moving along nicely. Walter reported that we got our heating oil and we are waiting for 11 Shared Ride buses. He also said that we're looking at getting quotes for tires to see if we can get them cheaper. Walter is also looking into ordering our salt supply for the winter.

HUMAN RESOURCES:

Bob reported that there are a couple of people out on FMLA and that we will be hiring a temp to help out in the Call Center. He also said that 2 workers comp claims were closed out. The Board will have an executive session to discuss an HR matter.

COMPLIANCE:

The committee met on September 10th to review Certs & Assurances #14-Enhanced Mobility of Seniors & Individuals with Disabilities Programs. Peggy mentioned that we are preparing for the Compliance Review from PennDOT on September 26th. The next compliance committee meeting will be on October 15th and they will be reviewing Certs & Assurances #15 Rural Area & Appalachian Development Programs and #16 Tribal Transit Programs (Public Transportation on Indian Reservations Programs).

MARKETING:

Rich reported that we've had over 3,000 trips on the NPS so far this summer even though the weather has been lousy. The Summer Salute to Saturdays campaign which was geared towards increasing ridership and smart card usage was successful. Rich mentioned that with the new FRITS system we will be getting passenger counters and a new camera system.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

Regarding an HR matter from 6:00pm to 6:09pm.

RESOLUTIONS:

None

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:11 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM AUGUST 30, 2018

8-01-18 - Motion to approve the minutes from the July 26, 2018 Board Meeting,
MOTION CARRIED- WM/RH

8-02-18 – Motion to approve the Regular Purchases for July 1-31, 2018,
Subject to audit
MOTION CARRIED – WM/DE

8-03-18 – Motion to approve the Regular Purchases for August 1-30, 2018,
Subject to audit
MOTION CARRIED – DE/WM

8-04-18 – Motion to adjourn
MOTION CARRIED – WM/RH

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the One Month Ending July 31, 2018**

Account #	Account Name	Period to Date - July			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	15,137.45	13,000.00	2,137.45	15,137.45	13,000.00	2,137.45
'4113-0-1	Billed Fixed Route	630.00	750.00	(120.00)	630.00	750.00	(120.00)
'4151-0-1	Office Sales - Tickets & Pass	12,509.61	7,000.00	5,509.61	12,509.61	7,000.00	5,509.61
'4170-0-1	Advertising Revenue FR	-	1,800.00	(1,800.00)	-	1,800.00	(1,800.00)
'4510-0-1	Grants Federal 5311	-	41,675.00	(41,675.00)	-	41,675.00	(41,675.00)
'4511-0-1	Grants Federal 5307	104,422.00	41,675.00	62,747.00	104,422.00	41,675.00	62,747.00
'4520-0-1	Grants State Act 44-FR	152,344.56	152,343.77	0.79	152,344.56	152,343.77	0.79
'4570-0-1	Grants Local F/R	14,277.25	14,277.25	-	14,277.25	14,277.25	-
'4590-0-1	Other Revenue F/R	529.00	6,500.00	(5,971.00)	529.00	6,500.00	(5,971.00)
'4996-0-1	Interest Income -FR	11.98	15.00	(3.02)	11.98	15.00	(3.02)
	Total Revenue	299,861.85	279,036.02	20,825.83	299,861.85	279,036.02	20,825.83
'5010-1-1	Wages: Mechn-FR	19,691.92	19,707.69	15.77	19,691.92	19,707.69	15.77
'5010-2-1	Wages: Drivr-FR	63,772.22	60,392.31	(3,379.91)	63,772.22	60,392.31	(3,379.91)
'5050-1-1	Fica: Mechn-FR	1,703.73	1,862.00	158.27	1,703.73	1,862.00	158.27
'5050-2-1	Fica: Drivr-FR	5,626.70	5,696.00	69.30	5,626.70	5,696.00	69.30
'5052-1-1	PAUC: Mechn-FR	59.04	171.00	111.96	59.04	171.00	111.96
'5052-2-1	PAUC: Drivr-FR	81.53	523.00	441.47	81.53	523.00	441.47
'5096-1-1	Pension: Mechn-FR	1,151.97	1,284.00	132.03	1,151.97	1,284.00	132.03
'5096-2-1	Pension: Drivr-FR	3,380.89	3,928.00	547.11	3,380.89	3,928.00	547.11
'5330-2-1	Complimentary Transportation-ADA	6,782.00	6,224.00	(558.00)	6,782.00	6,224.00	(558.00)
'5610-1-1	Parts: Garge-FR	6,472.83	6,250.00	(222.83)	6,472.83	6,250.00	(222.83)
'5612-1-1	Filters: Garge-FR	775.08	1,000.00	224.92	775.08	1,000.00	224.92
'5630-2-1	Purchased Tires: Trans-FR	3,895.78	2,250.00	(1,645.78)	3,895.78	2,250.00	(1,645.78)
'5652-2-1	Fuel Expense: Trans-FR	33,045.61	25,250.00	(7,795.61)	33,045.61	25,250.00	(7,795.61)
'5653-2-1	Taxes:Trans-FR	147.39	143.00	(4.39)	147.39	143.00	(4.39)
'5654-2-1	Motor Oil: Trans-FR	124.22	1,128.00	1,003.78	124.22	1,128.00	1,003.78
'5656-2-1	Antifreeze: Trans-FR	302.50	175.00	(127.50)	302.50	175.00	(127.50)
'5659-1-1	Other Fluids FR :Garage	557.58	475.00	(82.58)	557.58	475.00	(82.58)
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,250.00	1,250.00	-	1,250.00	1,250.00
'6010-6-1	Wages: Admin-FR	35,739.97	35,774.77	34.80	35,739.97	35,774.77	34.80
'6030-1-1	Vacation Pay: Garge-FR	1,598.74	1,712.00	113.26	1,598.74	1,712.00	113.26
'6030-2-1	Vacation Pay: Trans-FR	7,001.28	2,750.00	(4,251.28)	7,001.28	2,750.00	(4,251.28)
'6030-6-1	Vacation Pay: Admin-FR	3,390.46	2,712.00	(678.46)	3,390.46	2,712.00	(678.46)
'6032-1-1	Sick Pay: Garge-FR	-	321.00	321.00	-	321.00	321.00
'6032-2-1	Sick Pay: Trans-FR	840.40	982.00	141.60	840.40	982.00	141.60
'6032-6-1	Sick Pay: Admin-FR	231.34	581.00	349.66	231.34	581.00	349.66
'6034-1-1	Holiday Pay: Garge-FR	1,084.26	770.00	(314.26)	1,084.26	770.00	(314.26)
'6034-2-1	Holiday Pay: Trans-FR	2,353.60	2,357.00	3.40	2,353.60	2,357.00	3.40
'6034-6-1	Holiday Pay: Admin-FR	2,200.33	1,395.00	(805.33)	2,200.33	1,395.00	(805.33)
'6039-1-1	Other Paid Absences: Garge-FR	94.25	250.00	155.75	94.25	250.00	155.75
'6039-2-1	Other Paid Absences: Trans-FR	162.80	425.00	262.20	162.80	425.00	262.20
'6039-6-1	Other Paid Absences: Admin-FR	119.92	550.00	430.08	119.92	550.00	430.08
'6050-6-1	Fica on Wages: Admin-FR	3,117.60	3,473.00	355.40	3,117.60	3,473.00	355.40

**Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the One Month Ending July 31, 2018**

Account #	Account Name	Period to Date - July			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	30.79	319.00	288.21	30.79	319.00	288.21
'6054-6-1	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	40.00	40.00
'6090-1-1	Hospitalization: Garge-FR	3,394.41	3,780.00	385.59	3,394.41	3,780.00	385.59
'6090-2-1	Hospitalization: Trans-FR	11,679.70	10,839.00	(840.70)	11,679.70	10,839.00	(840.70)
'6090-6-1	Hospitalization: Admin-FR	7,658.15	8,341.00	682.85	7,658.15	8,341.00	682.85
'6092-1-1	Life Insurance: Garge-FR	183.64	280.00	96.36	183.64	280.00	96.36
'6092-2-1	Life Insurance: Trans-FR	429.67	450.00	20.33	429.67	450.00	20.33
'6092-6-1	Life Insurance: Admin-FR	254.04	275.00	20.96	254.04	275.00	20.96
'6093-6-1	Employee Assistance Program FR	-	150.00	150.00	-	150.00	150.00
'6094-1-1	Uniforms: Garge-FR	589.25	472.00	(117.25)	589.25	472.00	(117.25)
'6094-2-1	Uniforms: Trans-FR	570.46	550.00	(20.46)	570.46	550.00	(20.46)
'6096-6-1	Pension: Admin-FR	2,273.25	2,400.00	126.75	2,273.25	2,400.00	126.75
'6098-1-1	Bonus/Gifts: Garge-FR	2,425.50	490.00	(1,935.50)	2,425.50	490.00	(1,935.50)
'6098-2-1	Bonus/Gifts: Trans-FR	-	175.00	175.00	-	175.00	175.00
'6098-6-1	Bonus/Gifts: Admin-FR	100.00	550.00	450.00	100.00	550.00	450.00
'6152-3-1	Building Contract Service-FR	1,717.88	1,750.00	32.12	1,717.88	1,750.00	32.12
'6153-3-1	Building Supplies & Materials-FR	63.57	125.00	61.43	63.57	125.00	61.43
'6154-3-1	Building:Repairs & Maintenance-FR	1,844.07	2,000.00	155.93	1,844.07	2,000.00	155.93
'6159-3-1	Building - Other FR	-	25.00	25.00	-	25.00	25.00
'6215-6-1	Staff Travel: Admin-FR	821.49	1,250.00	428.51	821.49	1,250.00	428.51
'6251-6-1	Board Seminars: Admin-FR	-	75.00	75.00	-	75.00	75.00
'6253-6-1	Staff Seminars: Admin-FR	-	575.25	575.25	-	575.25	575.25
'6310-6-1	Telephone: Admin-FR	1,114.33	487.00	(627.33)	1,114.33	487.00	(627.33)
'6330-6-1	Electric: Admin-FR	1,109.69	1,320.00	210.31	1,109.69	1,320.00	210.31
'6350-6-1	Non-Elec. Heat: Admin-FR	(3.98)	1,320.00	1,323.98	(3.98)	1,320.00	1,323.98
'6360-6-1	Cable TV: Admin-FR	61.19	60.00	(1.19)	61.19	60.00	(1.19)
'6370-6-1	Water Expense: Admin-FR	179.43	250.00	70.57	179.43	250.00	70.57
'6390-6-1	Garbage Removal: Admin-FR	-	400.00	400.00	-	400.00	400.00
'6530-4-1	Advertising: Promo-FR	-	225.00	225.00	-	225.00	225.00
'6531-4-1	Legal Notice Adv: Promo-FR	-	225.00	225.00	-	225.00	225.00
'6532-4-1	Employee Ads: Promo-FR	-	-	-	-	-	-
'6550-4-1	Marketing: Promo-FR	2,346.33	2,296.00	(50.33)	2,346.33	2,296.00	(50.33)
'6551-4-1	Schedules Expense: Promo-FR	925.00	1,375.00	450.00	925.00	1,375.00	450.00
'6552-4-1	Tickets & Passes: Promo-FR	280.00	450.00	170.00	280.00	450.00	170.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	24,436.08	21,382.00	(3,054.08)	24,436.08	21,382.00	(3,054.08)
'6720-5-1	In House Claims-FR	28.28	825.00	796.72	28.28	825.00	796.72
'6736-5-1	Workmans Comp Ins: In&Sf-FR	5,972.42	6,023.00	50.58	5,972.42	6,023.00	50.58
'6752-5-1	Safety and Training - FR	1,770.00	562.00	(1,208.00)	1,770.00	562.00	(1,208.00)
'6800-1-1	Consumable Supplies: Garge-FR	2,322.12	560.00	(1,762.12)	2,322.12	560.00	(1,762.12)
'6800-2-1	Consumable Supplies: Trans-FR	-	55.00	55.00	-	55.00	55.00
'6800-6-1	Consumable Supplies: Admin-FR	683.11	650.00	(33.11)	683.11	650.00	(33.11)
'6850-6-1	Postage: Admin-FR	96.68	150.00	53.32	96.68	150.00	53.32
'6910-6-1	Professional Fees: Admin-FR	5,849.35	3,370.00	(2,479.35)	5,849.35	3,370.00	(2,479.35)

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the One Month Ending July 31, 2018**

Account #	Account Name	Period to Date - July			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	10,719.60	11,823.00	(1,103.40)	10,719.60	11,823.00	(1,103.40)
4113-0-2	Billed Shared Ride	9,549.55	8,400.00	1,149.55	9,549.55	8,400.00	1,149.55
4170-0-2	Advertising SR	-	560.62	(560.62)	-	560.62	(560.62)
4520-0-2	Grants State Act 44-SR	8,341.78	9,984.92	(1,643.14)	8,341.78	9,984.92	(1,643.14)
4530-0-2	Grants State-SR	-	-	-	-	-	-
4553-0-2	Grants PWD-SR	24,950.45	26,456.31	(1,505.86)	24,950.45	26,456.31	(1,505.86)
4550-0-2	Grants Lottery - SR	74,025.65	71,849.54	2,176.11	74,025.65	71,849.54	2,176.11
4560-0-2	Medical Assistance Grant	70,170.00	70,170.33	(0.33)	70,170.00	70,170.33	(0.33)
4590-0-2	Other Revenue S/R	-	-	-	-	-	-
4996-0-2	Interest Income -SR	7.27	25.00	(17.73)	7.27	25.00	(17.73)
	Total Revenue	197,764.30	199,269.72	(1,505.42)	197,764.30	199,269.72	(1,505.42)
5010-1-2	Wages: Mechn-SR	11,565.09	11,603.08	37.99	11,565.09	11,603.08	37.99
5010-2-2	Wages: Drivr-SR	61,601.93	61,384.62	(217.31)	61,601.93	61,384.62	(217.31)
5050-1-2	Fica: Mechn-SR	1,000.60	1,094.00	93.40	1,000.60	1,094.00	93.40
5050-2-2	Fica: Drivr-SR	5,609.59	5,663.00	53.41	5,609.59	5,663.00	53.41
5052-1-2	PAUC: Mechn-SR	34.67	133.00	98.33	34.67	133.00	98.33
5052-2-2	PAUC: Drivr-SR	550.12	705.00	154.88	550.12	705.00	154.88
5096-1-2	Pension: Mechn-SR	676.55	754.00	77.45	676.55	754.00	77.45
5096-2-2	Pension: Drivr-SR	2,489.24	1,995.00	(494.24)	2,489.24	1,995.00	(494.24)
5320-2-2	MA Outside Transportation	1,190.00	1,250.00	60.00	1,190.00	1,250.00	60.00
5340-2-2	MA Mileage Reimburse-In County	2,613.00	2,250.00	(363.00)	2,613.00	2,250.00	(363.00)
5342-2-2	MA Mileage Reimburse-Out Cnty	1,305.66	1,250.00	(55.66)	1,305.66	1,250.00	(55.66)
5610-1-2	Parts: Garge-SR	3,525.93	3,750.00	224.07	3,525.93	3,750.00	224.07
5612-1-2	Filters: Garge-SR	222.00	250.00	28.00	222.00	250.00	28.00
5630-2-2	Purchased Tires: Trans-SR	109.30	2,500.00	2,390.70	109.30	2,500.00	2,390.70
5652-2-2	Fuel Expense: Trans-SR	17,199.05	16,000.00	(1,199.05)	17,199.05	16,000.00	(1,199.05)
5653-2-2	Taxes:Trans-SR	98.26	96.00	(2.26)	98.26	96.00	(2.26)
5654-2-2	Motor Oil: Trans-SR	66.89	577.00	510.11	66.89	577.00	510.11
5656-2-2	Antifreeze: Trans-SR	-	75.00	75.00	-	75.00	75.00
6010-6-2	Wages: Admin-SR	35,739.97	35,775.69	35.72	35,739.97	35,775.69	35.72
6030-1-2	Vacation Pay: Garge-SR	938.94	955.00	16.06	938.94	955.00	16.06
6030-2-2	Vacation Pay: Trans-SR	2,674.72	1,663.00	(1,011.72)	2,674.72	1,663.00	(1,011.72)
6030-6-2	Vacation Pay: Admin-SR	3,390.46	3,178.00	(212.46)	3,390.46	3,178.00	(212.46)
6032-1-2	Sick Pay: Garge-SR	-	188.00	188.00	-	188.00	188.00
6032-2-2	Sick Pay: Trans-SR	256.64	333.00	76.36	256.64	333.00	76.36
6032-6-2	Sick Pay: Admin-SR	231.34	581.00	349.66	231.34	581.00	349.66
6034-1-2	Holiday Pay: Garge-SR	636.78	465.00	(171.78)	636.78	465.00	(171.78)
6034-2-2	Holiday Pay: Trans-SR	1,275.20	665.00	(610.20)	1,275.20	665.00	(610.20)
6034-6-2	Holiday Pay: Admin-SR	2,200.33	1,434.00	(766.33)	2,200.33	1,434.00	(766.33)
6039-1-2	Other Paid Absences: Garge-SR	55.35	176.00	120.65	55.35	176.00	120.65
6039-2-2	Other Paid Absences: Trans-SR	-	333.00	333.00	-	333.00	333.00
6039-6-2	Other Paid Absences: Admin-SR	119.92	543.00	423.08	119.92	543.00	423.08
6050-6-2	Fica on Wages: Admin-SR	3,117.60	3,411.00	293.40	3,117.60	3,411.00	293.40

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the One Month Ending July 31, 2018**

Account #	Account Name	Period to Date - July			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6052-6-2	PAUC on Wages: Admin-SR	30.79	388.00	357.21	30.79	388.00	357.21
6054-6-2	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	40.00	40.00
6090-1-2	Hospitalization: Garge-SR	2,275.42	2,376.00	100.58	2,275.42	2,376.00	100.58
6090-2-2	Hospitalization: Trans-SR	2,547.64	2,927.00	379.36	2,547.64	2,927.00	379.36
6090-6-2	Hospitalization: Admin-SR	7,658.73	8,220.33	561.60	7,658.73	8,220.33	561.60
6092-1-2	Life Insurance: Garge-SR	122.42	180.00	57.58	122.42	180.00	57.58
6092-2-2	Life Insurance: Trans-SR	213.94	225.00	11.06	213.94	225.00	11.06
6092-6-2	Life Insurance: Admin-SR	254.04	275.00	20.96	254.04	275.00	20.96
6093-6-2	Employee Assistance Program SR	-	150.00	150.00	-	150.00	150.00
6094-1-2	Uniforms: Garge-SR	346.06	250.00	(96.06)	346.06	250.00	(96.06)
6094-2-2	Uniforms: Trans-SR	924.53	875.00	(49.53)	924.53	875.00	(49.53)
6096-6-2	Pension: Admin-SR	2,273.25	2,400.00	126.75	2,273.25	2,400.00	126.75
6098-1-2	Bonus/Gifts: Garge-SR	1,424.50	315.00	(1,109.50)	1,424.50	315.00	(1,109.50)
6098-2-2	Bonus/Gifts: Trans-SR	2,452.62	250.00	(2,202.62)	2,452.62	250.00	(2,202.62)
6098-6-2	Bonus/Gifts: Admin-SR	100.00	550.00	450.00	100.00	550.00	450.00
6253-6-2	Staff Seminars: Admin-SR	-	50.00	50.00	-	50.00	50.00
6310-6-2	Telephone: Admin-SR	123.82	50.00	(73.82)	123.82	50.00	(73.82)
6330-6-2	Electric: Admin-SR	739.80	880.00	140.20	739.80	880.00	140.20
6350-6-2	Non-Elec. Heat: Admin-SR	(2.66)	880.00	882.66	(2.66)	880.00	882.66
6360-6-2	Cable TV: Admin-SR	40.80	40.00	(0.80)	40.80	40.00	(0.80)
6370-6-2	Water Expense: Admin-SR	119.63	167.00	47.37	119.63	167.00	47.37
6390-6-2	Garbage Removal: Admin-SR	-	267.00	267.00	-	267.00	267.00
6710-5-2	Vehicle Insurance: In&Sf-SR	3,457.75	3,761.00	303.25	3,457.75	3,761.00	303.25
6720-5-2	In House Claims-SR	360.80	539.00	178.20	360.80	539.00	178.20
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,460.11	5,560.00	1,099.89	4,460.11	5,560.00	1,099.89
6800-1-2	Consumable Supplies: Garge-SR	1,119.70	250.00	(869.70)	1,119.70	250.00	(869.70)
6800-2-2	Consumable Supplies: Trans-SR	-	42.00	42.00	-	42.00	42.00
6800-6-2	Consumable Supplies: Admin-SR	495.81	550.00	54.19	495.81	550.00	54.19
6850-6-2	Postage: Admin-SR	225.58	325.00	99.42	225.58	325.00	99.42
6910-6-2	Professional Fees: Admin-SR	3,455.12	2,441.00	(1,014.12)	3,455.12	2,441.00	(1,014.12)
6912-6-2	Labor Attorney: Admin-SR	-	175.00	175.00	-	175.00	175.00
6913-6-2	Drug Screens - SR	94.40	275.00	180.60	94.40	275.00	180.60
6915-6-2	Maintenance/Service Agreements:Admin-SR	-	-	-	-	-	-
6916-6-2	Auditor: Admin-SR	800.00	988.00	188.00	800.00	988.00	188.00
6930-1-2	Small Tools & Equip.: Garge-SR	320.76	50.00	(270.76)	320.76	50.00	(270.76)
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	74.10	-	(74.10)	74.10	-	(74.10)
6951-1-2	Towing Expense: Garge-SR	-	200.00	200.00	-	200.00	200.00
6952-2-2	Licnese Renewals & Physicals: Trans-SR	105.00	350.00	245.00	105.00	350.00	245.00
6954-2-2	Communication: Trans-SR	504.88	675.00	170.12	504.88	675.00	170.12
6970-6-2	Dues/Memb/Subsc/: Admin-SR	149.83	300.00	150.17	149.83	300.00	150.17
7996-6-2	Bank Charges-SR	-	3.00	3.00	-	3.00	3.00
	Total Expenses	197,764.30	199,269.72	1,505.42	197,764.30	199,269.72	1,505.42

**Monroe County Transportation Authority
 Budget Variance Report for Shared Ride
 For the One Month Ending July 31, 2018**

Account #	Account Name	Period to Date - July			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
	Net Income from Operations	-	-	(0.00)	-	-	(0.00)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Two Months Ending August 31, 2018

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	10,845.39	13,000.00	(2,154.61)	25,982.84	26,000.00	(17.16)
'4113-0-1	Billed Fixed Route	3,282.00	750.00	2,532.00	3,912.00	1,500.00	2,412.00
'4151-0-1	Office Sales - Tickets & Pass	7,743.38	7,000.00	743.38	20,252.99	14,000.00	6,252.99
'4170-0-1	Advertising Revenue FR	562.50	1,800.00	(1,237.50)	562.50	3,600.00	(3,037.50)
'4510-0-1	Grants Federal 5311	83,350.00	41,675.00	41,675.00	83,350.00	83,350.00	-
'4511-0-1	Grants Federal 5307	-	41,675.00	(41,675.00)	104,422.00	83,350.00	21,072.00
'4520-0-1	Grants State Act 44-FR	179,153.16	181,312.46	(2,159.30)	331,497.72	333,656.23	(2,158.51)
'4570-0-1	Grants Local F/R	14,277.25	14,277.25	-	28,554.50	28,554.50	-
'4590-0-1	Other Revenue F/R	264.00	6,500.00	(6,236.00)	793.00	13,000.00	(12,207.00)
'4996-0-1	Interest Income -FR	11.94	15.00	(3.06)	23.92	30.00	(6.08)
	Total Revenue	299,489.62	308,004.71	(8,515.09)	599,351.47	587,040.73	12,310.74
'5010-1-1	Wages: Mechn-FR	24,781.19	24,634.62	(146.57)	44,473.11	44,342.31	(130.80)
'5010-2-1	Wages: Drivr-FR	83,811.01	75,490.38	(8,320.63)	147,583.23	135,882.69	(11,700.54)
'5050-1-1	Fica: Mechn-FR	2,102.53	1,862.00	(240.53)	3,806.26	3,724.00	(82.26)
'5050-2-1	Fica: Drivr-FR	6,892.72	5,696.00	(1,196.72)	12,519.42	11,392.00	(1,127.42)
'5052-1-1	PAUC: Mechn-FR	-	171.00	171.00	59.04	342.00	282.96
'5052-2-1	PAUC: Drivr-FR	219.90	523.00	303.10	301.43	1,046.00	744.57
'5096-1-1	Pension: Mechn-FR	1,548.97	1,284.00	(264.97)	2,700.94	2,568.00	(132.94)
'5096-2-1	Pension: Drivr-FR	4,040.16	3,928.00	(112.16)	7,421.05	7,856.00	434.95
'5330-2-1	Complimentary Transportation-ADA	8,516.00	6,224.00	(2,292.00)	15,298.00	12,448.00	(2,850.00)
'5610-1-1	Parts: Garge-FR	2,300.16	6,250.00	3,949.84	8,772.99	12,500.00	3,727.01
'5612-1-1	Filters: Garge-FR	491.03	1,000.00	508.97	1,266.11	2,000.00	733.89
'5630-2-1	Purchased Tires: Trans-FR	2,370.48	2,250.00	(120.48)	6,266.26	4,500.00	(1,766.26)
'5652-2-1	Fuel Expense: Trans-FR	34,640.05	25,250.00	(9,390.05)	67,685.66	50,500.00	(17,185.66)
'5653-2-1	Taxes:Trans-FR	223.91	143.00	(80.91)	371.30	286.00	(85.30)
'5654-2-1	Motor Oil: Trans-FR	1,059.00	1,128.00	69.00	1,183.22	2,256.00	1,072.78
'5656-2-1	Antifreeze: Trans-FR	-	175.00	175.00	302.50	350.00	47.50
'5659-1-1	Other Fluids FR :Garage	-	475.00	475.00	557.58	950.00	392.42
'5910-6-1	Professional Fees: Transportation Study-FR	-	1,250.00	1,250.00	-	2,500.00	2,500.00
'6010-6-1	Wages: Admin-FR	47,229.91	44,718.46	(2,511.45)	82,969.88	80,493.23	(2,476.65)
'6030-1-1	Vacation Pay: Garge-FR	2,707.99	1,712.00	(995.99)	4,306.73	3,424.00	(882.73)
'6030-2-1	Vacation Pay: Trans-FR	6,050.88	2,750.00	(3,300.88)	13,052.16	5,500.00	(7,552.16)
'6030-6-1	Vacation Pay: Admin-FR	4,165.35	2,712.00	(1,453.35)	7,555.81	5,424.00	(2,131.81)
'6032-1-1	Sick Pay: Garge-FR	117.78	321.00	203.22	117.78	642.00	524.22
'6032-2-1	Sick Pay: Trans-FR	336.16	982.00	645.84	1,176.56	1,964.00	787.44
'6032-6-1	Sick Pay: Admin-FR	195.16	581.00	385.84	426.50	1,162.00	735.50
'6034-1-1	Holiday Pay: Garge-FR	94.25	770.00	675.75	1,178.51	1,540.00	361.49
'6034-2-1	Holiday Pay: Trans-FR	336.16	2,357.00	2,020.84	2,689.76	4,714.00	2,024.24
'6034-6-1	Holiday Pay: Admin-FR	529.06	1,395.00	865.94	2,729.39	2,790.00	60.61
'6039-1-1	Other Paid Absences: Garge-FR	-	250.00	250.00	94.25	500.00	405.75
'6039-2-1	Other Paid Absences: Trans-FR	168.08	425.00	256.92	330.88	850.00	519.12
'6039-6-1	Other Paid Absences: Admin-FR	332.95	550.00	217.05	452.87	1,100.00	647.13
'6050-6-1	Fica on Wages: Admin-FR	3,929.19	3,473.00	(456.19)	7,046.79	6,946.00	(100.79)

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Two Months Ending August 31, 2018

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6052-6-1	PAUC on Wages: Admin-FR	90.20	319.00	228.80	120.99	638.00	517.01
'6054-6-1	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	80.00	80.00
'6090-1-1	Hospitalization: Garge-FR	2,864.00	3,780.00	916.00	6,258.41	7,560.00	1,301.59
'6090-2-1	Hospitalization: Trans-FR	11,667.71	10,839.00	(828.71)	23,347.41	21,678.00	(1,669.41)
'6090-6-1	Hospitalization: Admin-FR	8,087.67	8,341.00	253.33	15,745.82	16,682.00	936.18
'6092-1-1	Life Insurance: Garge-FR	183.64	280.00	96.36	367.28	560.00	192.72
'6092-2-1	Life Insurance: Trans-FR	429.68	450.00	20.32	859.35	900.00	40.65
'6092-6-1	Life Insurance: Admin-FR	287.41	275.00	(12.41)	541.45	550.00	8.55
'6093-6-1	Employee Assistance Program FR	-	150.00	150.00	-	300.00	300.00
'6094-1-1	Uniforms: Garge-FR	115.42	472.00	356.58	704.67	944.00	239.33
'6094-2-1	Uniforms: Trans-FR	333.35	550.00	216.65	903.81	1,100.00	196.19
'6096-6-1	Pension: Admin-FR	2,735.24	2,400.00	(335.24)	5,008.49	4,800.00	(208.49)
'6098-1-1	Bonus/Gifts: Garge-FR	132.49	490.00	357.51	2,557.99	980.00	(1,577.99)
'6098-2-1	Bonus/Gifts: Trans-FR	315.11	175.00	(140.11)	315.11	350.00	34.89
'6098-6-1	Bonus/Gifts: Admin-FR	72.25	550.00	477.75	172.25	1,100.00	927.75
'6152-3-1	Building Contract Service-FR	3,340.98	1,750.00	(1,590.98)	5,058.86	3,500.00	(1,558.86)
'6153-3-1	Building Supplies & Materials-FR	-	125.00	125.00	63.57	250.00	186.43
'6154-3-1	Building:Repairs & Maintenance-FR	2,180.24	2,000.00	(180.24)	4,024.31	4,000.00	(24.31)
'6159-3-1	Building - Other FR	-	25.00	25.00	-	50.00	50.00
'6215-6-1	Staff Travel: Admin-FR	345.00	1,250.00	905.00	1,166.49	2,500.00	1,333.51
'6251-6-1	Board Seminars: Admin-FR	-	75.00	75.00	-	150.00	150.00
'6253-6-1	Staff Seminars: Admin-FR	-	575.25	575.25	-	1,150.50	1,150.50
'6310-6-1	Telephone: Admin-FR	120.45	487.00	366.55	1,234.78	974.00	(260.78)
'6330-6-1	Electric: Admin-FR	-	1,320.00	1,320.00	1,109.69	2,640.00	1,530.31
'6350-6-1	Non-Elec. Heat: Admin-FR	(10,910.25)	1,320.00	12,230.25	(10,914.23)	2,640.00	13,554.23
'6360-6-1	Cable TV: Admin-FR	61.19	60.00	(1.19)	122.38	120.00	(2.38)
'6370-6-1	Water Expense: Admin-FR	338.71	250.00	(88.71)	518.14	500.00	(18.14)
'6390-6-1	Garbage Removal: Admin-FR	478.33	400.00	(78.33)	478.33	800.00	321.67
'6530-4-1	Advertising: Promo-FR	-	225.00	225.00	-	450.00	450.00
'6531-4-1	Legal Notice Adv: Promo-FR	-	225.00	225.00	-	450.00	450.00
'6532-4-1	Employee Ads: Promo-FR	-	-	-	-	-	-
'6550-4-1	Marketing: Promo-FR	453.11	2,296.00	1,842.89	2,799.44	4,592.00	1,792.56
'6551-4-1	Schedules Expense: Promo-FR	-	1,375.00	1,375.00	925.00	2,750.00	1,825.00
'6552-4-1	Tickets & Passes: Promo-FR	-	450.00	450.00	280.00	900.00	620.00
'6710-5-1	Vehicle Insurance: In&Sf-FR	21,488.08	21,382.00	(106.08)	45,924.16	42,764.00	(3,160.16)
'6720-5-1	In House Claims-FR	-	825.00	825.00	28.28	1,650.00	1,621.72
'6736-5-1	Workmans Comp Ins: In&Sf-FR	5,098.28	6,023.00	924.72	11,070.70	12,046.00	975.30
'6752-5-1	Safety and Training - FR	-	562.00	562.00	1,770.00	1,124.00	(646.00)
'6800-1-1	Consumable Supplies: Garge-FR	334.09	560.00	225.91	2,656.21	1,120.00	(1,536.21)
'6800-2-1	Consumable Supplies: Trans-FR	-	55.00	55.00	-	110.00	110.00
'6800-6-1	Consumable Supplies: Admin-FR	654.93	650.00	(4.93)	1,338.04	1,300.00	(38.04)
'6850-6-1	Postage: Admin-FR	139.19	150.00	10.81	235.87	300.00	64.13
'6910-6-1	Professional Fees: Admin-FR	1,328.09	3,370.00	2,041.91	7,177.44	6,740.00	(437.44)

**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Two Months Ending August 31, 2018**

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	8,417.40	11,823.00	(3,405.60)	19,137.00	23,646.00	(4,509.00)
4113-0-2	Billed Shared Ride	8,983.60	8,400.00	583.60	18,533.15	16,800.00	1,733.15
4170-0-2	Advertising SR	187.50	678.76	(491.26)	187.50	1,239.38	(1,051.88)
4520-0-2	Grants State Act 44-SR	13,803.84	12,481.16	1,322.68	22,145.62	22,466.08	(320.46)
4530-0-2	Grants State-SR	-	-	-	-	-	-
4553-0-2	Grants PWD-SR	28,981.55	33,070.38	(4,088.83)	53,932.00	59,526.69	(5,594.69)
4550-0-2	Grants Lottery - SR	85,087.55	89,811.92	(4,724.37)	159,113.20	161,661.46	(2,548.26)
4560-0-2	Medical Assistance Grant	70,170.00	70,170.34	(0.34)	140,340.00	140,340.67	(0.67)
4590-0-2	Other Revenue S/R	-	-	-	-	-	-
4996-0-2	Interest Income -SR	6.36	25.00	(18.64)	13.63	50.00	(36.37)
	Total Revenue	215,637.80	226,460.56	(10,822.76)	413,402.10	425,730.28	(12,328.18)
5010-1-2	Wages: Mechn-SR	14,554.04	14,503.84	(50.20)	26,119.13	26,106.92	(12.21)
5010-2-2	Wages: Drivr-SR	78,120.74	76,730.76	(1,389.98)	139,722.67	138,115.38	(1,607.29)
5050-1-2	Fica: Mechn-SR	1,234.82	1,094.00	(140.82)	2,235.42	2,188.00	(47.42)
5050-2-2	Fica: Drivr-SR	6,639.38	5,663.00	(976.38)	12,248.97	11,326.00	(922.97)
5052-1-2	PAUC: Mechn-SR	-	133.00	133.00	34.67	266.00	231.33
5052-2-2	PAUC: Drivr-SR	700.61	705.00	4.39	1,250.73	1,410.00	159.27
5096-1-2	Pension: Mechn-SR	909.71	754.00	(155.71)	1,586.26	1,508.00	(78.26)
5096-2-2	Pension: Drivr-SR	3,207.53	1,995.00	(1,212.53)	5,696.77	3,990.00	(1,706.77)
5320-2-2	MA Outside Transportation	1,120.00	1,250.00	130.00	2,310.00	2,500.00	190.00
5340-2-2	MA Mileage Reimburse-In County	1,731.12	2,250.00	518.88	4,344.12	4,500.00	155.88
5342-2-2	MA Mileage Reimburse-Out Cnty	971.98	1,250.00	278.02	2,277.64	2,500.00	222.36
5610-1-2	Parts: Garge-SR	7,431.74	3,750.00	(3,681.74)	10,957.67	7,500.00	(3,457.67)
5612-1-2	Filters: Garge-SR	26.00	250.00	224.00	248.00	500.00	252.00
5630-2-2	Purchased Tires: Trans-SR	(179.21)	2,500.00	2,679.21	(69.91)	5,000.00	5,069.91
5652-2-2	Fuel Expense: Trans-SR	18,624.33	16,000.00	(2,624.33)	35,823.38	32,000.00	(3,823.38)
5653-2-2	Taxes:Trans-SR	149.27	96.00	(53.27)	247.53	192.00	(55.53)
5654-2-2	Motor Oil: Trans-SR	1,268.90	577.00	(691.90)	1,335.79	1,154.00	(181.79)
5656-2-2	Antifreeze: Trans-SR	302.50	75.00	(227.50)	302.50	150.00	(152.50)
6010-6-2	Wages: Admin-SR	47,229.92	44,719.62	(2,510.30)	82,969.89	80,495.31	(2,474.58)
6030-1-2	Vacation Pay: Garge-SR	1,590.41	955.00	(635.41)	2,529.35	1,910.00	(619.35)
6030-2-2	Vacation Pay: Trans-SR	1,668.16	1,663.00	(5.16)	4,342.88	3,326.00	(1,016.88)
6030-6-2	Vacation Pay: Admin-SR	4,165.36	3,178.00	(987.36)	7,555.82	6,356.00	(1,199.82)
6032-1-2	Sick Pay: Garge-SR	69.18	188.00	118.82	69.18	376.00	306.82
6032-2-2	Sick Pay: Trans-SR	384.96	333.00	(51.96)	641.60	666.00	24.40
6032-6-2	Sick Pay: Admin-SR	195.16	581.00	385.84	426.50	1,162.00	735.50
6034-1-2	Holiday Pay: Garge-SR	55.35	465.00	409.65	692.13	930.00	237.87
6034-2-2	Holiday Pay: Trans-SR	256.64	665.00	408.36	1,531.84	1,330.00	(201.84)
6034-6-2	Holiday Pay: Admin-SR	529.07	1,434.01	904.94	2,729.40	2,868.01	138.61
6039-1-2	Other Paid Absences: Garge-SR	-	176.00	176.00	55.35	352.00	296.65
6039-2-2	Other Paid Absences: Trans-SR	-	333.00	333.00	-	666.00	666.00
6039-6-2	Other Paid Absences: Admin-SR	332.96	543.00	210.04	452.88	1,086.00	633.12
6050-6-2	Fica on Wages: Admin-SR	3,929.20	3,411.00	(518.20)	7,046.80	6,822.00	(224.80)

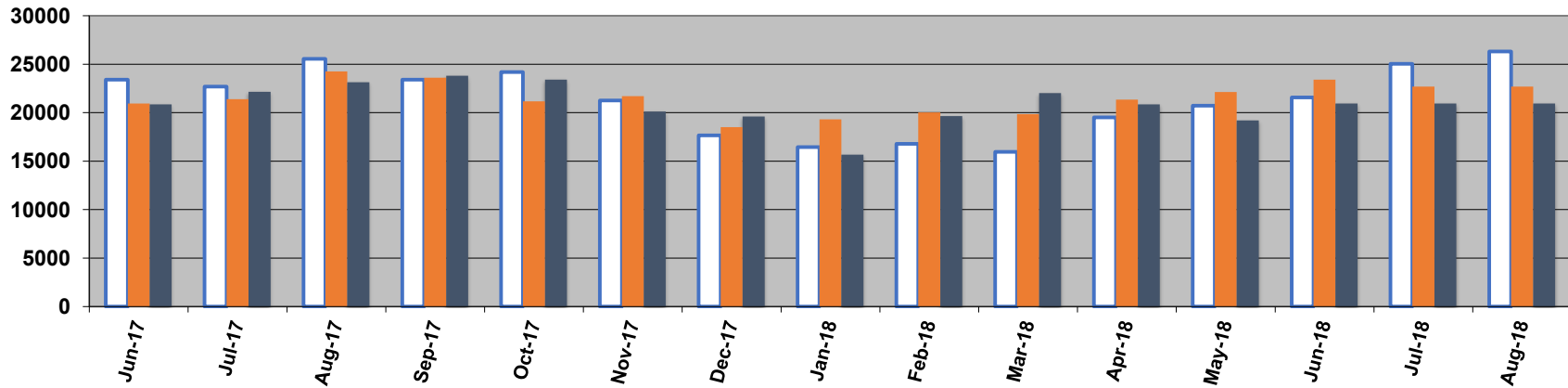
**Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Two Months Ending August 31, 2018**

Account #	Account Name	Period to Date - August			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
6052-6-2	PAUC on Wages: Admin-SR	90.20	388.00	297.80	120.99	776.00	655.01
6054-6-2	FICA on 3rd Party Sick Pay	-	40.00	40.00	-	80.00	80.00
6090-1-2	Hospitalization: Garge-SR	1,884.83	2,376.00	491.17	4,160.25	4,752.00	591.75
6090-2-2	Hospitalization: Trans-SR	2,421.93	2,927.00	505.07	4,969.57	5,854.00	884.43
6090-6-2	Hospitalization: Admin-SR	8,087.67	8,220.33	132.66	15,746.40	16,440.66	694.26
6092-1-2	Life Insurance: Garge-SR	122.42	180.00	57.58	244.84	360.00	115.16
6092-2-2	Life Insurance: Trans-SR	213.94	225.00	11.06	427.88	450.00	22.12
6092-6-2	Life Insurance: Admin-SR	287.41	275.00	(12.41)	541.45	550.00	8.55
6093-6-2	Employee Assistance Program SR	-	150.00	150.00	-	300.00	300.00
6094-1-2	Uniforms: Garge-SR	67.79	250.00	182.21	413.85	500.00	86.15
6094-2-2	Uniforms: Trans-SR	474.64	875.00	400.36	1,399.17	1,750.00	350.83
6096-6-2	Pension: Admin-SR	2,735.24	2,400.00	(335.24)	5,008.49	4,800.00	(208.49)
6098-1-2	Bonus/Gifts: Garge-SR	213.00	315.00	102.00	1,637.50	630.00	(1,007.50)
6098-2-2	Bonus/Gifts: Trans-SR	237.14	250.00	12.86	2,689.76	500.00	(2,189.76)
6098-6-2	Bonus/Gifts: Admin-SR	741.77	550.00	(191.77)	841.77	1,100.00	258.23
6253-6-2	Staff Seminars: Admin-SR	-	50.00	50.00	-	100.00	100.00
6310-6-2	Telephone: Admin-SR	94.86	50.00	(44.86)	218.68	100.00	(118.68)
6330-6-2	Electric: Admin-SR	-	880.00	880.00	739.80	1,760.00	1,020.20
6350-6-2	Non-Elec. Heat: Admin-SR	(7,273.49)	880.00	8,153.49	(7,276.15)	1,760.00	9,036.15
6360-6-2	Cable TV: Admin-SR	40.80	40.00	(0.80)	81.60	80.00	(1.60)
6370-6-2	Water Expense: Admin-SR	225.81	167.00	(58.81)	345.44	334.00	(11.44)
6390-6-2	Garbage Removal: Admin-SR	318.88	267.00	(51.88)	318.88	534.00	215.12
6710-5-2	Vehicle Insurance: In&Sf-SR	2,951.32	3,761.00	809.68	6,409.07	7,522.00	1,112.93
6720-5-2	In House Claims-SR	(2,426.68)	539.00	2,965.68	(2,065.88)	1,078.00	3,143.88
6736-5-2	Workmans Comp Ins: In&Sf-SR	4,064.57	5,560.00	1,495.43	8,524.68	11,120.00	2,595.32
6800-1-2	Consumable Supplies: Garge-SR	143.20	250.00	106.80	1,262.90	500.00	(762.90)
6800-2-2	Consumable Supplies: Trans-SR	-	42.00	42.00	-	84.00	84.00
6800-6-2	Consumable Supplies: Admin-SR	526.17	550.00	23.83	1,021.98	1,100.00	78.02
6850-6-2	Postage: Admin-SR	324.79	325.00	0.21	550.37	650.00	99.63
6910-6-2	Professional Fees: Admin-SR	440.94	2,441.00	2,000.06	3,896.06	4,882.00	985.94
6912-6-2	Labor Attorney: Admin-SR	-	175.00	175.00	-	350.00	350.00
6913-6-2	Drug Screens - SR	169.60	275.00	105.40	264.00	550.00	286.00
6915-6-2	Maintenance/Service Agreements:Admin-SR	-	-	-	-	-	-
6916-6-2	Auditor: Admin-SR	-	988.00	988.00	800.00	1,976.00	1,176.00
6930-1-2	Small Tools & Equip.: Garge-SR	75.99	50.00	(25.99)	396.75	100.00	(296.75)
6930-6-2	Small Tools & Service Agrmnts: Admin-SR	-	-	-	74.10	-	(74.10)
6951-1-2	Towing Expense: Garge-SR	500.00	200.00	(300.00)	500.00	400.00	(100.00)
6952-2-2	Licnese Renewals & Physicals: Trans-SR	-	350.00	350.00	105.00	700.00	595.00
6954-2-2	Communication: Trans-SR	534.88	675.00	140.12	1,039.76	1,350.00	310.24
6970-6-2	Dues/Memb/Subsc/: Admin-SR	152.85	300.00	147.15	302.68	600.00	297.32
7996-6-2	Bank Charges-SR	(24.50)	3.00	27.50	(24.50)	6.00	30.50
	Total Expenses	215,637.80	226,460.56	10,822.76	413,402.10	425,730.28	12,328.18

MONROE COUNTY TRANSPORTATION **FIXED ROUTE** RIDERSHIP STATISTICS

16-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	18-19
TOTAL FULL FARE	6,935	6,272	6,981	6,165	6,380	5,676	5,598	5,347	4,791	4,818	5,591	6,585	6,873	6,295	6,594	
TOTAL SENIORS	2,842	2,605	2,862	2,554	2,656	2,307	1,774	1,482	1,497	1,567	2,000	2,328	2,250	2,221	2,426	
TICKETS (BLUE)	633	554	546	488	499	412	313	299	402	322	424	445	497	518	545	
STUDENTS	2,590	2,407	3,424	3,806	3,844	3,459	2,326	2,295	2,945	2,590	3,263	2,420	2,483	5,664	6,244	
FEDERAL (GREEN)	479	452	526	359	455	419	299	466	355	313	404	365	373	341	420	
TRANSFERS (ON)	4,272	3,997	4,663	4,578	4,725	4,113	3,155	2,855	3,298	2,725	3,571	3,466	3,400	3,498	3,858	
MISC. TRIPS	5,651	6,403	6,553	5,451	5,634	4,870	4,201	3,697	3,495	3,619	4,260	5,119	5,698	6,505	6,218	
FARE CARD SOLD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL RIDERS	23402	22690	25555	23401	24193	21256	17666	16441	16783	15954	19513	20728	21574	25042	26305	
	20954	21397	24251	23611	21161	21702	18500	19314	20038	19857	21358	22120	23402	22690	22690	
	20863	22156	23135	23816	23407	20117	19612	15666	19646	22018	20863	19208	20954	20954	20954	

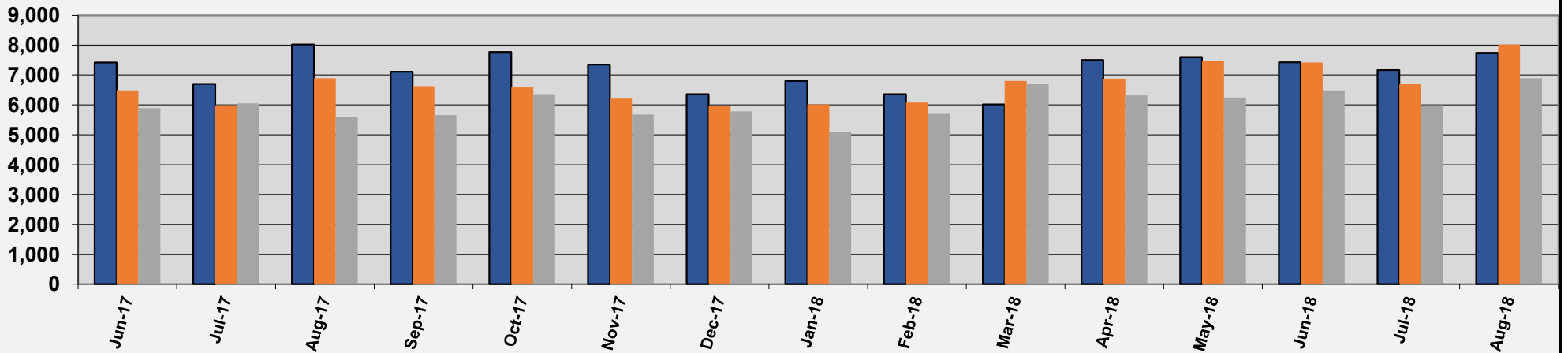
TOTAL MONTHLY FIXED ROUTE TRIPS



MONROE COUNTY TRANSPORTATION SHARED RIDE RIDERSHIP STATISTICS

FY 16-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	FY18-19
LOTTERY/SENIORS	3,506	3,345	4,017	3,321	3,508	3,424	2,978	2,904	2,853	2,735	3,593	3,703	3,645	3,588	3,901	
LOTTERY MA	329	280	316	331	383	356	311	375	278	289	351	339	354	373	345	
FULL FARE	18	14	18	14	13	15	10	10	6	6	18	12	12	14	20	
MISC. SUBSIDIES	4	4	10	8	6	10	2	4	6	2	2	5	6	4	6	
ADA	337	265	341	339	330	314	286	331	334	349	389	344	290	333	367	
PWD	1,272	1,128	1,262	1,308	1,468	1,357	1,179	1,249	1,111	1,021	1,222	1,170	1,201	1,209	1,319	
MATP	1,941	1,653	2,052	1,782	2,057	1,864	1,588	1,924	1,773	1,604	1,926	2,023	1,905	1,627	1,773	
MATPO	6	12	0	4	5	4	4	6	0	6	2	6	8	14	6	
TOTAL RIDERS	7,413	6,701	8,016	7,107	7,770	7,344	6,358	6,803	6,361	6,012	7,503	7,602	7,421	7,162	7,737	
	6484	5984	6889	6622	6581	6213	5966	6013	6080	6802	6876	7465	7413	6701	8016	
	5889	6050	5598	5658	6358	5679	5782	5092	5699	6692	6315	6245	6484	5984	6889	

TOTAL MONTHLY SHARED RIDE TRIPS





EXECUTIVE
DIRECTOR'S
REPORT



FIXED ROUTE				AUG 2018	SHARED RIDE			
VRH= 3,174	(Monthly)	Goals ↑ ↓	FY18/19 YTD Average		FY18/19 YTD Average	VRH= 3,939	(Monthly)	Goals ↑ ↓
1. RIDERSHIP 250,000/yr:					1. RIDERSHIP 87,000/yr:			
Monthly Goal: 21,233	26,305	↑	25,655		7,450	Monthly Goal: 7,389	7,737	↑
(=250,000÷365 x 31)						(=87,000÷365 x 31)		
2. EXPENSE/VRH \$98.84:					2. EXPENSE/VRH \$57.31:			
Monthly Goal: \$98.84	\$94.36	↓	\$96.73		\$54.09	Monthly Goal: \$57.31	\$54.74	↓
Same every month						Same every month		
3. \$3,464,307/yr. BUDGET:					3. BUDGET \$2,500,000/yr.:			
Monthly Goal: \$294,228.81	101.79%	↑	101.85%		97.35%	Monthly Goal: \$212,328.77	101.56%	↑
(=3464307÷365 x 31)						(=2500000÷365 x 31)		
4. WHAT'S OUR RIDERSHIP MIX?					4. WHAT'S OUR RIDERSHIP MIX?			
Senior	9%					Seniors	50%	
Students	24%					MATP	23%	
Full Fare	39%					PWD	17%	
Transfers	15%					ADA	5%	

Committee Name: Finance Committee

Date: 8/30/18 3:30 pm - 4:30 pm

Chairperson: JoAnn Baratta

MCTA Staff Liaison: Joan Davidge

- 1) Members Present: JoAnn Baratta, Joan Davidge

- 2) Members Absent: Peggy Howarth

- 3) Topics Discussed:
a- Budget and Variance Report - reviewed by not presented July 2018
b- New Accounting Clerk began August 13, 2018 - Melody Hartley.
c- Auditors were here and gone: only 3 year end adjusting entries.
d- Discuss New and Improved Executive Director's Report to the Board.
e- Peggy and Joan are working on MCTA's Management Discussion and Analysis

- 4) Task(s) Assigned & Follow up (Identify a committee member for each task):
a-

b-

- 5) Next Meeting Date/Time: September 25, 2018 2:30 P.M. to 4:30 P.M

Committees

<u>Finance</u>	<u>HR/Personnel</u>	<u>Marketing</u>	<u>Operations</u>	<u>Compliance</u>
JoAnn Baratta, Chair	Wayne Mazur, Chair	Robert Huffman, Chair	Dave Edinger, Chair	John Hoback, Chair
Joan Davidge, Staff Liaison	Robert Gress, Staff Liaison	Rich Schlameuss, Staff Liaison	Walter Quadarella, Staff Liaison	, Staff Liaison
Peggy Howarth, Ex officio	Rick Mutchler, Ex officio	Brian LaVacca	Wayne Mazur	Peggy Howarth, Ex officio
Rick Mutchler, Ex officio	Peggy Howarth, Ex officio	Anthony Giudice	Rick Mutchler	Rick Mutchler, Ex officio
		Tanya Goode	Peggy Howarth, Ex officio	
		Michele Spradlin		
		Rick Mutchler, Ex Officio		
		Peggy Howarth, Ex officio		

Audio Committee Name: HR/Personnel Committee 4:00pm Date: August 30, 2018

Chairperson: Wayne Mazur

MCTA Staff Liaison: Bob Gress

1. Members Present: _____
2. Members Absent: _____
3. Topics Discussed:
 - a. Time checks/driver observations- (July) 6 completed
 - b. Employee Update:
 - i. Staffing- New Hires/Summer NPS, call center temporary position, dispatch
 - ii. FMLA/STD/LOA*/other-updates- WB, CJ, LA, MC
 - iii. Terminations/Separations/Resignation-
 - v. Employee training: SR/FR training for new hires
 - c. July: W/C – 2 new/2 open; PPL 3 new/5 open
 - d. Claims Updates- PLRB, W/C
 - e. Supreme Court- Janus decision
 - f. Job Descriptions Updates: IT Support, Operations Manager, Board Member Job Description
 - g. Insurance update- Cyber Security
 - h. Policy/Procedure Updates-
 - i. Title VI Program Update-
 - j. EEO Program Update-
 - k. Travel Training update- SR story boards
 - l. Performance Reviews- Signoff- PH
 - m. Executive Director Update- new report
 - n. Other-
4. Task(s) Assigned & Follow up (Identify a committee member for each task).
5. Next Meeting Date/Time: TBA

Committees

Finance

JoAnn Baratta, Chair
Joan Davidge, Staff Liaison
Peggy Howarth, Ex officio
Rick Mutchler, Ex officio

HR/Personnel

Wayne Mazur, Chair
Bob Gress, Staff Liaison
Dave Edinger
Guy LaBar
Peggy Howarth, Ex officio
Rick Mutchler, Ex officio

Marketing

Robert Huffman, Chair
Rich Schlameuss, Staff Liaison
Peggy Howarth, Ex officio
Brian LaVacco
Anthony Giudice
Rick Mutchler, Ex Officio

Operations

Dave Edinger, Chair
Walter Quadarella, Staff Liaison
Peggy Howarth, Ex officio
Wayne Mazur
Rick Mutchler, Ex Officio

Compliance

John Hoback, Chair
Staff Liaison
Peggy Howarth, Ex officio
Rick Mutchler, Ex officio